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# Getting Started with the Intuit Statement Writer 3.0

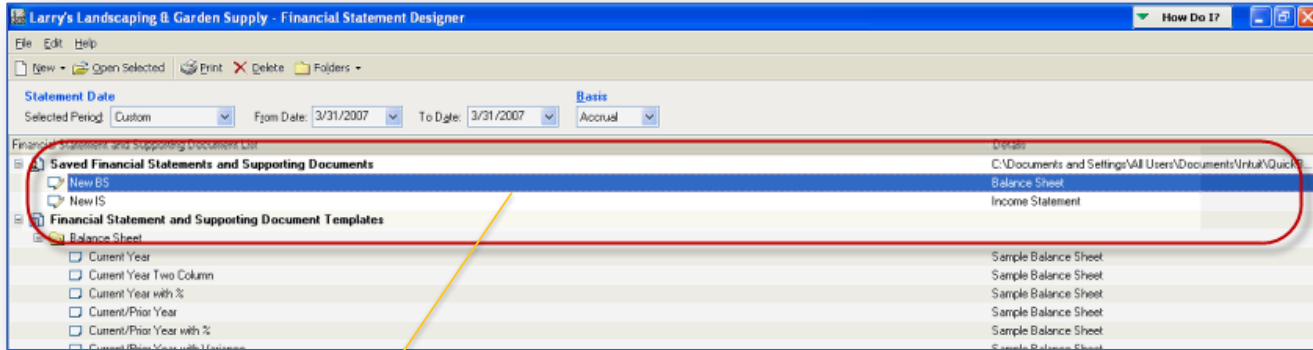
## Key Differences From the Financial Statement Designer

April 18<sup>th</sup> 2011

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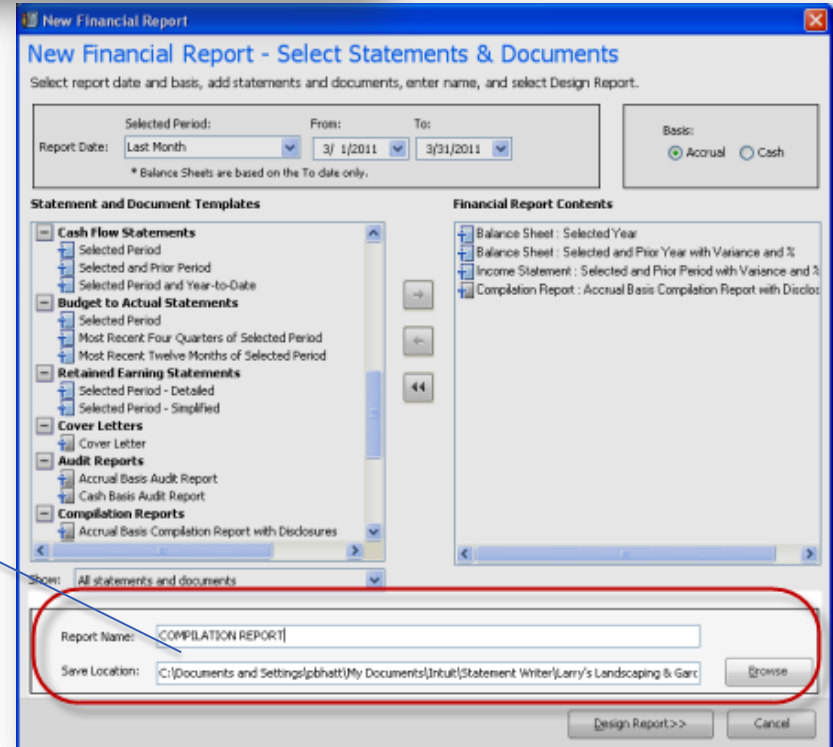


