Items to Note

The main purpose of this conversion is to get your data ready for the following tax year. Therefore, viewing a Form 1040 or business equivalent form will not display the same results that had been filed. Some of the data is also placed in input fields that appear to be incorrect but are used as place holders. When the return has been transferred to the following year, these amounts will go to the correct input fields.

Number of Assets - The conversion program converts a maximum of 2,500 assets.

Pay close attention to the depreciation conversion. We encourage you to verify that the assets transfer using the expected amounts and methods.

NOTE: Items noted in RED do not convert and will require manual input. The note will provide the input screen number in Lacerte where to enter the amount. Consult the Contents screen for screen number and name for

Individual Converted Items (1040)

The underlined and bolded titles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

**Client Information**
Filing Status
Taxpayer Information
Spouse Information
Registered Domestic Partners
MFJ/MFS Comparisons
Year Spouse Died

**Dependent Information**
Dependent Information
Months lived at home
Earned Income Credit
Dependent exemption not claimed

**Miscellaneous Information/Direct Deposit**
Presidential Campaign
Designee Information
Financial Institution Information

**Invoice, Letter, Filing Instructions**
Tax Return Preparation Fee
IRS CENTER

*Does Not Covert: Estimated Tax Payments*

We do not convert any estimated payment that has been applied to the future tax year. To post estimates, use Input Screen 6 to post Estimates

Penalties and Interest
Adjusted Gross Income
Amount Waived

**Wages, Salaries, Tips**
Employee’s Information
Employer’s Information
Spouse’s W-2
Wages
Tax Withheld
Nonqualified Plans
Box 12 Information
Box 14 Information
State and Local

**Interest Income**
Payer Information
Interest Income
Early Withdrawal Penalty
Federal Income Tax Withheld

**Dividend Income**
Payer Name
Dividend Income
Investment Expense
Federal Income Tax Withheld

**Pensions, IRA Distributions**
Pension, IRA Distributions Information from 1099R
Traditional/Sep/Simple IRA Report on Form 8606
Cost in Plan at Annuity Starting Date (Plus Death Benefit Exclusion)
Annuity Starting Date (m/d/y) (Simplified Method)
Age at Annuity Starting Date

*Distribution Code does not carry over unless description is identical to ATX. It is best to select the code from the drop down menu on Input Screen 13.*

**Gambling Winnings**
Gambling Winnings
Payer’s Information
Recipient Information

**Miscellaneous Income**
Payer Information
Recipient Information
State
Payer’s State No.
Other Income (various)
Other Income subject to self-employment tax
Taxable Scholarship and Fellowships
Social Security Benefits
Alimony Received

**State / Local Tax Refunds / Unemployment Compensation (1099-G)**
Payer Information
Unemployment Compensation
**Does Not Covert: State Refund Worksheet Calculations**

State and Local Tax Refund Worksheet will need to be entered, in next year’s program (Input Screen 14.2), if the return had a Schedule A and a state refund. This will be used to calculate a potential income amount for Form 1040 pg. 1 Taxable refunds line.

**Does Not Covert: Net Operating Loss Carryovers**

We do not convert NOL carryovers. You will need to use the following steps to enter this amount. Input Screen is used for NOL information. The screen is set up to calculate multiple years NOL’s and a line for each is created as the information is input.

**Business Income (Schedule C)**
- Business Name and Address/Foreign Address
- General Information
- Gross receipts
- Returns and Allowances
- Cost of Goods Sold
- Expenses
- Other Expenses

**Does Not Covert: Schedule C Carryovers**

We do not convert any carryovers such as 179 and suspended losses. Carryovers and Losses are reported on Input Screen 16 which is where Schedule C Income and deductions are also reported.

**Disposition (Schedule D, 4797, Etc.)**
- Sales information, Basis, 8949 information
- Gross Profit Ratio (Form 6252)
- AMT Gross Profit Ratio
- Prior Years Payments(s)
- Unrecaptured 1250 Gain – Remaining Unrecaptured Section 1250 Gain from year of sale
- Installment worksheet: Year, Principal Payments, total Gain, Ordinary Gain, Unrecaptured 1250 Gain
- Like Kind Property Received: Description, Date Identified and Received (Only Converts for Related Party)

**Does Not Covert: Schedule D Carryovers**

We do not convert any Capital Loss Carryovers. You will need to use the following steps to enter this amount. Open Input Screen 17.1 and there is a blue link “Carryover/Misc Info”, click on the blue link and there is then a screen to do input for Carryovers.

