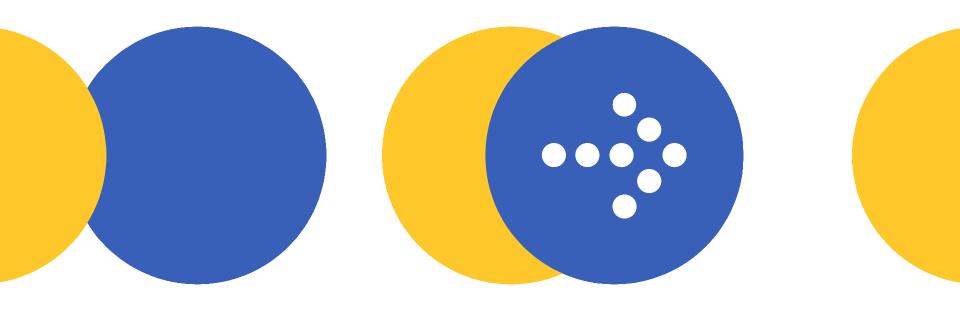
Intuit.

Getting Started with the Intuit Statement Writer 3.0 Key Differences From the Financial Statement Designer

April 18th 2011



1. Location of Statements

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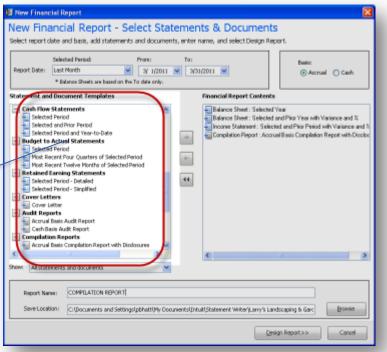
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2. Custom Templates

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FSD: A fixed list of templates is provided.



3. Template Designer

FSD: The Template Designer feature is not available – all customization must be done in the grid.

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	Secondary Caption		Current Assets				
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	Subtotal		Cash Expenditures	X,XXX,XX	X,XXX,XX		
	Total		Savings	х,ххх.хх	X,XXX,XX		
			Barter Account	X,XXX.XX	X,XXX,XX		
			Accounts Receivable	X,XXX.XX	X,XXX,XX		
	Checking ^		Prepaid Insurance Employee advances	XXXXXXX XXXXXXX	X,XXX,XX X,XXX,XX		
	Cash Expenditures		Inventory Asset	X,XXX,XX	X,XXX,XX		
	Savings		Undeposited Funds	X,XXX,XX	XXXXXXX		
	Barter Account			11/11/12/24	02000000		
1200	Accounts Receivable		Total Current Assets	XX,XXX.XX	XX,XXX.XX		
	Prepaid Insurance						
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ISW: A Template Designer is provided for customizing rows, roll-ups, columns, and headers/footers, then you can re-use them with multiple clients.

intuit

4. Statement Customization

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A1 v = ASSETS				
×	Stater	ent Date Basis		
Column Properties *		d Period: Custom V As of: 7/31/2015 V Accrual V	Recalculate	
Current Column: A				
		Description	7/31/2015	General
Column Type: Description		A	В	С
	1	ASSETS		
Accounts *	2			
Show: All Accounts	3		2015	%
Available Accounts:	4			
Accounts Payable	5	CURRENT ASSETS		
Accrued Expenses Accum Amort, of Refinance Costs	6	Cash-Checking	\$ 16,319.81	3.62%
Administrative Costs	7	Money Market	0.00	0.00%
Amortization Expense 🧹	8	Money Market#2	6,930.71	1.54%
	9	Maintenance Receivable	177.00	0.04%
Insert New Row Add to Current Row	10	Escrow	1,914.00	0.42%
<u>A</u>	11	Prepaid Expenses	8,202.50	1.82%
Cell Properties *	12	Other Accounts Receivable	0.00	0.00%
Current Cell: A1	13	Undeposited Funds	0.00	0.00%
Cell Type: General	14			
Override Properties Clear Properties	15	Total Current Assets	\$ 33,544.02	7.44%
	16			
Row Properties	17	PROPERTY AND EQUIPMENT		
Current Row: 1	18	Land	\$ 223,026.00	49.47%
	19	3 Total Building	193,771.00	42.98%
	20			
Repeat on every page (column header)	21	Total Property and Equipment	\$ 416,797.00	92.45%
Statement Properties 🖈	22	OTHER ASSETS		
Statement Type: Balance Sheet	23	Cash held for Security Deposits	\$ 0.00	0.00%
Column Specing: 0.188	24	Deposits	\$ 0.00	0.11%
	20	Investments-Bank Stock	0.00	0.00%
	20	Investment-Other	0.00	0.00%
	28	Refinancing Costs	0.00	0.00%
	29	Accum Amort, of Refinance Costs	0.00	0.00%
	30			
	31	Total Other Assets	\$ 515.00	0.11%
	32		010.00	

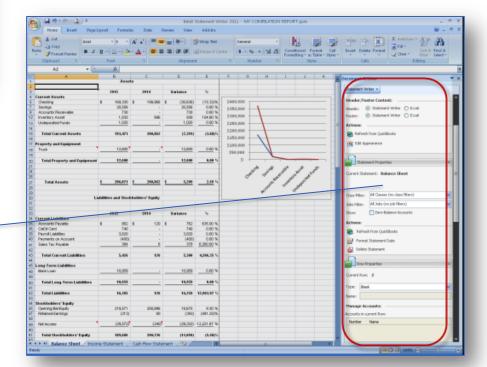
ISW: Only advanced customization must be done in Excel – you can complete the bulk of your custom work in the Template Designer (shown previously). **FSD:** All statement customization must be done in the grid.

