1. Reason for Filing Form REG-1
Please check the applicable box:
- Opening a new business, including:
  a. An existing out-of-state business opening a location in Connecticut, or
  b. Selling at a craft show, flea market, fair, or other venue in Connecticut, or selling over the Internet.
- Opening a new location. Enter your Connecticut Tax Registration No.: ________________________________
- Registering for additional taxes. Enter your Connecticut Tax Registration No.: ________________________________
- Reopening a closed business. Enter Connecticut Tax Registration No. of the closed business: ________________________________
- Purchasing an ongoing business (The buyer of an existing business may be responsible for tax liabilities of the previous owner. See Informational Publication 2002(16), Successor Liability for Sales and Use Taxes and Admissions and Dues Tax.) Enter Connecticut Tax Registration No. of the previous owner: ________________________________
- Establishing a Passive Investment Company (PIC).
- Changing organization type. Enter your current Connecticut Tax Registration No.: ________________________________
- Hiring household employees and intend to withhold Connecticut income tax.
- Other (explain) ____________________________________________________________________________________________

2. Business Information
Type of Organization:
- Sole Proprietorship
- General Partnership
- Limited Partnership
- Limited Liability Company (LLC)
- Single Member LLC (SMLLC)
- Corporation
- S Corporation
- Check if taxed as a corporation
- Check if taxed as a corporation

3. Nature of Business Activity
Check the box(es) that best describe your business:
- Retailer
- Wholesaler
- Manufacturer
- Service Provider
- Other (explain): ________________________________

4. Major Business Activity
Describe your major business activities: ____________________________________________________________________________________________
________________________________________________________________________________________________________

5. Business Name and Address
Organization Name (Enter Name of Sole Proprietor, Partnership, Corporation, or LLC) ________________________________
FEIN ________________________________

Business Trade Name ________________________________

Business Location: Enter physical address of the business. A post office box or rural route number is not acceptable. Home-based businesses and flea market or craft show vendors must enter home address.

Address Line 1 ________________________________
Address Line 2 ________________________________
City ________________________________ State ________________________________ ZIP Code ________________________________

Mailing Address Line 1 (Street or PO Box) ________________________________
Address Line 2 ________________________________
City ________________________________ State ________________________________ ZIP Code ________________________________

Business Telephone Number ( ) ________________________________
E-mail Address ________________________________
Bank Name ________________________________
6. List All Owners, Partners, Corporate Officers, or LLC Members *(attach a separate sheet if needed)*

<table>
<thead>
<tr>
<th>Name (Last, First, Middle Initial)</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>Home Address Line 1 (Street)</th>
<th>Home Address Line 2</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>ZIP Code</th>
<th>Home Telephone Number</th>
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</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>SSN</th>
<th>Date of Birth</th>
<th>Bank Name</th>
</tr>
</thead>
<tbody>
<tr>
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<td>/</td>
<td></td>
</tr>
</tbody>
</table>

7. Income Tax Withholding

Are you an employer that transacts business or maintains an office in Connecticut and intends to pay wages? ................................................................. ☐ Yes ☐ No

If you have a Connecticut tax registration number for withholding for another location and intend to file withholding for this new location under that number, enter that number: ____________________________ and skip to Section 8; otherwise continue.

Are you an out-of-state company voluntarily registering to withhold Connecticut income tax for your Connecticut resident employees? ................................................................. ☐ Yes ☐ No

Do you intend to withhold Connecticut income tax from pension plans, annuity plans, retirement distributions, or gambling distributions? ................................................................. ☐ Yes ☐ No

Do you pay nonresident athletes or entertainers for services they render in Connecticut? ……… ☐ Yes ☐ No

Do you only have household employees and wish to withhold Connecticut income tax? ……… ☐ Yes ☐ No

Do you only have agricultural employees and wish to withhold Connecticut income tax? ……… ☐ Yes ☐ No

If Yes, do you file federal Form 943, Employer’s Annual Tax Return for Agricultural Employees, and wish to file Form CT-941, Connecticut Quarterly Reconciliation of Withholding, annually? ……… ☐ Yes ☐ No

If you answered Yes to any of the income tax withholding questions, enter the date you will start withholding Connecticut income tax: mm dd yyyy

If you use a payroll service, enter the name of the payroll company: ________________________________
8. Sales and Use Taxes

Do you sell, or will you be selling, goods in Connecticut (either wholesale or retail)? .................... ☐ Yes ☐ No
Do you rent equipment or other tangible personal property to individuals or businesses in Connecticut? ........................................................................................................................................... ☐ Yes ☐ No
Do you serve meals or beverages in Connecticut? .................................................................................. ☐ Yes ☐ No
Do you provide a taxable service in Connecticut? (See the Informational Publication, Getting Started in Business, for a list of taxable services,) ........................................................................................................ ☐ Yes ☐ No
If you answered Yes to any of the sales and use taxes questions, enter the date you will start selling or leasing goods or taxable services: ..............................................................