**Rental & Royalty Income (Schedule E)**
- Property Information
- Filed or will file required Form(s) 1099
- Did not actively participate
- Real estate professional
- Rental other than real estate
- Qualified joint venture
- Percent of ownership
- 1=Nonpassive activity, 2=Passive activity
- Number of days rented
- Number of days personal use

**Does Not Covert: Schedule E Carryovers**

We do not convert any carryovers such as 179 and suspended losses. Carryovers and Losses are reported on Input Screen 18 which is where Schedule E(Rental and Royalty) income and deductions are reported.
Farm Income (Schedule F / Form 4835)

General Information
Sales of Items Bought for Resale
Cost or Basis of Items
Sales of Livestock You Raised
Beginning Inventory of Livestock, Etc.
Cost of Livestock, Etc. Purchased
Farm expenses

Does Not Convert: Schedule F Carryovers

We do not convert any carryovers such as 179 and suspended losses. Carryovers and Losses are reported on Input Screen 19 which is where Schedule F/4835 income and deductions also reported.

Partnership Information Pass-through
General Information
Partnership Address

Does Not Convert: Schedule E Pg2 Carryovers

We do not convert any carryovers such as 179 and suspended losses. The input for this information is done on Input Screen 20 for Partnership Information. Items are at the bottom of the page which is where General Information.

If there are At-Risk Carryovers for a particular Partnership is also listed on Input Screen 20 scrolling down the page towards the bottom.

S Corporation Information Pass-through

General information
S Corporation Address

Does Not Convert: Schedule E Pg2 Carryovers

We do not convert any carryovers such as 179 and suspended losses. The input for this information is done on Input Screen 20 for SCORP PRP Information. Items are at the bottom of the page which is where General Information.

If there are At-Risk Carryovers for a particular SCORP is also listed on Input Screen 20 scrolling down the page towards the bottom.

We do not convert the Basis of a SCORP. This information can be input on Screen 20 scrolling towards the bottom.

Estate and Trust Information Pass-through K-1
General Information
Estate or Trust Address

Does Not Convert: Schedule E Pg2 Carryovers

We do not convert any carryovers such as 179 and suspended losses. The input for this information is done on Input Screen 20 for Estate or Trust Information.

Depreciation (4562) Input Screen 22

Description of Property
Form Asset Links with (Sch C, Sch E, Sch F, etc)
Activity Name or Number, Asset Category, Date Placed in Service, Cost or Basis, Method, Life or Class Life
1=Half-Year, 2=Mid-Quarter

Amortization Code Section

Prior Depreciation

Prior Special Depreciation Allowance

Prior Section 179 Expense

Basis Reduction (ITC, Etc.)

AMT – Basis

AMT – Class Life (Post-1986)

AMT – Real Property, 2=Leased Personal Property (Pre-1987)

AMT – Prior Depreciation (MACRS Only)

Percentage of Business Use (.xxxx)

General Asset Account Election

150% DB Instead of 200% DB (MACRS Only)

1=IRS Tables, 2=DB/SL Formula (MACRS)

Qualified Indian Reservation Property

Qualified Disaster Property

Listed Property

No Evidence to Support Business Use Claimed

No Written Evidence to Support Business Use Claimed

Sport Utility Vehicle Over 6,000 Pounds

Increase Deduction Limits for Electric Vehicle, 2=No Limits

Vehicle is Available for Off-Duty Personal Use

No Other Vehicle is Available for Personal Use

Vehicle is Used Primarily by a More than 5% Owner

Provide Vehicles for Employee Use

Prohibit Employee Personal Use of Vehicles

Prohibit Employee Personal Use, Except Commuting

Treat All Use of Vehicles as Personal Use

Provide More than Five Vehicles & Retain Info.

Meet Qualified Automobile Demo Requirements

Current Year: Commuting Mileage

Current Year: Average Daily Round-Trip Commute (2106 Only)

Force Actual Expenses, Force Standard Mileage Rate

Gasoline, Lube, Oil

Election Information: Description of Property

Election Information: Cost or Basis of Asset

Election Information: Date Placed in Service

Name or Number of Primary Asset in Like-Kind Exchange

Simplified method – elect to not create carryover basis assets

Date Sold or Disposed of (m/d/y or -m/d/y)

Sales Price (Form 4797)

Expenses of Sale

Blank-1245, 1=1250, 2=1252, 4=1255

Section 1250 Applicable Percentage, if Not 100% (.xxx)

**Items to Note: Current Depreciation Calculations**

Please see the cover page for information about current depreciation calculations

**Adjustments to Income**

Qualified Student Loan Interest Paid

Traditional IRA

Roth IRA

SE Health Insurance Premiums

Alimony Paid

Educator Expenses

Other Adjustments
Itemized Deductions Input Screen 25
Head of household, Spouse born before January 2, 1949
Medical Expenses
Taxes
Home Mortgage Interest on Form 1098
Cash Contributions
Investment Interest
Miscellaneous Deductions (2%)

Does Not Covert:
Home Mortgage Interest Not on Form 1098
Points not on Form 1098
Investment Interest Carryover

You will need to do the following to enter these amounts. Input screen 25 is used to report these items. They are reported in the section for Interest Paid

Does Not Covert: Charitable Contribution Carryovers

You will need to use the following steps to enter these amounts. Contribution Carryovers are input on Screen 25 where the other Itemized Deductions are reported.

