Intuit QuickBooks Payroll



Intuit Account Personal Name Change/Direct Deposit Principal Change Form

Intuit will use the information on this page for processing changes to your **Intuit Account** and/or your **Direct Deposit Account**. Create a case using this link, https://intuitcorp.quickbase.com/db/bj48478je, and upload your completed, signed packet and the requirements (if necessary) to Intuit. Follow the on-screen instructions. You will receive an email, typically within 3-5 business days, confirming the update.

Section 1 - Company information	
Federal Employer Identification Number (Federal EIN):	
Customer account number:	
Main business address:	
Main business phone number:	
Section 2 - Type of change (choose one or both)	
Intuit account personal name change Requirements: this	
	Old contact last name:
Reason for change:	NEW Contact last name.
Change in marital status	
Other (describe briefly):	
Direct deposit principal change	
Requirements: 1. This form	
·	any letterhead explaining reason for principal addition or change
3. Photocopy of a government issued ID for	or the new principal
Replace existing Primary principal	
NEW Principal last name:	NEW Data sized Data of Dieth
	NEW Principal Date of Birth:
Phone number:	Email address:
Add a Secondary principal	
NEW Secondary Principal last name:	
Phone number:	Email address:
Section 3 - Your contact information (in case we need to contact you)	
Email address:	Business phone number:
Section 4 - Authorization	
By submitting this form, (a) you are instructing and authorizing Intuit to update your Intuit Account and/or your Direct Deposit Account as set out above, and (b) all the information you have provided above is true and correct.	
for Intuit account personal name change:	
Authorized signature:	
New personal name:	Date:
for direct deposit principal change:	
Principal 1 signature:	
Principal 1 name:	
Principal 2 signature:	
Principal 2 name:	Date: