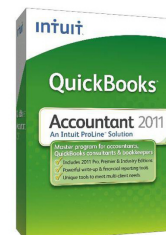# Intuit QuickBooks® Accountant 2011
An Intuit ProLine™ Solution

Introduction

Intuit QuickBooks® Accountant 2011, an Intuit ProLine™ Solution, is Intuit's premier bookkeeping, write-up and financial reporting solution for accounting professionals supporting multiple QuickBooks clients. The 2011 solution provides unique tools to help you be more productive and work more efficiently so you can better collaborate with your clients. With the new and enhanced features included in Accountant 2011, you can:

- Make everyday tasks more efficient,
- Get faster access to your clients' data, and
- Spend less time reviewing and cleaning up client records.

Key Features and Enhancements

Multi-Instance[1]

- **NEW!** Save time by working in two different company files at the same time. Increased efficiency and improved workflow combine to save you time when entering inter-company transactions and fielding multiple client questions.

File Manager[2]

- **NEW!** Manage ALL your clients' files, user names, and passwords in one place! Streamline how you organize your QuickBooks files, group clients and files by common characteristics, and save time managing and finding user names and passwords with the built-in password vault. File Manager also automates the process of upgrading your clients' QuickBooks files in batch to the latest version year.

Client Data Review (CDR)

- Save an average of 4 hours per client by quickly finding and fixing common data entry errors with this unique set of 8 specialized tools. Write-off invoices and reclassify transactions in batch (versus individually), easily see changes to account balances on one screen, and more with Client Data Review.

Use Client Data Review (CDR) in Multiuser Mode[3]

- **NEW!** You can now use Client Data Review in Multiuser Mode. For the first time, you can write-off invoices and reclassify transactions in batch (versus individually), easily see changes to account balances on one screen, and more— all while multiple users access the same file.

Batch Invoicing

- **NEW!** Save time and streamline workflow by creating identical invoices in batch instead of individually. Great for companies that provide services on a reoccurring basis!
- Seamless Transfer of Accountant's Copy File
- **IMPROVED!** Streamline the process of combining your changes to your clients' Accountant's Copy company file. You no longer have to rely on your clients to merge your changes; Intuit now does it for you. A fee of $9.95 per year applies for access to Intuit's secure servers.

Accountant's Copy[4]

- Reduce downtime and increase efficiency while simultaneously working on the same files as your clients. No more waiting for a client to finish working on a file—while they work in the current period, you can work in the past period.

1   Multi -Instance available only in QuickBooks Accountant 2011, and QuickBooks Accountant Enterprise 11.0. Does not allow the same QuickBooks file to be open concurrently, must be two different QuickBooks files. The following features are not available in second instance: QuickBooks Messenger, payroll. The following features are unavailable in both instances: unlocking or purchasing additional features/seats, TurboTax integration, Intuit Data Services setup, applications that use the Intuit Software Development Kit (SDK) to communicate with QuickBooks. The following features are available in one of the two instances: multi-user mode, file hosting, QuickBooks Help and Live Community. Other features not listed above are impacted and additional restrictions apply in either the first instance, second instance or both instances; See www.accountant.intuit.com\mi for a list of restrictions.
2   Also available in QuickBooks Enterprise 2011.
3   Only one user at a time can access Client Data Review in multiuser mode.
4   Works with Accountant Copy files from QuickBooks Pro, Premier, and Premier Industry Editions 2011 and 2010. Payroll transactions cannot be adjusted. Not all fields can be accessed for on QuickBooks 2010 files; including 1099 Account Mapping and modify and merge class lists. Previous versions of Accountant's Copy restricted reconciliation after the dividing date. Additional fees apply for file transfer services across Intuit servers.

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Toggle[5]

- Save time and money by working from one edition of QuickBooks. QuickBooks Accountant 2011 includes current-year editions of QuickBooks Pro, Premier and Industry Editions for Windows®— so you can easily view client files in whichever version they use, allowing for easier collaboration because you see exactly what they see.

Intuit Statement Writer 2011 (sold separately)[6]

- Save an average of 2.2 hours per financial statement! Streamline workflow by creating advanced, customizable financial statements directly in QuickBooks Accountant 2011. No more manual data transfers—ensure accuracy and data integrity with one-button updates.

Balance Sheet By Class

- **NEW!** Get deeper insights into your clients' business by creating balance sheets by class. No more complex, time-consuming workarounds, or separate spreadsheets—do it all directly in QuickBooks Accountant 2011.

