

# QuickBooks Enterprise Solutions 8.0

# White Paper

September 2007

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Flexible customization options The Donor Center	
8 Additional Reports for Nonprofits	
Nonprofit Chart of Accounts	
Built-In Help & Tips from Industry Experts	
Professional Services Edition	
Seamless Integration with Microsoft® Word Flexible Billing Rates	
17 Additional Reports for Professional Services Providers	
Professional Services Chart of Accounts	
Built-In Help & Tips from Industry Experts	
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# **Overview**

After serving the needs of small businesses for over 10 years, Intuit identified a need to better serve larger, growing businesses within and outside of the QuickBooks user base. QuickBooks Enterprise Solutions, the most powerful QuickBooks product, was designed specifically with these businesses in mind and delivers the capabilities and flexibility to meet the unique needs of growing businesses for thousands less than other, more complicated accounting systems.

If you are currently using QuickBooks and are growing, you may be starting to stretch your current product. However, users are usually not interested in switching to new software because the cost of switching, including licenses, implementation, and retraining costs, can be very high. For these users, Enterprise Solutions offers an easy way to support your business growth with a familiar QuickBooks interface. If you are currently not using QuickBooks, Enterprise Solutions offers an affordable, easy-to-use-and-maintain alternative to your current solution.

# **Target Customer**

Firmagraphics:

- Company has complex workflows which need to be automated with specialized software.
- Company has departments or employees specializing in functional areas such as accounting, payroll, sales, purchasing, shipping and receiving.
- Larger small businesses and mid-size businesses defined by:
  - Greater number of employees (20+)
  - Higher revenues (> 1 MM)
  - More transactions with larger data file (often >70MB)
  - o More than 1 location
- Experiencing or expecting high growth.
- Increasingly using other custom or business applications to run front end parts of the business and have relegated QuickBooks (if using QuickBooks) to the "back-end".

**Psychographics:** 

- May be Owner, CFO, Accounting Manager, Operations Manager, or IT specialist.
- Have aspirations of growth and success, and believe that the business is growing quickly. Believe their business has unique ways of operating and thus their financial and business management needs are unique.
- If currently using a QuickBooks product (e.g. QuickBooks Pro or Premier):
  - Feel that current QuickBooks product is not supporting the business' growth and see significant room for improvement in performance, controls and additional sales and inventory functionality.
  - Reluctant to give up the ease of use and familiarity of QuickBooks.
  - Apprehensive about switching to a "full-blown mid-market package" that has "too much functionality," is "too hard to learn or require retraining" or is "too expensive" for their needs.
- If currently not using a QuickBooks product, and considering switching from a competitive product:
  - Often are "over-served" by current product.
  - Feel that current product is not easy to use, is too costly in terms of license fees, maintenance, upgrade/installation time, and is difficult to train employees on.

# **KEY FEATURES & BENEFITS**

# Capacity, Speed and Users Growing Companies Need

QuickBooks Enterprise Solutions is the fastest and most scalable QuickBooks product to support the needs of growing businesses.

QuickBooks Enterprise Solutions is available in 5-user, 10-user, 15-user and 20-user license packs, allowing businesses to scale from 5 to 20 users as they grow.

QuickBooks Enterprise Solutions offers the most capacity of any QuickBooks product, allowing users to add and track hundreds of thousands of items, customers or vendors.<sup>1</sup>

Built with a powerful industry standard SQL database to scale as your business grows.

#### **Advanced Functionality to Support Business Growth**

#### Advanced User Permissions

QuickBooks Enterprise Solutions' advanced permissions enable users to apply more granular user permissions to activities within all areas of QuickBooks by assigning distinct user access levels including view-only, create, modify, delete, and print.

Enterprise Solutions enables permission controls on over 115 individual activities, compared to 10 broad-area activities in QuickBooks Premier. You can also restrict access to specific lists and report groups based on user roles. This use of roles (along with the 13 pre-defined roles) makes it more efficient to set up and maintain permissions, especially when there are a large number of users. Users can be assigned multiple roles, and individual roles can be assigned to multiple users. This increased granularity of control gives the Admin the flexibility to customize access levels for each user.

Additionally, Enterprise Solutions offers the following capabilities:

- Activities such as setting company preferences can be assigned to other users while still limiting administrative control over accounting activities, such as closing the books, to the Admin (e.g. the accountant).
- A view permissions report is available to see the roles that individual users are assigned to, and what permissions each role has.
- Payroll holes have been closed so even if a user has access to a check register, the payroll data will be obfuscated unless the user also has access to payroll. Additionally, if a user does not have access to payroll, the user can be prevented from accessing the payroll & compensation information in the Employee Center.
- Permissions can be set to limit user access to specific bank accounts.
- All existing Pro and Premier user permissions can be migrated to Enterprise Solutions, where they can be further customized to suit the needs of the business.

The sample screenshot below shows the permissions that have been set up for the role of Sales

<sup>&</sup>lt;sup>1</sup> Enterprise Solutions allows you to add up to one million names (e.g. customers, vendors, employees) and up to one million items (e.g. inventory, non-inventory, and service items). Some performance degradation is likely as your lists approach these size thresholds.

Rep. As is evident from the screenshot, users with the role of Sales Rep have full access to Estimates, Sales Orders, Sales Receipts, and Viewing Customer Detail, but have no access to the Employee & Payroll area of Enterprise Solutions. In the image, the user has clicked on Invoices. The check mark by View in the Activity Access Level control shows that the Sales Reps have only the ability to View Invoices

Edit Role			V How Do I?	×
<u>R</u> ole Name Description	Sales This role is designed for your sales to Sales Orders, Sales Receipts, S information in the Customer list.	; staf		
			Activity Access Level	
Tell me more	about Areas and Activities.		OK Cancel	

Administering/Maintaining Permissions

#### Administering/Managing Roles

Permissions can be viewed and modified by user and role. You can copy designated user or role permissions and assign them to a new user or role by clicking the "Duplicate" button. This allows users to quickly and easily add new users and roles based on the permissions they are accustomed to and make just the modifications they need to fill their business needs.

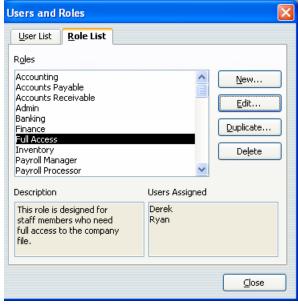
#### **Determining user permission levels**

Easily generate reports of permissions to get a bird's eye view of existing permissions by user or role. Simply select the type of view and the roles or users you want to see, and an easy-to-read report is created for you.

View Permission	าร						
Print	Close						
Rock Castle 2/15/2007	Const	truction Permissions	Access by	/ User	s		
Areas and Ac	tivities		Accountant	Bill	HRadmin	John	Tina
Accounting			Full	Mixed	None	None	None
Asset Accou	ints		Full	Full	None	None	None
Edit Closed	Transactio	ons	Full	None	None	None	None
Equity Accou	ints		Full	Full	None	None	None
General Jou	rnal		Full	None	None	None	None
Liability Acc	ounts		Full	Full	None	None	None
Manage Fixe	d Assets		Full	None	None	None	None
Working Tria	al Balance		Full	None	None	None	None
Banking			Mixed	Mixed	None	None	None
Bank Accour	nts		Full	Full	None	None	None
Barter A	lecount		Full	Full	None	None	None
Cash Ex	penditure	s	Full	Full	None	None	None
Checkir	ng		Full	Full	None	None	None
Savings			Full	Full	None	None	None
Checks			View	View	None	None	None
Credit Card	Accounts		Full	Full	None	None	None

Adding and modifying user permissions

Enterprise Solutions ships with 13 pre-defined user roles to make setting up permissions fast and easy.