# 1. Location of Statements

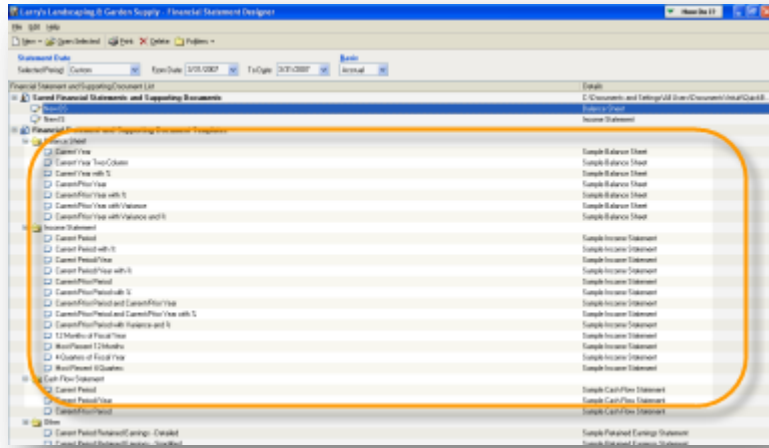


**FSD:** Statements are displayed in the product, and are stored in .FSR files set in the Preferences dialog. (*Go to Edit > Preferences*)

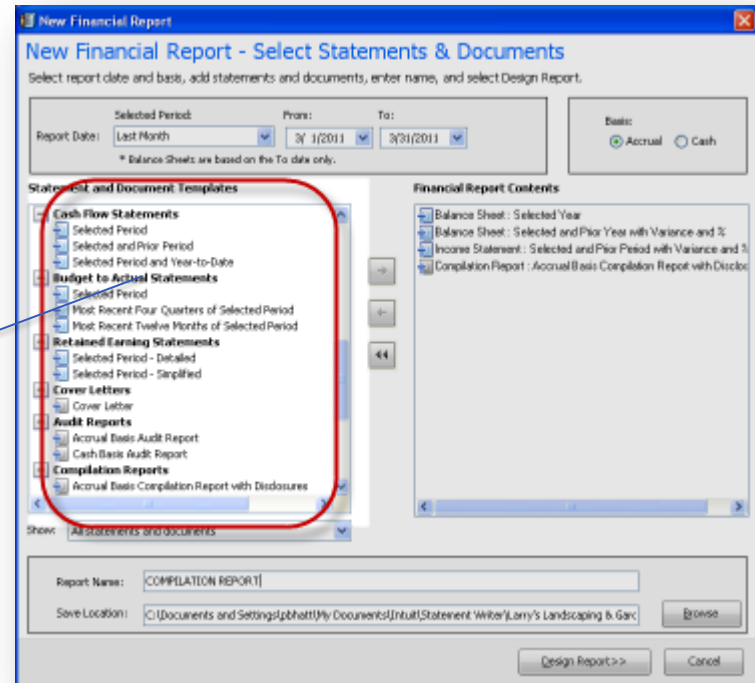
**ISW:** Files are stored as .QSM files anywhere you choose on your computer.