Business Use of Home (8829)
Business Use Area
Total Area of Home

Does Not Covert: Operating Expenses Carryover

You will need to use the following steps to enter these amounts. On Input Screen 29, there is a section set up for “Carryover of Unallowed Expenses”.

Vehicle / Employee Business Expense (2106)
General Information Needed
Date Placed in Service (m/d/y)
Total Mileage, Business Mileage, Total Commuting Mileage and Average Daily Round-Trip Commute
Employee Business Expenses
Listed Property Information
Vehicle Expenses

Foreign Income Exclusion (2555)
Foreign Address of Taxpayer: Street Address, City, Region, Postal Code, Country
Employer’s U.S.: Name, Street Address, City, State, and ZIP Code
Employer's Foreign Address: Street Address, City, Region, Postal Code, Country
Employer Type
Employer Type, if Other
Enter Last Year (After 1981) Form 2555 Was Filed
Revoked Choice of Earlier Exclusion Claimed
Country of Citizenship
City and Country of Foreign Residence
Travel Information
Beginning Date for Bona Fide Residence (m/d/y)
Ending Date for Bona Fide Residence (m/d/y)
General Information for Living Abroad
Name and address of employer
Total Wages, Tips and Other Compensation
Total Number of Days Worked (Defaults to 240)
Total Days Worked Before & After Foreign Assignment
Foreign Days Worked Before & After Foreign Assignment

Education Credits/Tuition Deduction (8863)
Educational Institution Name and Address
FEIN

Health Savings Accounts (8889)
1=Self-Only Coverage, 2=Family Coverage
Acquired Interest in HAS After Death of Account Holder

Archer Medical Savings Accounts (8853)
1=Self-Only Coverage, 2=Family Coverage
Acquired Interest in MSA After Death of Account Holder

Long-Term Care Insurance Contracts (8853)
Information of Person Insured
Other Individuals Received Payments for Insured

Child and Dependent Care Expenses (2441)
Persons/Organization Providing Dependent Care – Name, Street Address, City State Zip EIN

Foreign Tax Credit (1116)
Category of Income
Foreign Country
Other Foreign Source Income

We do not convert Resident of (Name of Country) and Name of Foreign Country currently. To input information, Input Screen 35 is used.

Does Not Covert: Foreign Taxes Paid Carryover

You will need to use the following steps to enter these amounts. Information for Foreign Tax Paid Carryover is input on Screen 35.2. All information for each category of income is set up and the years to carryback available.

Qualified Adoption Expenses (8839)
Name, SSN and Date of Birth
Born Before 1990 and Was Disabled
Special Needs Child
Foreign Child

Repayment of the First-Time Homebuyer Credit (5405)
Date Purchased

Residential Energy Credits (5695)
Lifetime Limitations

EIC, Elderly, Other Credits
Mortgage Interest Credit: Street Address, City ST Zip Form 8396
Certificate Credit Rate
Foreign earned income/housing exclusion
Child Under 24(child’s earned income plus 6,400)
Filing Status
Current Year Distributions From IRAs and Elective Deferral Plans
Filing Status in Current Year Other Than MFJ
Homebuyer Credit Date Acquired
Minimum Tax Credit (8801)
Unallowed Electric Vehicle Credit

Due to a computed Form 6251 for AMT not being converted, you will need to be mindful if your client can receive this credit next year. Amounts computed from Alternative Minimum Tax Form 6251 will need to be entered into next year’s program, Form 8801, to calculate a potential credit.

Energy Efficient Appliance Credit (8909)
Dishwashers Produced
Clothes Washer Produced
Refrigerators Produced

Household Employment Taxes
Employer Identification Number
Paid Cash Wages of 1,000 or More
Total Cash Wages Subject to Social Security Taxes
Total Cash Wages Subject to Medicare Taxes
Federal Income Tax Withheld
Paid Unemployment Contributions to Only One State
Paid All State Unemployment Contributions by 4/15YY
All Wages Taxable for FUTA Were Also Taxable for State Unemployment
Section A – Name of State
Section A – Contributions Paid to State Unemployment Fund

Tax for Children Under 18 (8615)
Parent Information

Net Investment Income Tax (8960)
Election Made Under Section 1.1411

Other:

Prior Year Summary
Income
Adjustments
Adjusted Gross Income
Standard Deduction
Itemized Deductions
Exemptions
Taxable Income
Total Tax
Other Taxes
Payments
Amount Applied to Estimated Tax
Amount Refunded to You
Refund or Amount Due

Nonresident Alien (1040NR)
Filing Status
Taxpayer Information1040
Spouse Information
Dependent Information
Description of Income
Other Information
Corporation Converted Items (1120)

Client Information Input Screen 1
General Corporation Information
Fiscal Year End (mm)
Date Incorporated (m/d/y)
Business Code
Business Activity
Product or Service
Accounting Method (Cash or Accrual)
Other Method (Specify)
Number of Shareholders

Officer Information Input Screen 2
Officer Name
Social Security Number
Time Devoted to Business
Common Stock Owned
Preferred Stock Owned