Predefined roles include:

- Accounting
- Accounts Payable
- Accounts Receivable
- Banking
- Finance
- Full Access
- Inventory
- Payroll Manager
- Payroll Processor
- Purchasing
- Sales
- Time Tracking
- View-only

The permissions are flexible and easy to customize:

- Multiple roles can be assigned to a single user.
- A single role can be assigned to multiple users.
- Roles can be created from scratch.
- User roles can be copied and customized to fit the needs of the business. Modifying permissions with a user-roles model is easier especially if your clients have multiple users assigned to a single role. Clients no longer have to change permissions for each user. Just change the permissions to the role and the user(s) permissions will be updated automatically.

# Support for Businesses with Multiple Locations

Companies with multiple locations can unify remote locations and workers for real-time access to all data using QuickBooks Enterprise Solutions. Enterprise Solutions offers the ability to connect multiple business locations and remote workers through the third-party Windows Terminal Services<sup>2</sup> software. This enables a company to run multiple independent sessions from a single server, with the appropriate number of paid Enterprise Solutions licenses. For example, a company could have five users running Enterprise Solutions remotely via Terminal Services and another five users running Enterprise Solutions over the LAN (local area network) at headquarters from a single server.

QuickBooks Enterprise Solutions can be installed on a terminal server so that licensed users can access the software and company file from multiple remote locations. The company must purchase a software license for each user, local or remote, whether or not Enterprise Solutions is also installed on the remote location machines.

Microsoft Windows Terminal Services is software included with Windows Server 2003, XP Pro, or Windows Server 2008 operating systems that allows users in separate locations to access software and company files that are installed at a centralized server at company headquarters. Windows Terminal Services is a solution for companies with multiple locations who want to

<sup>&</sup>lt;sup>2</sup> Additional fees may apply. Requires Microsoft Windows Server 2003, XP Pro, Windows Server 2008, or Linux. For multiple remote users, Windows Terminal Services Client Access license required for each user.

enable users in remote, secondary, or home offices to access Enterprise Solutions throughout the day over lower bandwidth connections. Terminal Services uses a communication protocol that is optimized for moving graphical information quickly and efficiently across the network, so users can get top performance running Enterprise Solutions over lower bandwidth connections from hundreds of miles away.

When Enterprise Solutions is used in conjunction with terminal server software, it only has to be installed on the server. Other terminals (PCs) access Enterprise Solutions without having the program installed directly on their hard drives, although paid licenses for Enterprise Solutions must be maintained for each user who accesses the software via Terminal Services. Windows Terminal Services allows multiple independent sessions to be run from a single server (although the fifteen simultaneous user limit still applies). The advantage of this method is that all processing is done on the server, which dramatically reduces network traffic.

Enterprise Solutions technical support engineers can provide limited Terminal Services support related to the Enterprise Solutions product. Windows Terminal Services is software included in Windows 2000 Server, Server 2003, and XP Pro operating systems.

#### **Always-on Audit Tracking**

An "always on" audit trail greatly reduces the time spent investigating changes to the QuickBooks files since the last time they were reviewed. Always-on audit trail records the transactions that are being entered, edited or deleted from the system. Always-on Audit Trail provides users with controls to protect against employee fraud and detect employee errors. Reliable audit trails protect against employees who attempt to make fraudulent transactions and then cover their tracks by deleting or editing the transactions to appear normal. Users will gain peace of mind that changes to their important QuickBooks data will always be tracked. Audit Trail has been improved so that there is no noticeable impact on performance.

#### **Financial Statement Designer**

Built-in Financial Statement Designer lets users create custom financial statements within Enterprise Solutions.

- Users can choose from over 20 pre-defined financial statements.
- Users can customize statements by inserting columns or rows to show prior year balances, variances between other columns, sub-totals, and more.
- Users can save the customized statements for repeated use and easily update them with new data.
- Users can QuickZoom® directly from a figure in the financial statement to its source in QuickBooks Enterprise Solutions.

Edit View Insert Format								
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🗸 💌 = Cash								
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		2						
Column Type: Description		3				2004	_	2003
S		4						
Sow Properties	*	5		CURRENT ASSETS	_			
Current Row: 6		6	B	Cash	\$	65,294.71	\$	69,588.16
Row Type: Account	<b>•</b>	7		Accounts Receivable		76,610.00		<b>Q</b> 32,749.76
Account Description:		8		Tools & Equipment		5,000.00		5,000.00
Cash		9		Inventory Asset		23,102.54		4,391.88
Assigned Account(s):		10						
Checking		11		Total Current Assets	\$	170,007.25	\$	111,729.80
Savings Cash Expenditures		12						
		13		PROPERTY AND EQUIPMENT				
		14		Land	\$	90,000.00	\$	90,000.00
		15		Buildings		325,000.00		325,000.00
Add Remove		16	B	Trucks		78,352.91		33,852.91
Reverse Signs (+/-)		17		Computers		28,501.00		23,501.00
Always print zero balances		18		Furniture		7,325.00		5,225.00
		19		Less Accumulated Depreciation		-107,066.20		-95,698.16
6		20						
Cell Properties	*	21		Total Property and Equipment	\$	422,112.71	\$	381,880.75
Statement Properties	×	22						

# **Fixed Asset Manager**

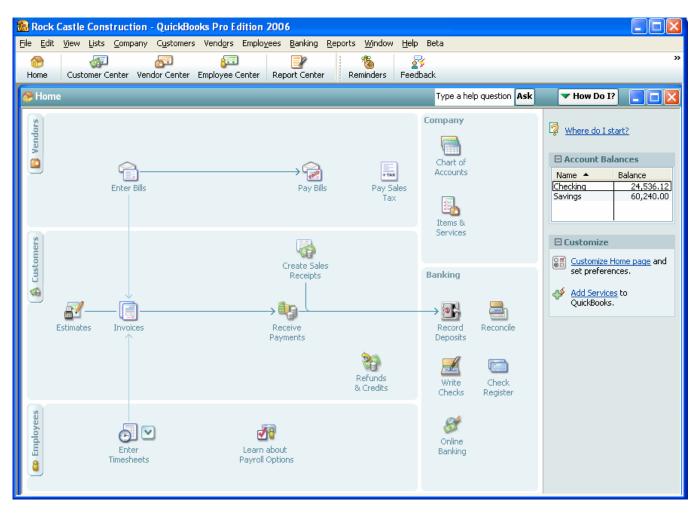
Fixed Asset Manager enables you to manage fixed assets from acquisition to disposition. Users can enter the asset's information, such as description, purchase date, cost, depreciation method, life and the general ledger accounts, and instantly calculate depreciation on assets such as autos, computers, and equipment.