# 2. Custom Templates



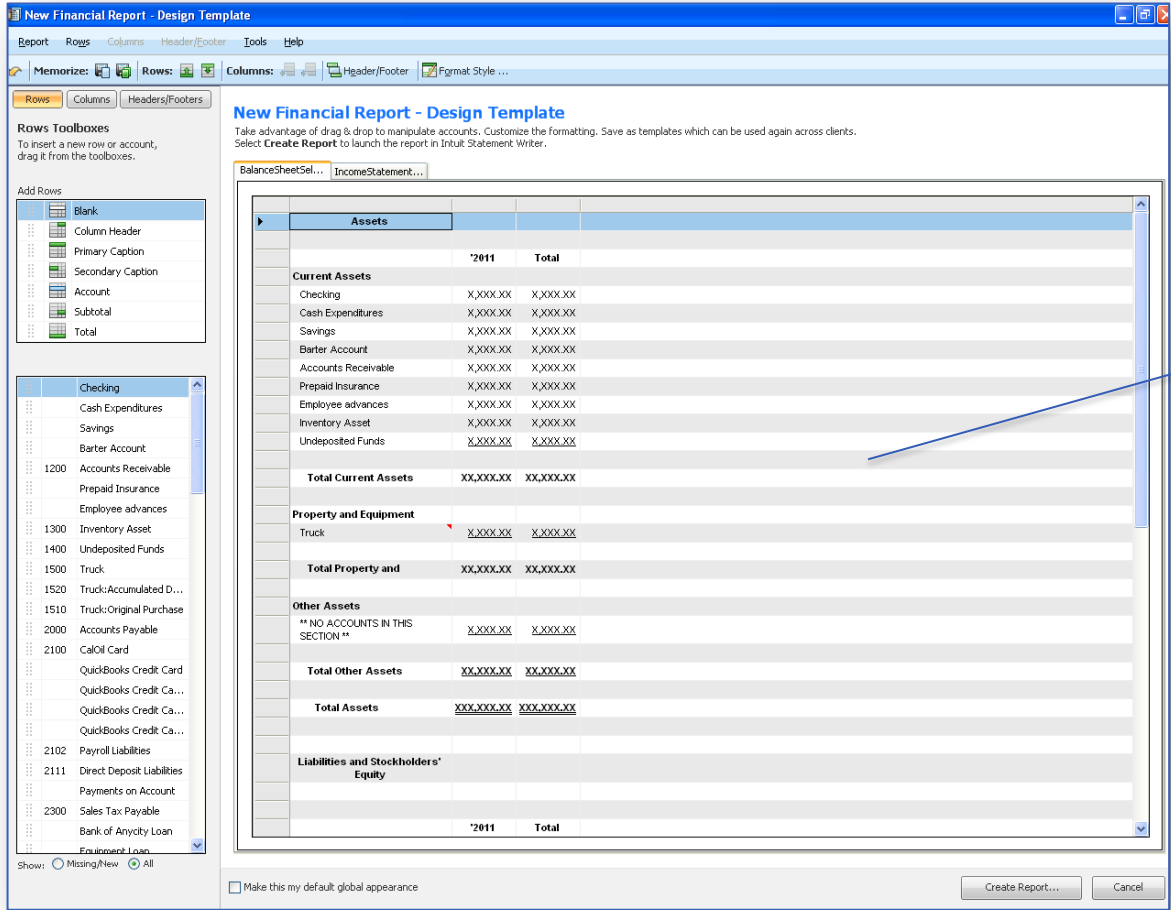
**FSD: A fixed list of templates is provided.**



**ISW: Allows you to design and add your own custom statement templates and Word document templates (including budget to actual templates).**

# 3. Template Designer

**FSD:** The Template Designer feature is not available – all customization must be done in the grid.



**ISW:** A Template Designer is provided for customizing rows, roll-ups, columns, and headers/footers, then you can re-use them with multiple clients.

# 4. Statement Customization

QuickBooks Financial Statement Editor - Current Year with %

Statement Date: Selected Period: Custom, As of: 7/31/2015, Basis: Accrual, Recalculate

Description	7/31/2015	General
A	B	C
<b>ASSETS</b>		
	2015	%
<b>CURRENT ASSETS</b>		
Cash-Checking	\$ 16,319.81	3.62%
Money Market	0.00	0.00%
Money Market#2	6,830.71	1.54%
Maintenance Receivable	177.00	0.04%
Escrow	1,914.00	0.42%
Prepaid Expenses	8,202.50	1.82%
Other Accounts Receivable	0.00	0.00%
Undeposited Funds	0.00	0.00%
<b>Total Current Assets</b>	<b>\$ 33,544.02</b>	<b>7.44%</b>
<b>PROPERTY AND EQUIPMENT</b>		
Land	\$ 223,026.00	49.47%
Total Building	193,771.00	42.98%
<b>Total Property and Equipment</b>	<b>\$ 416,797.00</b>	<b>92.45%</b>
<b>OTHER ASSETS</b>		
Cash held for Security Deposits	\$ 0.00	0.00%
Deposits	515.00	0.11%
Investments-Bank Stock	0.00	0.00%
Investment-Other	0.00	0.00%
Refinancing Costs	0.00	0.00%
Accum.Amort. of Refinance Costs	0.00	0.00%
<b>Total Other Assets</b>	<b>\$ 515.00</b>	<b>0.11%</b>