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5. Cell Locking and Operations

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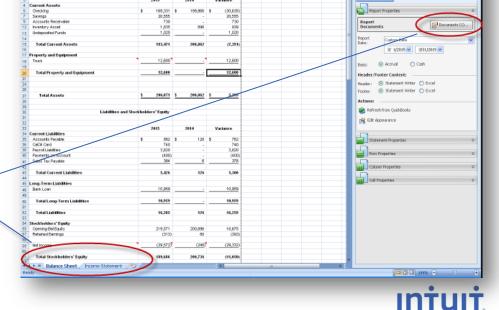
ISW: Cells are more restricted, but all functions are available via the Statement Writer pane. FSD: Data cells are locked but allow other functions, such as cut and paste.



6. Single Statements vs. Bundles

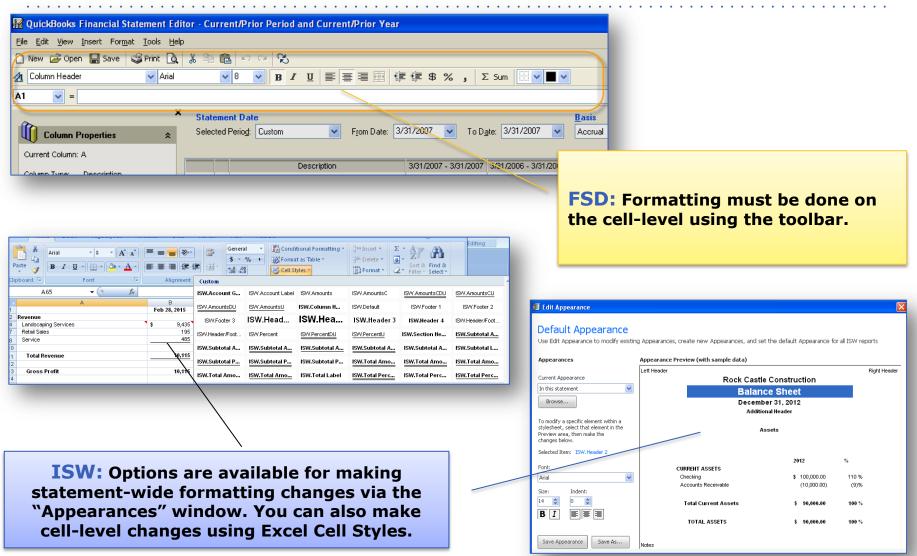
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Current Year with %	Sample Ba
Current/Prior Year	Sample Bal
Current/Prior Year with %	Sample Bal
Current/Prior Year with Variance	Sample Ba http://www.sample.com/PLATION/PEPORT.com
Current/Prior Year with Variance and %	Sample Bal Portruits Data Review View Addstm
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	2 2 2015 2016 Variance 3.40mmt Witer -
	0 2013 2014 Vallance

ISW: All statements and supporting documents are kept in a single report file (.QSM file).



Sont & Find &

7. Formatting



8. Printing

Select Statements and Documents to Print	X
Select the financial statements and supporting documents you want to print and t Print Selected.	hen click
Financial Statement and Supporting Document List	Print 🔼
😑 😰 Saved Financial Statements and Supporting Documents	
🖃 🔂 BS FOLDER	
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□ □ IS_1	
Financial Statement and Supporting Document Templates	
🖃 😋 Balance Sheet	
🖵 Current Year	
🖵 Current Year Two Column	
Current Year with %	
Current/Prior Year	
Current/Prior Year with %	
Current/Prior Year with Variance	
Current/Prior Year with Variance and %	
🖃 🔄 Income Statement	
Current Period	
Current Period with %	
Current Period/Year	
Clear Selections Print Selected Cancel	Help

ISW: You must save as a PDF before printing, but you can print in any order and with custom page numbering options.

FSD: Allows you to print directly. Create PDF Create PDF Select files to include in a single PDF and click Create **Available Report Contents** PDF Contents 📧 Balance Sheet 📧 Balance Sheet \Rightarrow 👿 Accrual Basis Audit Report.dot 📧 Income Statement W Accrual Basis Audit Report.dot 📧 Income Statement 4 44 + ÷ V Set as default order Page Numbering Options Ose continuous page numbering, starting from the: Balance Sheet Restart page numbering for each statement or document Open PDF upon save Create Cancel Help

Tips for Successfully Using ISW...

- Identify the key differences between FSD and ISW, and then learn about the changes.
- Before converting FSD statements, get started by preparing a sample statement from scratch in ISW.
- Whenever possible, use the "Template Designer" in ISW to customize rows, columns, and headers/footers.
- If you get stuck, use the in-product help or watch the online videos. Please post your question to the forum or contact Support also attend a webinar if needed.
- Be patient and you will quickly see what ISW can do for you!



- ISW product page, includes video tutorials and additional resources: <u>http://accountant.intuit.com/ISW</u>
- 2. Support: <u>http://accountant.intuit.com/helpme</u>
- 3. Training: <u>http://accountant.intuit.com/training</u>
- 4. If all of above resources do not answer your questions, you may email the product team directly at <u>ISW TEAM@INTUIT.COM</u>