le Edit View QuickBooks Asset Report	•				179
🔲 Save   ॐ - 🛕   🐰 陷 🖷	🚰 Add  🔭 Delete 🔭	Asset Tools 🝷 🔁 🛃	Find 🛛 🤤 Prev Asset	Next Asset 📔 ∑	179 40% <b>?</b>
Schedule Asset Disposal Proje	ction Notes Calenc	lar			
General Asset Information					
Asset number	20				
Asset description Desktop PC (	2)				
Asset description line 2 Desktop PCs	w/ 3.00GHz + 800MHz FSB	, 1MB			
Purchase order number		al number	780154-SQ-01, 9001	33-SQ-27	
Warranty expires		onal property return?	_	New?	R
	Pers	onarproperty return?		146.44	
	Federal	AMT	ACE	Book	State
Date placed in service	05/01/2004	05/01/2004	05/01/2004	05/01/2004	05/01/2004
Cost or basis	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Tax system	MACRS	MACRS	MACRS	MACRS	MACRS
Depreciation method		150% DB	POST 93	200% DB	200% DB
Recovery period (YY/MM)	LAND	Land	<b></b>	05/00	05/00
	200% DB	Tangible property (200		Act-Davs	Act-Davs
	20076 4010	Luxury automobile (200		0.00	
Section 179 deduction	DOD% TRUCK	Clean fuel automobile () Truck or van (200% DE			□ 30%
Qualified for Special Depr. Allowance	200% LIST	Other listed property (2	·		
(Check both to elect 30% if post- 5/5/03)		Water utility property (p	· · · · · · · · · · · · · · · · · · ·	50%	50%
Special Depr. Allowance		Alternative tangible pro	perty (150% DB)	0.00	0.00
Other deductions		Alternative luxury autor		0.00	0.00
Salvage value	150% ELECTRIC	Alternative clean fuel a		0.00	0.00
- ITC basis reduction		Alternative truck or van Alternative other listed	· · · ·	0.00	0.00
Business use percentage	CL DE AL	Real property (straight		100.00	100.00
. –	ST LINE	Tangible property (strai	ght line)		i
Accumulated depr as of 1/90	SE AUTO	Luxury automobile (stra			
Non-MACRS Preference code		Clean fuel automobile (		<b>v</b>	ঘ
Switch to straight-line	SL TRUCK	Truck or van (straight li Other listed property (s			
Prior depreciation	ADS REAL	ADS - Real property (s		0.00	
Current depreciation		730.00	730.00	838.36	838.36

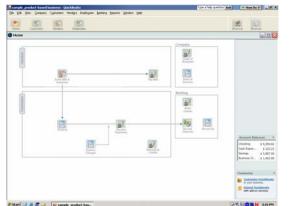
- Depreciation can be computed for up to six asset bases, including tax and book.
- Depreciation journal entries can be created, including disposals.
- Up to 20 reports can be printed, including asset schedules by G/L account, location, and category.
- Gains and losses can be calculated on asset sales.

#### Home Page

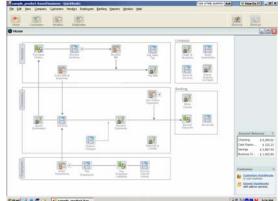
The Enterprise Solutions home page, also called the Super Navigator, provides an overview of QuickBooks activities, which makes it easy to access the most frequently used functions and tasks in QuickBooks. A workflow view shows the key tasks and how they are related. Users simply click on a task icon to get started performing that task. Get instant access to account balances in QuickBooks and the ability to customize QuickBooks easily by turning features on and off from a central location.



The home page is customized to each business based on their preferences and answers to questions in setup. Here are two examples of a customized home page:



Example 1: Sole Proprietor, tracks A|R and A|P, no add-on services



Example 2: Product-based business which tracks inventory and uses DIY Payroll and

The home page includes:

- Workflow area, which provides a graphical overview of key QuickBooks tasks and shows how they are related, including key steps in the workflow (e.g. first you enter a bill, then you pay the bill). Each step is represented as an icon, which the customer can click to do the task.
- **Sample file indicator** (not shown here), which reminds the user if they are in a sample file and gives them a way to start a new company file.
- Account balances, which displays the account name and balances of bank account and credit card accounts, using the account balance information available in QuickBooks. This section can be closed, if desired, for privacy. If a user does not have permission to see a particular account, that account is not listed here. If a user does not have permission to see any account balances, this box does not appear.
- **Customize QuickBooks link**, which links the user back to where they can set preferences to determine which features are on/off in the home page and which features are on/off throughout the product. Note: There is limited customization available not all features can be turned on/off on the home page, and not all features can be turned on/off throughout the product.

# **Customer Center**

The Customer Center can be thought of as a single place for accessing and managing all information and tasks related to customer management, making information faster to find and easier to manage. In one screen you can see all your customers and exactly what they owe. Clicking on a customer's name will immediately display all the activity you have had with them. All pertinent customer contact information (phone number, fax number, and payment terms) is also available in this view so you don't have to go to a different screen to obtain this information. If a customer is past due, getting in touch with the customer is a snap.