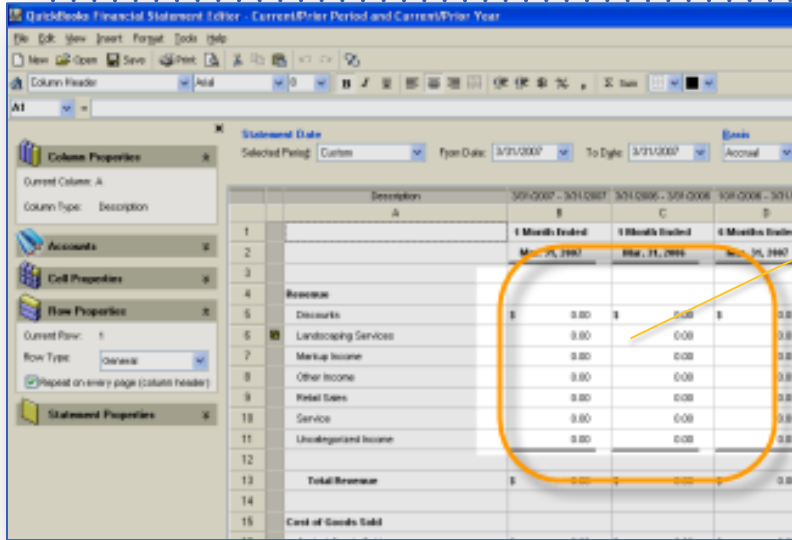
**FSD: All statement customization must be done in the grid.**

Intuit Statement Writer 2011 - MY COMP REPORT.qsm

	A	B	C	D
<b>Assets</b>				
		2015		
<b>Current Assets</b>				
Checking	\$	178,122		
Cash Expenditures		4,337		
Prepaid Insurance		20,563		
Inventory Asset		1,835		
<b>Total Current Assets</b>		<b>204,857</b>		
<b>Property and Equipment</b>				
Truck		12,600		
<b>Total Property and Equipment</b>		<b>12,600</b>		
<b>Other Assets</b>				
<b>Total Other Assets</b>				
<b>Total Assets</b>		<b>\$ 217,457</b>		
<b>Liabilities and Stockholders' Equity</b>				
		2015		
<b>Current Liabilities</b>				
Accounts Payable	\$	862		
Card/ID Card		611		
Payroll Liabilities		3,632		
Payments on Account		(400)		
Sales Tax Payable		384		
<b>Total Current Liabilities</b>		<b>5,089</b>		
<b>Long-Term Liabilities</b>				
Bank Loan		11,552		

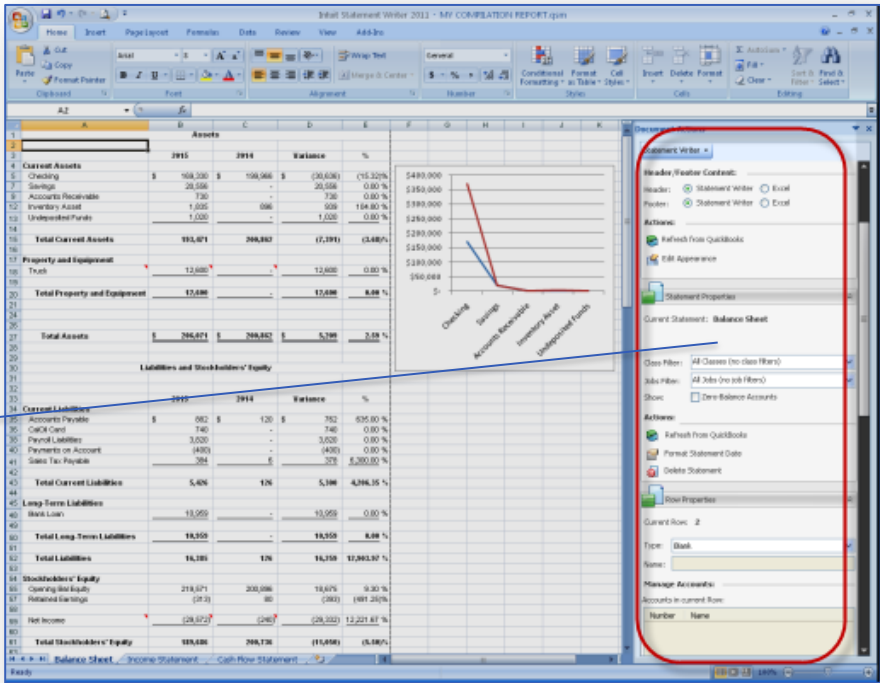
**ISW: Only advanced customization must be done in Excel – you can complete the bulk of your custom work in the Template Designer (shown previously).**

