

Limited Power of Attorney And Tax Information Authorization

(In accordance with Internal Revenue Service Revenue Procedures – substitute for Form 8655)
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TAXPAYER FEDERAL I.D. NUMBER

1.
2. New Federal I.D. Number
3. Seasonal or Intermittent Filer
4. Additional State Authorization Only

FOR REPORTING AGENT USE ONLY

5. Company Number

12. This Power of Attorney must be acknowledged before a notary public if you are doing business, or plan to do business, in one or more of the following states:

Alabama, Delaware, Indiana, Oklahoma, South Carolina, and/or West Virginia

If the power of attorney is granted to a person other than an attorney licensed to practice in said state, or certified public accountant, the taxpayer(s) signature must be notarized below.

I, _____, affirm that _____
NAME OF WITNESS NAME OF PERSON(S) SIGNING AS OR FOR THE TAXPAYER(S) ON PAGE 1

appeared to be of sound mind and free from duress at the time this power of attorney was signed, and that he or she affirmed that he or she was aware of the nature of this document and signed it freely and voluntarily.

SIGNATURE OF WITNESS

DATE

The person(s) signing as or for the taxpayer(s) below and on page 1 of this Limited Power of Attorney and Tax Information Authorization appeared this day before a notary public and acknowledge this power of attorney as a voluntary act and deed.

Printed Name, Signature, and Title (Owner, Partner, Officer, etc.)

SUBSCRIBED AND SWORN to before me on this _____ day of _____, _____
(month) (year)

(Signature of Notary Public)

Notary Public, State of: _____

My Commission expires: _____

NOTARIAL SEAL
(If required by State Law)

Instructions for Completing the Limited Power of Attorney and Tax Information Authorization

(In accordance with Internal Revenue Service Revenue Procedures – substitute for Form 8655)

The instructions for completing this form are for those items that are not self-explanatory.

- Item 1 – Employer Identification Number (EIN)** – Nine-digit Employer Identification Number (EIN) issued by the IRS to each employer. If you do not have an EIN, apply for one on Form SS-4, Application for Employer Identification Number.
- Item 2 – New Federal ID Number** – Check this box if you have recently applied for an EIN and have not yet received notice CP575 (Verification of your EIN) from the IRS.
- Item 3 – Seasonal or Intermittent Filer** – Check this box if your business is seasonal or intermittent and there is any quarter during the calendar year for which you will not pay wages.
- Item 4 – Additional State Authorization Only** – check this box ONLY if you are a current customer who is adding a state to which you do business.
- Item 5 – Company Number** – For Reporting Agent’s use.
- Item 6 – Taxpayer Legal Name** – Enter the Sole Proprietor, Owner’s, Business or Company name. This must match the name on IRS records. Only the first 35 characters of the first name line are used. **Do not abbreviate or omit spaces – include only the first 35 characters.** Valid characters are A-Z, 0-9, ampersand (&), hyphen (-), and one blank between each word. The comma (,), period (.), number sign (#), apostrophe (‘) and multiple blanks are invalid characters. Do not use the word “The” as the first word unless it is followed by only one other word. Include legal/formal suffixes with individual names (MD, PhD, CPA, Jr., Sr., III, etc.); but, **DO NOT** include general/informal titles such as owner, accountant, attorney, or prefixes such as Dr., Mr., Mrs., etc.
- Item 7 – DBA Name** – Enter the trade name of the business if different from the legal name. The trade name is the “doing business as” name. Follow the same instructions as shown for Item 6 above; however, **DO NOT** enter “DBA” or “TA” on this line; show the name only.
NOTE: Partnerships should enter the “doing business as” name in Item 6. Enter the general partner’s name or the first partner’s name in Item 7. If a Corporation is a general partner, do not include the name in Item 7.
- Item 8 – Street Address, City, State, ZIP Code** – Enter address of taxpayer. Valid characters are A-Z, 0-9, ampersand (&), hyphen (-), slash (/), percent (%), and one blank between each word. Invalid characters are the number sign (#), period (.), apostrophe (‘) and multiple blanks.
- Item 9 – For Reporting Agent’s use** – Indicate filing method (Electronic, Magnetic, or both) for all tax returns to be filed and/or FTDs to be made by this Reporting Agent for this taxpayer. For Tax Form 940 enter the Tax Year (1999, 2000, etc.) this agent will start the annual filing. For Tax Form 941, enter the ending month of the quarter and year (03/2000, 06/2000, 09/2000, 12/2000), the Reporting Agent will file this return for the first time. For FTDs, enter the first month and year (021998, 062000, etc.) this Reporting Agent will make any deposit, regardless of the tax type(s).
- Item 10 – State Forms/Deposits** – List each state in which you are doing business or plan to do business. Indicate the appropriate State ID number. If you do not have a State ID #, apply for one by contacting the applicable State Agency. Mark the State ID # field as “Applied For” in those State(s) where you have applied and are awaiting the ID. Indicate the appropriate Tax Type (WH for Withholding and/or UI for Unemployment insurance). For Filing Period, enter the quarter and year (011999, 022000).
- Item 11 – Signature of Taxpayer or Authorized Representative** – Taxpayer name, title and signature to be reflected in this section. Acceptable signatures are as follows:

**Sole Proprietor
LLC/LLP**

Owner
An individual or partner who is authorized to sign this form on behalf of the LLC/LLP

Corporation (any)

An individual or officer who is authorized to sign this form on behalf of the corporation

- Item 12 – Notarization** – If you are doing business in one of the states referenced on Page 2 of this form, this Limited Power of Attorney and Tax Information Authorization Form must be witnessed and acknowledged before a notary public. When notarized, both pages must be returned to Computing Resources, Inc.