Affiliations Schedule (851) Input Screen 3
Common Parent Name, if Different
Affiliate General Information
Voting Stock Information
This Corporation Had More than One Class of Stock Outstanding
This Member Had an Agreement in Existence by Which Persons that Were Not Members of the Affiliated Group Could Acquire Stock or Acquire Voting Power in the Corporation from this Corporation or another Corporation
Percentage of the Value of the Outstanding Stock that the Person(s) Could Acquire
Percentage of the Value of the Outstanding Voting Stock that the Person(s) Could Acquire
If the Arrangement Was Associated, etc.
Describe the Arrangements

Miscellaneous / Other Information Input Screen 4
Title of Signing Officer
Allow Preparer / IRS Discussion
Qualified Personal Service Corporation
Consolidated Return
Personal Holding Company
Foreign Person Owns Over 25% of Corporation's Stock
Percentage Owned by Foreign Person
Foreign Owner's Country
Number of Forms 5472 Attached
Direct Deposit of Refund Information
Distribution From or Grantor of Foreign Trust
Corporation Owned Foreign Disregarded Entity
Number of Forms 8858 Attached
Number of Forms 8865 Attached
Corporation is a Shareholder of a Controlled Foreign Corporation
Number of Forms 5471 Attached
Number of Forms 8873 Attached
Converted client (proforma use only) used to show converted returns, Do Not Remove the Check Mark.

Invoice & Letter Input Screen 5.1
Prior Year Preparation Fee (Memo Only)
IRS Center

20% Direct or 50% Direct/Indirect Owners (Sch PH) Input Screen 6
General Information about Owner
Federal Identification Number
Common Stock Owned
Preferred Stock Owned

20% Direct or 50% Direct/Indirect Owned Entities Input Screen 7
Entity type
Name
Federal Identification Number
Country of Incorporation/Organization, if not U.S.
Percentage Owned

Foreign Owned Corporation Information (5472) Input Screen 8
Country(ies) of Filing Income Tax Return as a Resident
Principal Country(ies) Where Business is Conducted
Consolidated Filing of Form 5472
If Foreign Person Owned at Least 50% of the Reporting Corporation
Direct 25% Shareholder(s)
Ultimate Indirect 25% Shareholder(s) – General Information
Related Party: General Information
Principal Business Activity Code
Principal Business Activity
Principal Country(ies) Where Business is Conducted
Country(ies) of Filing Income Tax Return as a Resident
Type of Party: 1=Foreign Person, 2=U.S. Person
Related to Reporting Corporation
Related to 25% Foreign Shareholder
25% Foreign Shareholder
Reasonable estimates are used

Controlled Group Apportionment Consent Input Screen 9
Type of Control group

Estimates Input Screen 10
Overpayment applied from prior year
Large Corporation Determination – three preceding years

We do not currently convert estimated payments that have been applied to the future tax year. To post estimates, use Input Screen 10.

Penalties and Interest Input Screen 11
Prior Year Tax
Large Corporation

Automatic Extension (7004) Input Screen 12
Qualifies Under Reg. Sec. 1.6081.5
**Income Input Screen 13**

- Other income

**Cost of Goods Sold (1125A) Input Screen 14**

- Additional Section 263A Costs
- Other Costs
- Ending Inventory
- Cost
- Lower of Cost or Market
- Other Method
- Rules of Section 263a Apply

**Disposition (Schedule D, 4797, Etc.) Input Screen 15**

- Description of Property
- Date Acquired
- Date Sold
- Gross Profit Ratio (.xxxx or 100%) (Form 6252)
- Prior Years’ Payments (6252)
- Ordinary Income
- Like-Kind Property Received – Description
- Like-Kind Property Received – Date Property Identified (m/d/y)
- Like-Kind Property Received – Date Property Received (m/d/y)
- Related Party: General Information

**Deductions Input Screen 20**

- Other Taxes
- Other Deductions

**Depreciation (4562) Input Screen 21**

- Description of Property
- Form
- Category
- Date Placed in Service
- Qualified Disaster Area
- Cost or Basis
- Method
- Life or Class Life
- Prior Section 179 Expense
- Prior Depreciation
- Basis Reduction (ITC, Etc.)
- AMT – General Information
- ACE – General Information
- Percentage of Business Use (.xxxx)
- General Asset Account Election
- Alternative Depreciation System (ADS)
- Listed Property

**Regular Net Operating Loss Deduction Input Screen 23**

*Does Not Covert: Net Operating Loss Carryovers*

We do not convert NOL carryovers. You will need to use the following steps to enter this amount. Input Screen23.1 is used for NOL information. The screen is set up to calculate multiple years NOL’s and a line for each is created as the information is input.

**AMT Net Operating Loss Deduction Input Screen 23**

*See above note concerning NOL conversion*

**Contribution Carryovers Input Screen 24**
**Does Not Covert: Contribution Carryovers**

You will need to use the following steps to enter these amounts. Contribution Carryovers are input on Screen 24.