# 5. Cell Locking and Operations

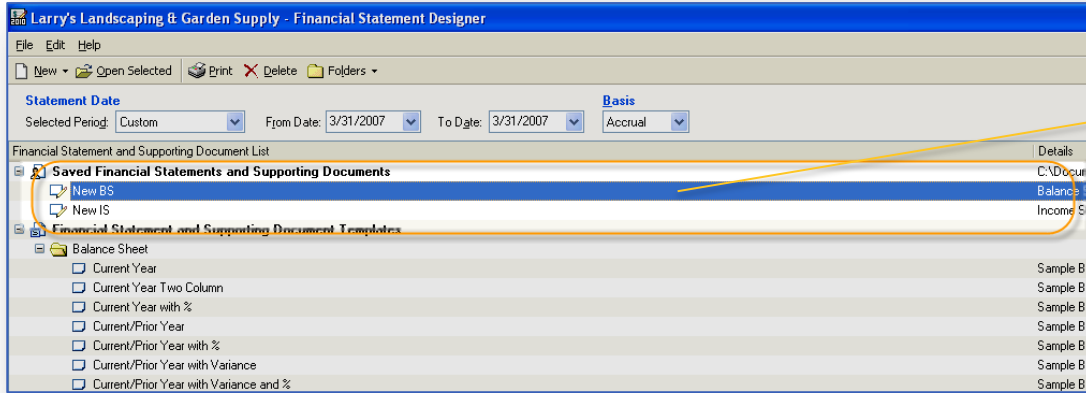


**FSD:** Data cells are locked but allow other functions, such as cut and paste.

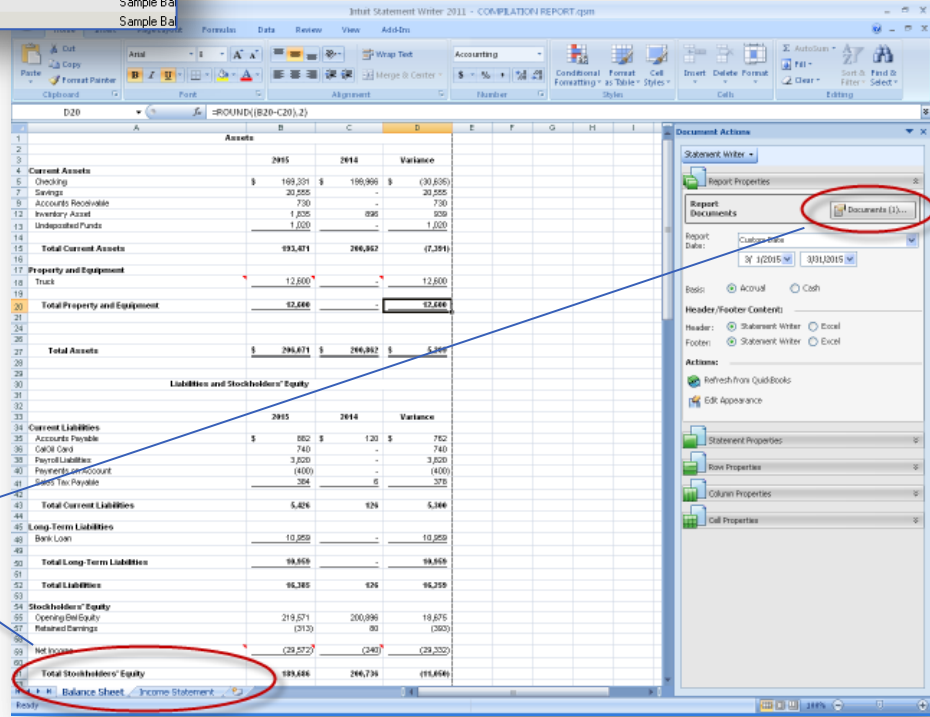
**ISW:** Cells are more restricted, but all functions are available via the Statement Writer pane.



