



File payroll tax forms

As a business operator with employees, you're required to prepare and file payroll tax forms. Some of the forms you're required to file are determined by the state in which you file and the type of business you're in.

If you have an Enhanced Payroll subscription, QuickBooks automatically fills in federal and state tax forms for you. (Basic Payroll does not include tax forms.)

Using Assisted Payroll? The Assisted Payroll service prepares and files federal and state tax forms for you. Visit the [QuickBooks Assisted Quick Tax Guide](#) for a list of the forms filed for you.

To start, click the **File Forms** tab in the **Payroll Center**.

1 Choose the form you want to file.

2 Create the form.

FORM	FEDERAL/STATE	FILING PERIOD
Quarterly Form 941/Sch. B - Employer's Quarterly Federal Tax Return	Federal	Quarterly
Quarterly Form 941-X - Adjusted Employer's Quarterly Federal Tax Return	Federal	Quarterly
Annual Form 940/Sch. A - Employer's Annual Federal Unemployment (FUTA)...	Federal	Annually
Annual Form W-2/W-3 - Wage and Tax Statement/Transmittal	Federal	Annually
Annual Form W-2c/W-3c - Corrected Wage and Tax Statement	Federal	Annually

PERIOD END DATE	FORM	SAVED PDF
09/30/2013	Quarterly Form 941/Sch. B - Employer's Qu...	20130930_INWKS941.pdf

Tip: To set up e-filing for your forms, click here.

Tip: See the forms you have created for filing in the past, and click to open a saved form.

3 Choose the filing period and click OK.

Federal
Form: Quarterly Form 941/Sch. B - Employer's Quarterly Federal Tax Return

Auto-Fill Contact Info...

SELECT FILING PERIOD

Quarter Last Calendar Quarter Quarter Ending 12/31/2013

OK Cancel Help

4 Complete the interview, and QuickBooks prefills the form for you.

Tax Form for EIN 00-1111100

Interview for your Form 941/Schedule B
Employer's Quarterly Federal Tax Return

Instructions: Use this interview to help you fill out your Form 941 and Schedule B (if applicable).
* QuickBooks uses your answers to complete your Form 941.

Printing Schedule B for your records only?

Tell us your IRS assignment

Form 941 Employer's Quarterly Federal Tax Return 2013

Name (not your trade name) Larry's Landscaping Employer Identification No. (EIN) 00-1111100

Trade Name (if any) Larry's Landscaping & Garden Supply

Address 1045 Main Street (415) 555-4567

City Bayshore State CA ZIP Code 94326

Report for this Quarter of 2013 (Check one)

1 January, February, March

2 April, May, June

3 July, August, September

4 October, November, December

Part 1 - Answer These Questions For This Quarter

1	Number of employees who received wages, tips, or other compensation for the pay period including March 12 (Quarter 1), June 12 (Quarter 2), September 12 (Quarter 3), December 12 (Quarter 4)	1	0
2	Wages, tips, and other compensation	2	34,928.62
3	Income tax withheld from wages, tips, and other compensation	3	3,725.00

5a Taxable social security wages 34,928.62 x .124 = 4,331.15

5b Taxable social security tips x .124 =

5c Taxable Medicare wages and tips 34,928.62 x .029 = 1,012.93

Save and Close Save as PDF... Print for Your Records... Check for Errors Submit Form...

5 Review the form, check for errors, and then print and submit the form.