**General Business Credits Input Screen 28**
- Indian Employment Credit: Qualified Wages 1993
- Small Employer Health Insurance Premiums Credit (8941) - Employee Name
- Nonconventional Source Fuel (8907)
- Energy Efficient Appliance Credit (8909)
- New Markets Credit (8874)
- Increasing Research Credit (6765)
- Low Sulfur Diesel (8896)
- Orphan Drug Credit (8820)

**Schedule A (8609) / LIH Recapture (8611) Input Screen 28**
- Building ID Number
- Eligible Basis from Form 8609, Part II, Line 7b
- Low-Income Portion (.xxxx)
- Credit Percentage from Form 8609, Part I, Line 2 (.xxxx)
- Maximum Housing Credit Available from Form 8609, Part I, Line 1b

**Does Not Covert: 3800 Credits carried forward**

Any credits from form 3800 that are to be carried over to the future year will need to be entered manually.

**Foreign Tax Credit Input Screen 30.2**
- Part I – Dividends and Deemed Inclusions from Post-1986 Undistributed Earnings

**Other Credits Input Screen 31**

Minimum tax credit carryover

**Alternative Minimum Tax (4626) Input Screen 33**
- Small Corporation Determination – Gross Receipts

*Currently we are not converting Schedule PH. Information can be entered on Input Screen 34 in the Lacerte program.*

**Form 972 and Form 973 Input Screen 34**

*Currently we are not converting Forms 972 and Form 973. Information can be entered on Input Screen 34 in the Lacerte program.*

**Alternative Tax on Qualifying Shipping Activities (Form 8902) Input Screen 35.2**

*Currently we are not converting 8902. Information can be entered on Input Screen 35.2 in the Lacerte program.*

**Balance Sheet (Assets) – Ending Amounts Only Input Screen 37**
- Cash
- Accounts Receivable
- Less Allowance for Bad Debts
- Inventories, if Different from Screen 14
- U.S. Government Obligations
- Tax-Exempt Securities
- Other Current Assets
- Loans to Stockholders
- Mortgage and Real Estate Loans
Other Investments
Land (Net of Any Amortization)
Intangible Assets
Less Accumulated Amortization
Other Assets

Balance Sheet (Liabilities and Capital) – Ending Amounts Input Screen 37
Accounts Payable
Mortgages, Notes Payable – Current Year
Other Current Liabilities
Loans from Stockholders
Mortgages, Notes Payable – Long-Term
Other Liabilities
Preferred Stock
Common Stock

Schedule M-1 Input Screen 39.1
Income Subject to Tax Not Recorded on Books
Expenses on Books Not Included on Return – Other
Income on Books Not Included on this Return – Other
Deductions Not Charged Against Book Income – Other

Schedule M-3 Input Screen 39.2
If Corporation’s Income Statement Has Been Restated
Any of Corporation’s Voting Common Stock is Publicly Traded
Symbol of Primary U.S. Publicly Traded Voting Common Stock
Stock’s CUSIP Number
Net Income or Loss from Nonincludible Foreign Entities
Net Income or Loss from Nonincludible U.S. Entities
Net Income or Loss from Other Includible Entities
Adjustment to eliminations of transactions between includible entities
And Nonincludible entities
Other Income / Loss Items with Differences
Section 118 Exclusion
Other Expenses / Deduction Items with Differences

Prior Year Summary (for Comparison) Input Screen 43
Income
Deductions
Taxable Income
Tax
Amount Owed
Overpayment
Credited to Next Year’s Tax
Amount Refunded
Balance Sheet
Homeowners Associations

Homeowners Associations (1120-H) Input Screen 54.1
Homeowner’s Association (Mandatory)
Type of Association
Other Deductions

Information Return of U.S Persons (5471) Input Screens 63.1, 63.2, 63.3
Filer’s Information
Foreign Corporation Information
Schedule A – Stock of the Foreign Corporation
Schedule E – Income, War Profits, and Excess Profits Taxes Paid or Accrued
Schedule F – Balance Sheet
Schedule G – Other Information
Schedule I – Shareholder's Income from Foreign Corporation

Foreign Accounts/Assets (TDF 90-22.1/8938) Input Screen 73.2
General Information
Foreign Deposit and Custodial Accounts (Part I)
Other Foreign Assets (Part II)
Part III – Summary of Tax Items
S Corporation Converted Items (1120S)

Client Information Input Screen 1
General Information
Date Incorporated (m/d/y)
Date Elected S Corporation (m/d/y)
Fiscal year end (month)
Business Code
Business Activity
Product or Service
Accounting Method
Other Accounting Method

Officer Information Input Screen 2
Officer Name
Officer Address
Social Security Number
Title
Percentage of time devoted to business
Percentage of common stock owned

Miscellaneous Info., Other Info. (Sch. B) Amended Return Input Screen 3.1
Title of Signing Officer
Allow Preparer / IRS Discussion: 1=Yes, 2=No, 3=Blank
20% Direct or 50% Direct/Indirect Owned Entities
Own Domestic Corporation – General Information
Shareholder was a disregarded entity
Required to file 8918
Corp issued publicly offered debt instruments
Member of controlled group
Required to file 1099
Accumulated Earnings and Profits at Year-End
Direct Deposit of Refund
Routing Number
Depositor Account Number
Type of Account
Print Corporation's Phone Number
20% Direct or 50% Direct/Indirect Owned Entities Information

Converted client (proforma use only) used to show converted returns,
Do Not Remove the Check Mark.

