

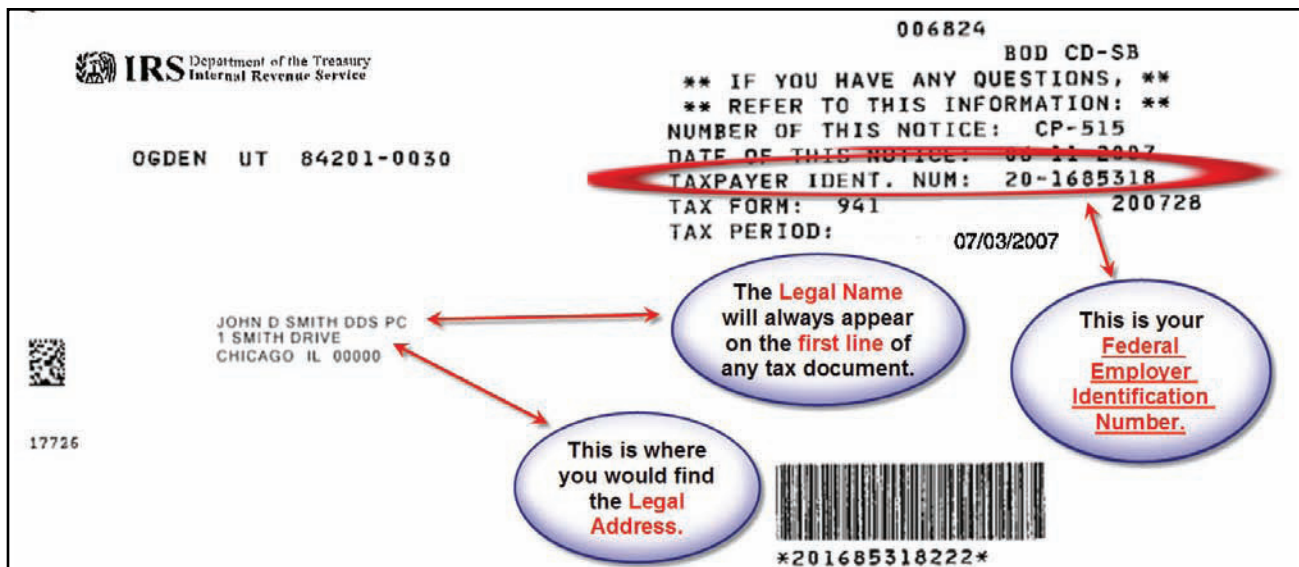
Reporting Agent Authorization

The Reporting Agent Authorization gives Intuit permission to interact with the Internal Revenue Service on your behalf for your payroll taxes, filings and any related notices. It is critical the information on this form is completed EXACTLY as the IRS has it on record. **TYPE YOUR ANSWERS INTO THIS FORM BEFORE PRINTING.**

Please complete the following steps. Your answers will fill in the appropriate fields of the required forms.

1. Legal Name & Address:

Using a document the IRS has recently sent you as your reference, please enter your Taxpayer Legal Name and Address. A sample is displayed below. Acceptable documents for IRS proof include any IRS correspondence within the last 6 months, an IRS letter assigning your EIN, or a pre-printed federal deposit coupon (form 8109). Items not considered IRS proof are a Federal 940, 941 or SS-4 form. You can call the IRS at (800) 829-4933 to request verification of your EIN, Legal Name, and Address.



The image shows a sample IRS notice (BOD CD-SB) with the following text: 006824, BOD CD-SB, ** IF YOU HAVE ANY QUESTIONS, **, ** REFER TO THIS INFORMATION: **, NUMBER OF THIS NOTICE: CP-515, DATE OF THIS NOTICE: 08-11-2007, TAXPAYER IDENT. NUM: 20-1685318, TAX FORM: 941, TAX PERIOD: 07/03/2007, 200728. The address is JOHN D SMITH DDS PC, 1 SMITH DRIVE, CHICAGO IL 00000. A barcode is at the bottom with the number *201685318222*. Annotations include: 'The Legal Name will always appear on the first line of any tax document.' pointing to the taxpayer name, 'This is where you would find the Legal Address.' pointing to the address, and 'This is your Federal Employer Identification Number.' pointing to the EIN.

The IRS does not allow punctuation such as periods or apostrophes; symbols; or special characters. Ampersands and hyphens are permitted. **Your Legal Name is not your dba/trade name.**

Legal Name

Bus. Telephone

Legal Address

Fax

City

State

Zip Code

Trade or DBA Name

2. Federal Employer Identification Number (FEIN):

Enter the nine digit federal ID number issued by the IRS. It can be found on your IRS proof.

Federal Employer Identification Number

3. Authorized Signer:

Enter the name of the person who will be signing the Reporting Agent Authorization form. Only an OFFICER of the company may sign this document. If incorporated, the signer must be listed on the Articles of Incorporation.