# 6. Single Statements vs. Bundles

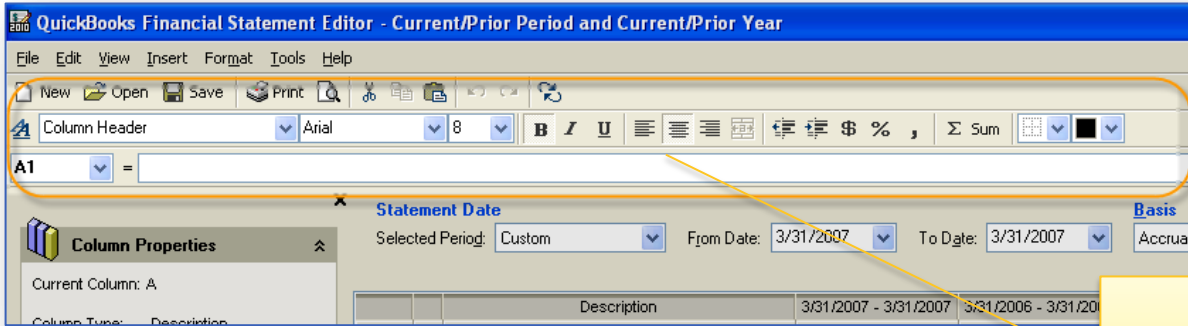


**FSD: Statements and documents are kept independently in folders.**

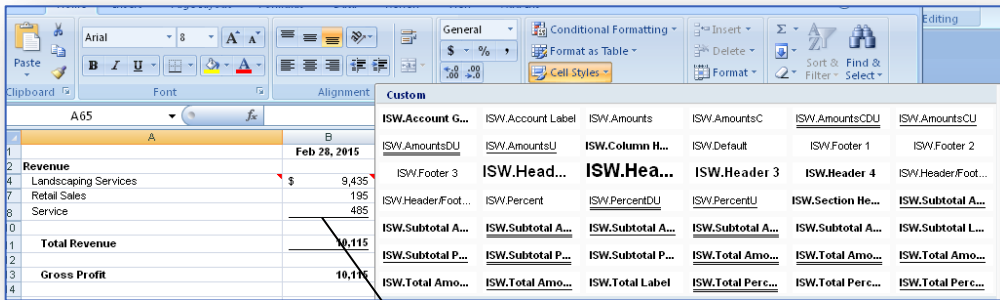


**ISW: All statements and supporting documents are kept in a single report file (.QSM file).**

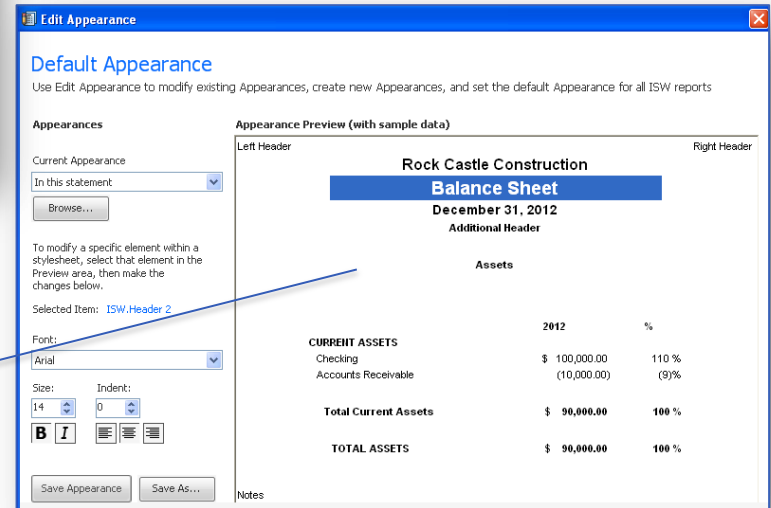
# 7. Formatting



**FSD: Formatting must be done on the cell-level using the toolbar.**

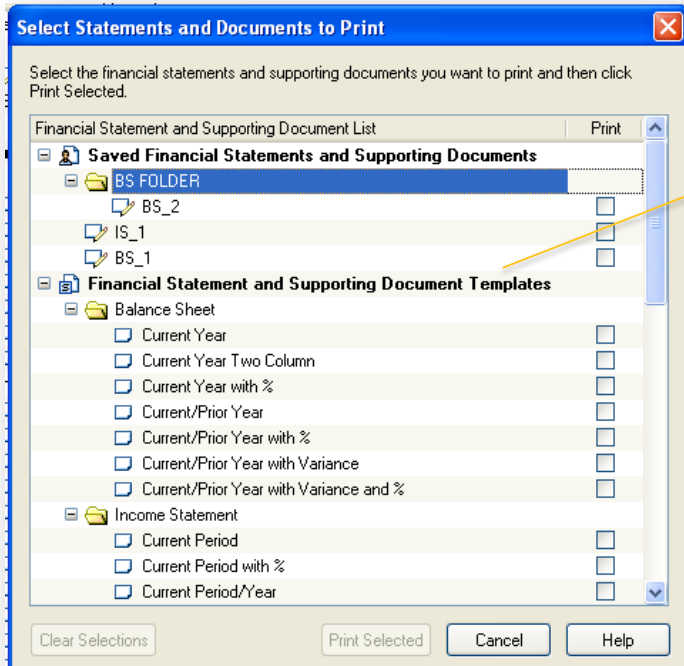


**ISW: Options are available for making statement-wide formatting changes via the "Appearances" window. You can also make cell-level changes using Excel Cell Styles.**



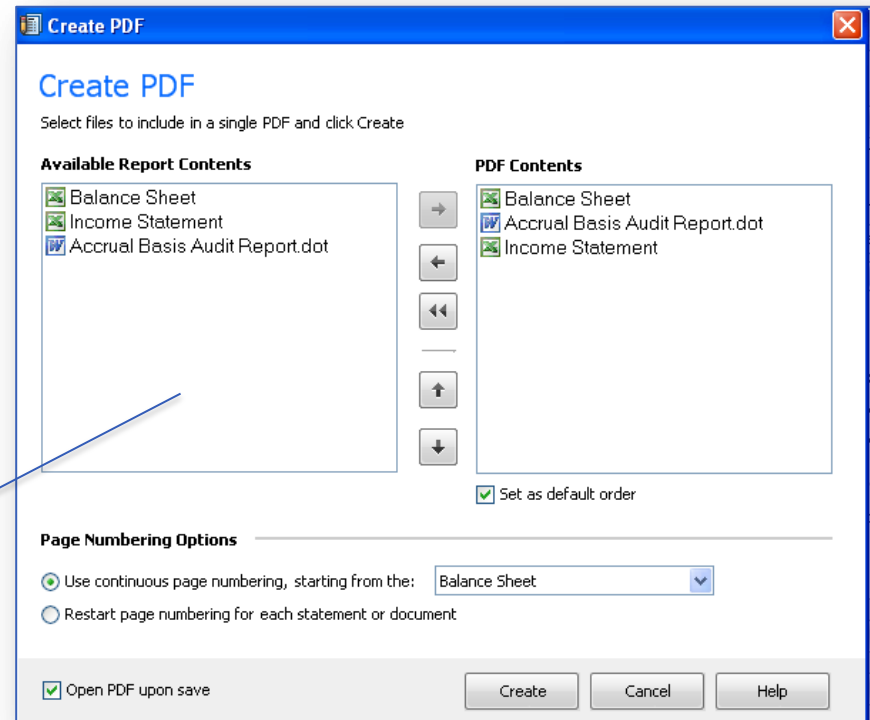


# 8. Printing



**FSD: Allows you to print directly.**

**ISW: You must save as a PDF before printing, but you can print in any order and with custom page numbering options.**



# Tips for Successfully Using ISW...

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- ❑ Identify the key differences between FSD and ISW, and then learn about the changes.
- ❑ Before converting FSD statements, get started by preparing a sample statement from scratch in ISW.
- ❑ Whenever possible, use the “Template Designer” in ISW to customize rows, columns, and headers/footers.
- ❑ If you get stuck, use the in-product help or watch the online videos. Please post your question to the forum or contact Support – also attend a webinar if needed.
- ❑ Be patient and you will quickly see what ISW can do for you!

## Other Resources

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1. ISW product page, includes video tutorials and additional resources:  
<http://accountant.intuit.com/ISW>
2. Support: <http://accountant.intuit.com/helpme>
3. Training: <http://accountant.intuit.com/training>
4. If all of above resources do not answer your questions, you may email the product team directly at [ISW\\_TEAM@INTUIT.COM](mailto:ISW_TEAM@INTUIT.COM)