Invoice, Letter, Filing Instructions Input Screen 4.1
Prior Year Preparation Fee (Memo Only)

Shareholder Information Input Screen 5
Shareholder Name and Address
ID Number
Resident State

Stock Ownership Input Screen 6
Number of Shares Owned at Year End
**Shareholder's Basis Input Screen 9**
- Stock Basis at Beginning of Tax Year
- Prior Year Loss In Excess Of Basis
- Debt Basis at Beginning of Tax Year, If Diff.

**Estimates Input Screen 10**
Overpayment Applied From Prior Year

**Penalties & Interest Input Screen 11**
Optional Annualized Methods: 1=Option 1, 2=Option 2, Blank=Standard

**Ordinary Income Input Screen 13**
Other Income

**Cost of Goods Sold Input Screen 14**
Additional Section 263A Costs
- Other Costs
- Ending Inventory
- Inventory Method
- Explanation of Other Inventory Method
- Rules of Section 263A Apply
- Change in determining inventory valuation
- Explanation of Change in Inventory

**Ordinary Deductions Input Screen 15**
Other Taxes
Other Deductions

**Depreciation (4562) Input Screen 16**
Description of Property
- Form
- Activity Name or Number
- Category
- Gulf Opportunity Zone Asset: 1=Yes, 2=No
- Cost or Basis
- Method
- Life or Class Life
  1=Half-Year, 2=Mid-Quarter
- Amortization Code Section
- Prior Section 179 Expense
- Prior Depreciation
- Basis Reduction (ITC, Etc.)
- AMT – Basis
- AMT – Real Property, 2=Leased Personal Property (Pre-1987)
- AMT – Prior Depreciation (MACRS Only)
- Percentage of Business Use (.xxxx)
- General Asset Account Election
- Alternative Depreciation System (ADS)
- 150% DB Instead of 200% DB (MACRS Only)
- 1=IRS Tables, 2=DB/SL Formula (MACRS)
- Qualified Indian Reservation Property
- Qualified Disaster Property
- Listed Property
- Sport Utility Vehicle Over 6,000 Pounds
- Date Sold or Disposed of (m/d/y or -m/d/y)
- Sales Price
- Expenses of Sale
- Simplified Method
Section 1250 Applicable Percentage, if Not 100% (.xxx)

Total Gain (loss)

Ordinary income portion under recapture rules

**Schedule K Income and Deductions Input Screen 20**

Other Income (Loss)

Other Deductions

**Rental Real Estate Activities (Form 8825) Worksheet Input Screen 21**

Rental Property Address

Type of Property

Other type of property

Other Expenses

**Disposition (Schedule D, 4797, Etc.) Input Screen 23**

Description of Property

Date Acquired (m/d/y or -m/d/y)

Date Sold (m/d/y or -m/d/y)

Short-Term, 2=Long-Term

Gross Profit Ratio (.xxxx or 100%) (6252)

Prior Years' Payments

Ordinary Income (-None, Triggers 4797)

Disposition of Asset with Prior Section 179 Expense

Like-Kind Property Received: Description

Like-Kind Property Received: Date Property Identified (m/d/y)

Like-Kind Property Received: Date Property Received (m/d/y)

Related Party: Name

Related Party: Street Address

Related Party: City

Related Party: State

Related Party: ZIP Code

Taxpayer ID Number

Relationship to Taxpayer

 Marketable Security

**Passthrough K-1's (1065, 1041) Input Screen 24**

Name, Address, EIN of K-1 entity

PTP

**Noncash Contributions (8283) Input Screen 25**

Name and Address of the Donee Organization

Does the Organization Intend to Use the Property for an Unrelated Use

Employer Identification Number

**Credits (Schedule K) Input Screens 26.1, 26.2**

Other Credits and Credit Recapture

8941: Individuals Considered Employees

8941: Marketplace Identifier

8941: EIN Used to Report Employment Taxes for Individuals Included on Line 1

8900: Qualified Railroad Track Maintenance

**Other Schedule K Items Input Screen 27**

Foreign Transactions – Foreign Country

Foreign Income Sourced at Corporate Level – Listed Categories

Deductions Allocation/Apportionable at Corporate Level – Listed Categories
Reduction in Taxes Available for Credit
Other Foreign Transactions
Other AMT Items
Other Items and Amounts

Balance Sheet (Assets) – Ending Amounts Only Input Screen 29
Cash
Accounts Receivable
Less Allowance for Bad Debts
Inventories, if Different from Screen 14
U.S. Government Obligations
Tax-Exempt Securities
Loans to Shareholders
Mortgage and Real Estate Loans
Buildings and Other Depreciable Assets
Less Accumulated Depreciation
Depletable Assets
Less Accumulated Depletion
Land (Net of Any Amortization)
Intangible Assets
Less Accumulated Amortization

Balance Sheet (Liabilities and Capital) – Ending Amounts Only Input Screen 29
Accounts Payable
Mortgages, Notes Payable – Current Year
Loans from Shareholders
Mortgages, Notes Payable – Long-Term
Capital Stock
Additional Paid-in Capital
Less Cost of Treasury Stock

Balance Sheet Miscellaneous Input Screen 302
Complete Schedules L and M1 if the Response to Schedule B, Line 10 is “Yes”

Schedule M-1 Input Screen 31.1
Income on Schedule K Not Recorded on Books
Expenses on Books Not on Schedule K – Non-Deductible Expenses
Expenses on Books Not on Schedule K – Other
Income on Books Not on Schedule K – Tax-Exempt Income
Income on Books Not on Schedule K – Other
Deductions on Sch. K Not Charged Against Book Income – Other

Schedule M-3 Input Screen 31.2
Complete Column a and d
Did the corp. prepare a certified audited non-tax-basis income statement?
If Income statement was prepared
Accounting standards used
Other accounting standard
Net income/loss from Nonincludible US Entities
Net income/loss of other Foreign Disregarded Entities
Net income/loss of other qualified sub S subsidiaries
Adjustment to eliminations of transactions between incredible entities
Adjustment to reconcile income statement period to tax year
Schedule M-2 Input Screen 32
AAA Other Additions
AAA Other Reductions

Prior Year Summary (for Comparison) Input Screen 40
Ordinary Income
Ordinary Deductions
Estimated Tax Payments
Tax Deposited With Form 7004
Balance Due
Overpayment
Credited to Next Year's Tax
Amount Refunded
Partnership Converted Items (1065)

Client Information Input Screen 1
Partnership General Information
Fiscal Year End
Date Business Began
Business Code
Business Activity
Product or Service
Accounting Method
Other Accounting Method
Type of Entity
Tax Matters Partner Number
Partner's Capital Account

Miscellaneous Information Input Screen 3
Type of Entity Filing if Other
Allow Preparer / IRS Discussion
Partner's capital accounts if “other”
Tax Matter Partner Representative if Entity

Converted client (proforma use only) used to show converted returns, Do Not Remove the Check Mark.

Other Information (Schedule B) Input Screen 5
Partners in This Partnership were a disregarded entity
Name of Foreign Country
Part. Has Interest in a Foreign Bank Account
Partnership is making a Sec 754 election.
Partnership owned directly more than 20% or owned, directly or directly, more than 50% of the voting power of any foreign or domestic corporation.
Partnership owned directly an interest of 20% or own, directly or indirectly an interest of 50% in the profit/loss or capital of foreign or domestic partnership.
Partnership level tax treatment election in effect for current year
Publicly-traded partnership
Partnership has interest in a foreign bank account
Number of partners that are foreign governments

Automatic Extension (7004) Input Screen 6
If the Organization is a Corporation or Partnership that Qualifies Under Regulations Section 1.6081-5, check here

Partner Information Input Screen 7
Partner General Information
Type of Entity
If LLC, Federal Classification
Nominee
General Partner or LLC Manager
Passive Partner
Foreign Partner

Partner Percentages Input Screen 8
Profit Sharing – End of Year
Loss Sharing – End of Year
Ownership of Capital – End of Year

**Cost of Goods Sold (1125-A) Input Screen 11**
Additional Section 263A Costs
Ending Inventory
Method: Cost
Method: Lower of Cost or Market
Other Method
LIFO Inventory Method Adopted
Closing Inventory under LIFO
Rules of Section 263A Apply

**Farm Income and Expenses Input Screen 12**
Agricultural Activity Code
Principal product
Employer ID number
Accounting Method
Did Not Materially Participate (Sch. F Only)
Ending Inventory of Livestock, Etc. – Accrual Method
Other income
Other expenses

**Deductions Input Screen 13**
Other Taxes
Other Deductions

**Rental Real Estate Input Screen 17**
Kind of Property
Address
Type of Property
Other Type of Property
Percentage of ownership if not 100%
Include income/loss in Self-employment
Other Expenses

**Depreciation (4562) Input Screen 14**
Description of Property
Form
Number of Form
Category
Date Placed in Service
Cost or Basis
Method
Life or Class Life
Half-Year, Mid-Quarter
Amortization Code Section
Prior Section 179 Expense
Prior Depreciation
Basis Reduction
AMT – Basis
AMT – Real Property, 2=Leased Personal Property (Pre-1987)
Percentage of Business Use (.xxxx)
General Asset Account Election
Alternative Depreciation System
150% DB Instead of 200% DB
IRS Tables, 2=DB/SL Formula
Qualified Indian Reservation Property
Qualified Disaster Property
Listed Property
Date Sold or Disposed of
Elect Simplified Method
Sales Price
Expenses of Sale
Section 1250 Applicable Percentage, if Not 100% (.xxx)