Signer Name

Only certain titles are permitted for a specific legal company type. Click on the button and select the appropriate title from the drop-down list.

4. Assisted Payroll Start Date:

Enter the first month and year you will run your first payroll on the Assisted Payroll Service.

Month

Year

5. State Registration:

Enter State ID numbers for both Unemployment Insurance and State Withholding agencies for EACH state. **There should be two entries for each state.** If your state has only one agency such as California EDD for example, enter your registration number twice. Once for UI and again for WH.

State

Registration #

Tax Type

If you have not registered with a state agency or are in the process of doing so, select "Applied For" in the drop-down list.

Visit our website at
<http://www.payroll.com/support/stateforms.html>
for further registration information and links to State Tax Agencies.

6. Click, Print, Sign & Fax:

1. Click on the print button to print the completed forms.
2. Sign completed Federal 8655 Reporting Agent Authorization and Intuit LPOA & Tax Information forms.
3. Fax signed forms, including the cover sheet **and the IRS proof** you used.
Fax them to Intuit at (888) 437-8001.

If you need assistance completing these forms, contact a Payroll Activation Coordinator at (800) 332-4844 Ext. 82273 between the hours of 6:00 AM and 6:00 PM Pacific Time.

Fax-in SignUp Kit Cover Sheet

EIN

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The following documents need to be faxed to Intuit Payroll Services:

1. Cover Sheet (This page)
2. Signed Federal 8655 Form
3. Signed INTUIT LPOA & Tax Information Authorization Form
4. **IRS Proof of Legal Name & Address**

Fax # 1.888.437.8001

To: Activations Processing

From: _____
Principal or Duly Authorized Company Officer

Pages: _____
Including Cover Sheet

IMPORTANT: To ensure speed and efficiency, we ask that you gather and fax these items **before** continuing with the setup process. We'll need this information to accurately set up your account (and thereby help avoid problems later).

NOTES:

Reporting Agent Authorization

OMB No. 1545-1058

Taxpayer

1 a Name of taxpayer (as distinguished from trade name)	2 Employer identification number (EIN)
1 b Trade name, if any	4 If you are a seasonal employer, check here <input type="checkbox"/>
3 Address (number, street, and room or suite no.)	5 Other identification number
City or town, state, and ZIP code	
6 Contact person	7 Daytime telephone number
8 Fax number	

Reporting Agent

9 Name (enter company name or name of business) Computing Resources, Inc.	10 Employer identification number (EIN) 88-0146711
11 Address (number, street, and room or suite no.) PO Box 30005	
City or town, state, and ZIP code Reno, Nevada 89520-3005	
12 Contact person RAF Agent	13 Daytime telephone number (775) 424-8000
14 Fax number (866) 293-2047	

Authorization of Reporting Agent To Sign and File Returns

15 Use the entry lines below to indicate the tax return(s) to be filed by the reporting agent. Enter the beginning year of annual tax returns or beginning quarter of quarterly tax returns. See the instructions for how to enter the quarter and year. Once this authority is granted, it is effective until revoked by the taxpayer or reporting agent.

940	<u>N/A</u>	941	<u></u>	940-PR	<u>N/A</u>	941-PR	<u>N/A</u>	941-SS	<u>N/A</u>	943	<u></u>
943-PR	<u>N/A</u>	944	<u></u>	944-PR	<u>N/A</u>	944-SS	<u>N/A</u>	945	<u></u>	1042	<u></u>
CT-1	<u>N/A</u>										

Authorization of Reporting Agent To Make Deposits and Payments

16 Use the entry lines below to enter the starting date (the first month and year) of any tax return(s) for which the reporting agent is authorized to make deposits or payments. See the instructions for how to enter the month and year. Once this authority is granted, it is effective until revoked by the taxpayer or reporting agent.

940	<u>N/A</u>	941	<u>N/A</u>	943	<u>N/A</u>	944	<u>N/A</u>	945	<u>N/A</u>	720	<u>N/A</u>
1041	<u>N/A</u>	1042	<u>N/A</u>	1120	<u>N/A</u>	CT-1	<u>N/A</u>	990-PF	<u>N/A</u>	990-T	<u>N/A</u>

Disclosure of Information to Reporting Agents

17 a Check here to authorize the reporting agent to receive or request copies of tax information and other communications from the IRS related to the authorization granted on lines 15, 16, and/or line 18 ☐

b Check here if the reporting agent also wants to receive copies of notices from the IRS ☐

Disclosure Authorization

18 a The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Form W-2 series information returns. This authority is effective for calendar year forms beginning .

b The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Form 1099 series information returns. This authority is effective for calendar year forms beginning .

c The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Forms 3921 and 3922. This authority is effective for calendar year forms beginning .