9. Room Occupancy Tax

Do you provide lodging rooms for rent in a hotel, motel, or rooming house in Connecticut for 30 consecutive days or less? ............................................................................................................ ☐ Yes ☐ No
If you answered Yes, enter the date you will start to provide rooms for rent for lodging purposes in Connecticut: ..............................................................

10. Business Entity Tax

Do not register for the corporation business tax if the entity is liable for the business entity tax.

The business entity tax applies to the following business types that are required to file an annual report with the Connecticut Secretary of the State:

- S corporations;
- Limited liability companies (LLCs or SMLLCs) — any limited liability company that is, for federal income tax purposes, either:
  - Treated as a partnership, if it has two or more members; or
  - Disregarded as an entity separate from its owner, if it has a single member;
- Limited liability partnerships (LLPs);
- Limited partnership (LPs).

Are you a business entity as described above? ................................................................................................................................. ☐ Yes ☐ No
Enter state you are organized under: __________________________ Enter date of organization: ............................................................................................................................................
If not organized in Connecticut, enter the earlier of the date you started business in Connecticut or the date you registered with the Connecticut Secretary of the State: .................................................................................................................................
Enter the month your tax year closes: __________________________

11. Corporation and Unrelated Business Income Taxes

Corporation Business Tax

Are you a corporation or other association taxed as a corporation? ........................................................ .......... ☐ Yes ☐ No
Is this corporation exempt from federal income tax? ................................................................................................. ☐ Yes ☐ No
Have you received a determination from the Internal Revenue Services (IRS) that this corporation is exempt from federal income tax? ................................................................................................. ☐ Yes ☐ No
If Yes, enclose a copy of your IRS letter of determination.
Enter state you are organized under: __________________________ Enter date of organization: ............................................................................................................................................
If not a Connecticut corporation, enter the earlier of the date you started business in Connecticut or the date you registered with the Connecticut Secretary of the State: .................................................................................................................................
Enter the month the corporate year closes: __________________________

Unrelated Business Income Tax

Are you a federally exempt organization that has unrelated business income attributable to a trade or business in Connecticut? ................................................................................................................................. ☐ Yes ☐ No
If you answered Yes, enter the date the unrelated business income tax liability started: ............................................................................................................................................

Passive Investment Company (PIC)

Is this corporation a passive investment company as defined in Conn. Gen. Stat.§12-213(a)(27)? ........................................................ .......... ☐ Yes ☐ No
Enter the date the PIC was organized: ............................................................................................................................................
Enter Connecticut tax registration number of the PIC’s related financial service or insurance company: __________________________
12. Business Use Tax

If you are registered for or are registering for sales and use taxes, you do not need to complete this section.

Business use tax is due when a business purchases taxable goods or services, including the purchase or lease of assets, consumable goods, and promotional items, for use in Connecticut without paying Connecticut sales tax.

Will you be purchasing taxable goods or services for use in Connecticut without paying Connecticut sales tax? .................................................................  ☐ Yes  ☐ No

If you answered Yes to the business use tax question, enter the tax liability start date: ...................... m  m  d  d  y  y

If you answered No, you must complete the Business Use Tax Declaration section below.

Business Use Tax Declaration: By registering for any of the taxes listed in this application, you have indicated to DRS that you may have a business use tax liability. Therefore, based on your application, you will be automatically registered for the business use tax unless you complete the following declaration.

I, _______________________________________________ (name of taxpayer or authorized representative of taxpayer), acknowledge I have read and understand the information concerning the business use tax and declare I will not be liable for business use tax. Please initial here. _______

13. Registration Fee Schedule

Complete this section after you have reviewed Sections 7 through 12 of this registration application and any applicable addendum. Enter the registration fee amount indicated in the amount due column. You must include the total registration fee due with Form REG-1 or your registration application will not be processed and will be returned.

Make your check payable to: Commissioner of Revenue Services. If you are registering by mail, send Form REG-1 with your payment to: Department of Revenue Services, PO Box 2937, Hartford CT 06104-2937

<table>
<thead>
<tr>
<th>Amount Due</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. If registering for Sales and Use Taxes or Room Occupancy Tax, * enter $50.00 ......................</td>
<td>a.</td>
</tr>
<tr>
<td>b. If registering for Cigarette Tax, see Addendum A .......................................................................</td>
<td>b.</td>
</tr>
<tr>
<td>c. Total Registration Fee Due (add Line a and Line b) .......................................................................</td>
<td>c.</td>
</tr>
</tbody>
</table>

* No fee is required for room occupancy tax if you are registered or are registering for sales and use taxes.

14. All Applicants Must Sign the Following Declaration

I declare under penalty of law that I have examined this application and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false application to DRS is a fine of not more than $5,000, or imprisonment for not more than five years, or both.

<table>
<thead>
<tr>
<th>Sign Here</th>
<th>Date</th>
<th>Telephone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature of Owner, Partner, LLC Member, or Corporate Officer</td>
<td></td>
<td>(              )</td>
</tr>
<tr>
<td>PRINT Name of Owner, Partner, LLC Member, or Corporate Officer</td>
<td>Title</td>
<td></td>
</tr>
</tbody>
</table>