Dispositions Input Screen 19

Description of Property
Date Acquired
Date Sold
Short-Term, Long-Term
Gross Profit Ratio
Prior Years’ Payments
Ordinary Income
Disposition of Asset w/ Prior Section 179 expense
Like-Kind Property Received – Description
Like-Kind Property Received – Date Property Identified
Like-Kind Property Received – Date Property Received
Related Party: General Information
Taxpayer ID Number
Relationship to Taxpayer
 Marketable Security

Credit for Small Employer Health Insurance (8941) Input Screen 20
Employee Name/ID
Employer ID

Credit to Holders of Tax Bonds (8912) Input Screen 20
Bond credit reported to you on Form 1097-BTC – Name of issuer and ID
Bond credit not reported to you on Form 1097-BTC – Name, address and ID of issuer

Energy Efficient Appliance Credit (8909) Input Screen 20
Dishwashers Produced
Clothes Washers Produced
Refrigerators Produced

Credit for Small Employer Health Insurance Premiums (8941) Input Screen 20
Marketplace Identifier

Low-Income Housing Credit Input Screen 21
Building ID Number
Newly Constructed or Existing Building, Section 42(e) Rehabilitation Expenditure
Partnership Does Not Have Form 8609 Issued By the Housing Credit Agency
Building Qualified as Part of a Low-Income Housing Project and Met Section 42 Requirements
Decrease in the Building’s Qualified Basis for This Tax Year
Eligible Basis from Form 8609, Part II
Maximum Housing Credit Available from Form 8609

Other Schedule K Items Input Screen 22
Does Not Convert: Partners’ Distributive Share Items

Items are entered on Input Screen 22 Other Schedule K Items.

Passthrough K-1’s Input Screen 23
Name of K-1 Entity
Address of K-1 Entity
Employer Identification Number

Balance Sheet (Assets) – Ending Amounts Only Input Screen 24
Cash
Trade notes and accounts receivable
Inventories
U.S. government obligations
Tax-exempt securities
Mortgage and real estate loans
Other Current Assets
Other Investments
Loans to partners
Land
Other Assets

Does Not Convert: These items are entered on Input Screen 24 Balance Sheet
Buildings and other depreciable assets
Less accumulated depreciation
Intangible assets
Less accumulated amortization
Total assets
Total liabilities and capital

Balance Sheet (Liabilities and Capital) – Ending Amounts Only Input Screen 24
Accounts payable
Loans from partners
Mortgages, notes payable – current year
Other Current Liabilities
All nonrecourse loans
Mortgages, notes payable – long term
Other Liabilities
Partner’s Capital Account

Balance Sheet Miscellaneous Input Screen 25
Complete Schedules L, M1, and M2 if the Response to Schedule B, Line 6d is “Yes”

Schedule M-1 Input Screen 27.1
Income on Schedule K Not Recorded on Books
Expenses on Books Not on Schedule K – Non-Deductible Expenses
Expenses on Books Not on Schedule K – Other
Income on Books Not on Schedule K – Tax-Exempt Income
Income on Books Not on Schedule K – Other
Deductions on Sch. K Not Charged Against Book Income – Other

Schedule M-2 Input Screen 28
Other increases
Other decreases

Schedule M-3 Input Screen 27.2
Type of income statement prepared
Reportable entity partner information
Accounting standards used
Other accounting standards used
Net income from non-includible foreign entities
Net loss from non-includible foreign entities
Net income from non-includible US entities
Net loss from non-includible US entities
Net income/loss from other foreign disregarded entities
Net income/loss from other US disregarded entities
Net Income (Loss) Reconciliation
Income or Loss from Equity Method Foreign Corporations
Subpart F, QEF, and Similar Income Inclusions
Gross Foreign Distributions Previously Taxed
Income or Loss from Equity Method US Corporations
US dividends not eliminated
Income or Loss from US Partnerships
Income or Loss from Foreign Partnerships
Income or Loss from Other Pass-through Entities
Worthless Stock Losses
Adjustments to eliminate transactions between includible and non-includible entities
Adjustments to reconcile income statement period to tax year
Other Income/Loss Items with Differences

Schedule K-1 Miscellaneous Input Screen 32
Final K-1
Partner is a retirement plan

Prior Year Summary Input Screen 35
Income
Cost of Goods Sold
Deductions
Other Rental RE/Rental Credits
AMT Items
Tax-exempt Income
Distributions

Foreign Accounts/Assets (TDF 90-22.1/8938) Input Screen 60.2

General Information
Foreign Deposit and Custodial Accounts (Part I)
Other Foreign Assets (Part II)
Part III – Summary of Tax Items