State or Local Authorization

19 Check here to authorize the reporting agent to sign and file state or local returns related to the authorization granted on line 15 and/or line 16 ☐

Authorization Agreement

I understand that this agreement does not relieve me, as the taxpayer, of the responsibility to ensure that all tax returns are filed and that all deposits and payments are made. If line 15 is completed, the reporting agent named above is authorized to sign and file the return indicated, beginning with the quarter or year indicated. If any starting dates on line 16 are completed, the reporting agent named above is authorized to make deposits and payments beginning with the period indicated. Any authorization granted remains in effect until it is revoked by the taxpayer or reporting agent. I am authorizing the IRS to disclose otherwise confidential tax information to the reporting agent relating to the authority granted on line 15 and/or line 16, including disclosures required to process Form 8655. Disclosure authority is effective upon signature of taxpayer and IRS receipt of Form 8655. The authority granted on Form 8655 will not revoke any Power of Attorney (Form 2848) or Tax Information Authorization (Form 8821) in effect.

I certify I have the authority to execute this form and authorize disclosure of otherwise confidential information on behalf of the taxpayer.

Sign Here	Signature of taxpayer	Title	Date
	<u></u>	<u></u>	<u></u>

Limited Power of Attorney And Tax Information Authorization

(In accordance with Internal Revenue Service Revenue Procedures – substitute for Form 8655)

TAXPAYER FEDERAL I.D. NUMBER

1.

...

2.

New Federal I.D. Number

3.

Seasonal or Intermittent Filer

4.

Additional State Authorization Only

5.

FOR REPORTING AGENT USE ONLY

Company Number

6. **TAXPAYER LEGAL NAME** (Include spaces, ampersands, and hyphens. Do not enter any other punctuation.):

7. **DBA NAME** (Include spaces, ampersands, and hyphens. Do not enter any other punctuation.):

8. **LEGAL ADDRESS** (As on file with the Internal Revenue Service. Please ensure you show street address, city, state and zip code):

STREET ADDRESS

CITY, STATE AND ZIP CODE

Computing Resources

P.O. Box 30005

Reno, Nevada 89520-3005

Phone: 800 422-8800

Fed EIN: 88-0146711

Fax: 866 293-1994

☒ Computing Resources, Inc., an Intuit company, is authorized as a designee of the taxpayer to receive copies of notices, correspondence, transcripts, deposit frequency data, or other information with respect to employment tax returns filed and deposits made by the designee. **Note: Do Not Change Taxpayer Address of Record**

If the taxpayer is required to file a return electronically or to submit tax deposit data electronically, Computing Resources, Inc. is required to file the return and submit the deposit data electronically for the taxpayer. If the taxpayer is not required to file or deposit electronically, Computing Resources, Inc. may file or make deposits on their behalf in one of the methods indicated below:

9. For Reporting Agent Use Only

Form	Filing Method		Filing Period (qq/yyyy)
941	M	E	
940	M	E	(yyyy)
943	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(yyyy) N/A
945	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	(yyyy) N/A

FEDERAL TAX DEPOSITS

Form	Payment Method	Deposit Period (mm/yyyy)
941	E	
940	E	
943	E	N/A
945	E	N/A

10. STATE FORMS/DEPOSITS

STATE NAME	STATE ID NUMBER	TAX TYPE	FILING PERIOD (qqyyyy)

The Limited Power of Attorney and Tax Information Authorization revokes all earlier tax filing powers of attorney and tax information authorizations on file with respective tax authorities with respect to the same tax matters and tax periods covered hereby, but has no effect on any other Power of Attorney or authorization.

11. Signature of Taxpayer or Authorized Representative

I understand that this authorization does not absolve me as the taxpayer of the responsibility to ensure that all returns are filed and all taxes are paid on time. Computing Resources, Inc. is hereby appointed Reporting Agent with the authority to sign and file employment tax returns and make deposits electronically, on magnetic media, or on paper, for the above stated taxpayer to Federal, State, and Local jurisdictions. This authorization shall include the appropriate State and Local forms and related deposits, Federal employment tax forms with related deposits as designated above, beginning with the tax period indicated and remaining in effect through subsequent periods until the taxpayer or designee notifies IRS or the appropriate State and Local jurisdictions, that this authorization is terminated or revoked. I authorize the taxing authorities to disclose otherwise confidential information to Computing Resources, Inc. as necessary to discuss or provide filing or account information relating to employment tax returns filed or to be filed and/or deposits made or to be made by Computing Resources, Inc. (including information relating to any penalty resulting from such deposits) as well as deposit requirements. I certify that I have the authority to authorize the disclosure of otherwise confidential tax data on behalf of the taxpayer.

Printed Name (Required)

Title (Required)

Telephone Number

Signature (Required)

Date (Required)

John Lippert

John Lippert, Manager of Tax Operations
Computing Resources Inc., an Intuit Company