Availability

- Intuit QuickBooks Accountant is available for purchase directly from Intuit on September 16, 2010 by calling 888-2-INTUIT or visiting www.quickbooks.com. On September 27, 2010, QuickBooks Accountant will be available at leading retailers including Amazon.com, Best Buy, CDW, Circuit City, Costco, Fry's Electronics, Office Depot, OfficeMax, Sam's Club, Staples, Target and Wal-Mart.

2011 QuickBooks Pricing

For both new users and upgraders:

Intuit QuickBooks Accountant	$399.95
Intuit Statement Writer	$149.95

Products designed for new and renewal small business users:

Intuit QuickBooks Pro (single)	$229.95
Intuit QuickBooks Pro- 2 User	$459.95
Intuit QuickBooks Pro- 3 User	$649.95
Intuit QuickBooks Pro Add a Seat	$229.95
Intuit QuickBooks Premier (single)	$399.95
Intuit QuickBooks Premier- 2 User	$749.95
Intuit QuickBooks Premier- 3 User	$999.95
Intuit QuickBooks Premier Add-a-Seat	$359.95

QuickBooks for Pro, and Premier

- Windows XP (SP2), Vista or Windows 7
- At least 2.0 GHz processor, 2.4 GHz recommended
- At least 1GB of RAM for a single user, 2 GB of RAM recommended for multiple users.
- Minimum 2.5 GB of available disk space (additional space required for data files)
- 250 MB disk space for Microsoft .NET 3.5 Runtime (provided on the QuickBooks CD).
- Minimum 1024X768 screen resolution. 16-bit or higher color
- 4x CD-ROM
- All online features/services require Internet access

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5 Works with QuickBooks Pro, Premier, and Industry Editions 2011. Does not work with QuickBooks Enterprise Solutions, QuickBooks for Mac, or QuickBooks Online Edition.
6 Requires Microsoft Office 2003 or 2007. Does not work with Microsoft Office Student Edition, or Standard Edition.

Integration With Other Software

- Microsoft Word and Excel integration requires Word and Excel 2002, 2003, 2007
- Synchronization with Outlook requires QuickBooks
- Contact Sync for Outlook, 2002, 2003, 2007 (downloadable for free at: www.quickbooks.com/contact_sync)
- Compatible with QuickBooks Point of Sale version 7.0 and later

Disk Space Requirements For Additional Software

- 250 MB disk space for Microsoft .NET 3.5 Runtime (provided on the QuickBooks CD).

Additional Hardware and Software

- Operating Systems supported:
  - Windows XP (SP2 or later)
  - Windows Vista (w/UAC on)
  - Windows 7 (w/UAC on)
  - Windows Server 2003
  - Windows Server 2008
  - Small Business Server 2008
- 4x CD-ROM drive
- Minimum 1024X768 screen resolution, 16-bit or higher color.

Database Server Requirements

- Microsoft® Windows XP (SP2 or later), Windows 2003 Server, Windows Vista (w/ UAC on), Windows 7 (w/UAC on), Small Business Server 2008 or Windows Server 2008 operating systems
- Linux is supported for Enterprise Solutions only (Fedora 10)

File Server Only Requirements

- Novell Netware server or Linux/Samba file servers can be used with advanced configuration; performance will be impacted on networks running less than 100Mbps

Integration/Compatibility Requirements

QuickBooks is capable of integrating with hundreds of 3rd party applications (see http://www.marketplace.intuit.com for the most up-to-date list) in addition to the following standard integrations provided with QuickBooks, additional RAM will enhance the use of these features:

- Preparing letters requires Microsoft® Word 2002, 2003 or 2007
- Exporting reports requires Microsoft® Excel 2002, 2003 or 2007
- Contact Synchronization with Microsoft® Outlook requires Outlook 2002, 2003 or 2007
- Synchronization with Outlook requires QuickBooks Contact Sync for Outlook (downloadable for free here: http://www.quickbooks.com/contact_sync)
- Compatible with QuickBooks Customer Manager V2.0 and later, and QuickBooks Client Manager v2.0 and later
- Compatible with QuickBooks Point of Sale v7.0 and later
- Payroll and other online features and services require internet access with at least a 56Kbps connection speed (DSL or cable modem recommended)
- Business Planner functionality requires Adobe Acrobat Reader 5.0 or higher (Premier and Only)

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