The Customer Center consists of two contexts and the tabs allow a user to switch between contexts.

Sustomers & Jobs	Transactions	Customer Infor	mation		Edit Customer Info	Reports for this Custome
View Active Customers	•	Customer Name	Baker, Chris	Contact Chr	is Baker	Ouick Report
Name	Balance Total	Customer Type	Residential	Phone 415	-555-2253	Open Balance
+Abercrombie, Kristy	0.00	Company Name		Alt Phone		Show Estimates
+Family Room	0.00	Billing Address	Baker, Chris 415 W. Desert Bloom	Fax		
Kitchen	0.00		Bayshore, CA 94326	Email Chr	isB@samplename.com	
Remodel Bathroom	0.00			Terms Net	30	
◆Baker, Chris	1,547.90			Price Level		_
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Balak, Mike     Utility Shed     Sarley, Renee     Repairs     Solinski, Rafal     v2nd story addition     Pristol, Sonya     Utility Shed     Repairs     sBurch, Jason     Rcom Addition	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	Show Al Transo VAI Transo VAI Transo Balance INV Payment SALESOF SALESOF SALESOF Sales Re- SALESOF Sales Re- SALESOF Credit M	ctions Filter By actions Transactions Details is and Credits s ders nt Charges ceipts J Payments	Date 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007	Date This Month-to-date Account Accounts Receivable Sales Orders Undeposited Funds Accounts Receivable Sales Orders Sales Orders Sales Orders	Amount 1,040.00 161.63 1,040.00 96.98 1,346.88 646.50
Balak, Mike     Utility Shed     Sarley, Renee     Repairs     Solinski, Rafal     v2nd story addition     Pristol, Sonya     Utility Shed     Repairs     sBurch, Jason     Rcom Addition	0.00 0.00 0.00 0.00 0.00 0.00 0.00 1,005.00	Show Al Transo VAI Transo NV Payment SALESOF SALESOF SALESOF SALESOF SALESOF SALESOF SALESOF SALESOF Credit M	ctions Filter By actions Transactions Details is and Credits ders nt Charges ceipts d Payments emos	Date 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007	Date This Month-to-date Account Accounts Receivable Sales Orders Undeposited Funds Accounts Receivable Sales Orders Sales Orders Undeposited Funds Undeposited Funds	Amount 1,040.00 161.63 1,040.00 96.98 1,346.88 646.50 96.98
Balak, Mike     Utility Shed     Sarley, Renee     Repairs     Solinski, Rafal     v2nd story addition     bristol, Sonya     Utility Shed     Repairs     sBurch, Jason     «Room Addition	0.00 0.00 0.00 0.00 0.00 0.00 0.00 1,005.00 1,005.00 0.00	Show Al Transo VAI Transo Type Al Sales Balance INV Payment SALESOF SALESOF SALESOF SALESOF SALESOF SALESOF Credit M INV	ctions Filter By actions Transactions Details is and Credits s ders nt Charges ceipts d Payments emos 93	Date 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007	Date This Month-to-date Account Accounts Receivable Sales Orders Undeposited Funds Accounts Receivable Sales Orders Sales Orders Undeposited Funds Accounts Receivable Cacounts Receivable	Amount 1,040.00 161.63 1,040.00 96.98 1,346.88 646.50 96.98 387.90
Balak, Mike     Utility Shed     Sarley, Renee     Repairs     Solinski, Rafal     v2nd story addition     Bristol, Sonya     Utility Shed     Repairs     Surch, Jason     «Room Addition     sBurney, Tony     «Repairs	0.00 0.00 0.00 0.00 0.00 0.00 0.00 1,005.00 1,005.00 0.00 0.00	Show Al Transo VAI Transo Type Al Sales Balance INV Payment SALESOF Estimate SALESOF SALESOF SALESOF SALESOF Credit M INV RCPT	ctions Filter By actions Transactions Details is and Credits s ders nt Charges ceipts d Payments emos 93 10	Date 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007 12/15/2007	Date This Month-to-date Account Accounts Receivable Sales Orders Undeposited Funds Accounts Receivable Sales Orders Undeposited Funds Accounts Receivable Undeposited Funds Accounts Receivable Undeposited Funds	Amount 1,040.00 161.63 1,040.00 96.98 1,346.88 646.50 96.98 387.90 107.75

The first context is the "Customer List" context. This context has three panes:

- Customer List Pane (left side)
- Customer Detail Pane (top right side)
- Customer Transactions Pane (bottom right side)

In the customer list pane, the user selects a customer and that selection drives what is seen in the other two panes. The user can also "maximize" the customer list (and hide the other two panes). In this maximized view, the user can also customize the columns and see other information from the customer record (e.g. customer account number, zip code, sales rep, typical payment method).

The customer detail pane provides a quick, at-a-glance view of the most important (non-transactional) information for the selected customer. The customer's contact information is in

this detail pane, along with key information such as the standard payment terms extended to this customer. This pane also includes two lines of free-form notes that are particular to this customer and provides access to a few key reports for this customer. Easily edit contact information from this window if you need to update any contact information.

The customer transactions pane provides easy access to the transaction information for the selected customer. Users can select a particular customer in the left pane, and transactions for that customer appear on screen in the right pane. The user can then sort and filter the transactions and choose to view exactly they want – by filtering on transactions of a certain type (e.g. Invoices), by status (e.g. see only Open Invoices) and/or by date (e.g. see only Invoices for the last month). Users can also choose which data columns to display, choose the order of the columns, and sort by any of the columns simply by clicking on the column headers. Double click on any transaction to see all the detail.

The second context is the "Transaction Lists" context. By using the Transactions tab, the user can also switch to the transaction lists context. This context is useful when a user wants to look for data *across all their customers*.

This transaction lists context has two panes:

- Transaction Folders Pane (left side)
- Transactions Pane (right side)

For example, if a user wants to see all the unpaid invoices (for all the customers that you deal with), the user would go the Transactions List tab and select invoices to view. The user could then choose to subfilter the invoice list to only show unpaid invoices. This list of unpaid invoices appears in the right pane.

The Customer Center also includes a toolbar, from which a user can start new tasks, such as creating a customer or job. They can also create new customer-related transactions like new estimates, new invoices, new sales receipts and more. The toolbar also allows the user print any of the information in the various panes of the Center.

# Vendor Center

The Vendor Center works exactly like the Customer Center. Users can see all their vendors and what balance is owed to them. Users can click on a vendor name to see the vendor's contact information and the entire transaction history with that vendor.

Vendors Transactio	ns	Vendor Informat	tion				Edįt Vendor Info	Reports for	this Vendor
View Active Vendors	•	Vendor Name	Patton Hardware Su	pplies	Contact	Cam Patton		= Quick Repo	rt
Name	Balance Total	Vendor Type				415-555-1370		= Open Balan	ce
Custom Kitchens of Bayshore	0.00 📤		Patton Hardware Su		Alt Phone				
Daigle Lighting	0.00	Address	Patton Hardware Su 4872 County Rd	pplies	Fax Email	415-555-1371			
Davis Business Associates	0.00		Bayshore CA 94326		Account Number	PC 93			
East Bayshore Auto Mall	-942.90					Net 30			
East Bayshore Tool & Supply	0.00								
Employment Development D	0.00	Notes					Edit Materia		
Express Delivery Service	0.00	10000					Edit Notes		
ay, Maureen Lynn, CPA	0.00	- Inc.							
Funds Transfer	0.00	Show Bills	•	Filter By All Bills		<ul> <li>Date All</li> </ul>	•		
Gallion Masonry	0.00	Туре	Num	Date Open	Bills		Amount		n Balance
Great Statewide Bank	0.00	Bill			lue Bills	1		500.00	500.00
Hamlin Metal	670.00	Bill		12/15/2007	01/14/2008			76,000.00	76,000.00
folly Heating and Electric	0.00	Bill		12/12/2007	01/11/2008			810.00	810.00
	0.00	Bill		12/02/2007	01/01/2008			13,695.00	0.00
Hopkins Construction Rentals		Bil Bil		12/02/2007 11/17/2007	01/01/2008 12/17/2007			13,695.00 325.00	0.00
lopkins Construction Rentals Cershaw Computer Services	700.00	Bill Bill Bill	35698	12/02/2007 11/17/2007 07/30/2007	01/01/2008 12/17/2007 08/29/2007			13,695.00 325.00 1,564.50	0.00 0.00 0.00
Hopkins Construction Rentals Kershaw Computer Services Keswick Insulation	700.00 19,500.00	Bill Bill Bill Bill	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007			13,695.00 325.00 1,564.50 1,214.89	0.00 0.00 0.00 0.00
Hopkins Construction Rentals Kershaw Computer Services Keswick Insulation Aarson Flooring	700.00 19,500.00 0.00	Bil Bil Bil Bil	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007 06/03/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007 07/03/2007			13,695.00 325.00 1,564.50 1,214.89 656.23	0.00 0.00 0.00 0.00 0.00
lopkins Construction Rentals (ershaw Computer Services (eswick Insulation .arson Flooring .ew Plumbing	700.00 19,500.00 0.00 0.00	Bil Bil Bil Bil Bil	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007 06/03/2007 03/17/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007 07/03/2007 04/16/2007			13,695.00 325.00 1,564.50 1,214.89 656.23 1,109.15	0.00 0.00 0.00 0.00 0.00 0.00
Hopkins Construction Rentals Kershaw Computer Services Keswick Insulation Larson Flooring Lew Plumbing McClain Appliances	700.00 19,500.00 0.00 0.00 1,330.00	Bil Bil Bil Bil	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007 06/03/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007 07/03/2007			13,695.00 325.00 1,564.50 1,214.89 656.23 1,109.15 400.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00
Holly Heating and Electric Hopkins Construction Rentals Kershaw Computer Services Keswick Insulation Larson Flooring Lew Plumbing McClain Appliances Mendoza Mechanical Middlefield Drywall	700.00 19,500.00 0.00 1,330.00 0.00	Bil Bil Bil Bil Bil	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007 06/03/2007 03/17/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007 07/03/2007 04/16/2007			13,695.00 325.00 1,564.50 1,214.89 656.23 1,109.15	0.00 0.00 0.00 0.00 0.00 0.00
Hopkins Construction Rentals Kershaw Computer Services Keswick Insulation Larson Flooring Lew Plumbing McClain Appliances Mendoza Mechanical	700.00 19,500.00 0.00 1,330.00 0.00 0.00	Bil Bil Bil Bil Bil	35698	12/02/2007 11/17/2007 07/30/2007 06/13/2007 06/03/2007 03/17/2007	01/01/2008 12/17/2007 08/29/2007 07/13/2007 07/03/2007 04/16/2007			13,695.00 325.00 1,564.50 1,214.89 656.23 1,109.15 400.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00

Users can filter the vendor list to scan the list of vendors and see which ones they owe money to. Accounts payable filters provide a view selection that allows a user to select:

- All vendors
- Only the active vendors
- Only vendors with an open balance
- A Custom Filter that enables even more advanced filtering

A well designed Bill Entry Form makes it easy to accurately pay bills by entering the invoice number and matching a vendor's address with an invoice. The onscreen layout makes it easy to determine that the correct vendor address will print out before checks are written.

		Bill		0
Vendor <u>L</u> Address	Local Phone and Internet PO BOX 111 Middlefield, CA 98566	<u> </u>	Date Ref. No. Amount Du Bill Due	12/15/2007 🗐 2 e 10.00 01/14/2008 📾
Terms Memo	2% 10 Net 30 Viscount Date	12/25/2007		

# **Employee Center**

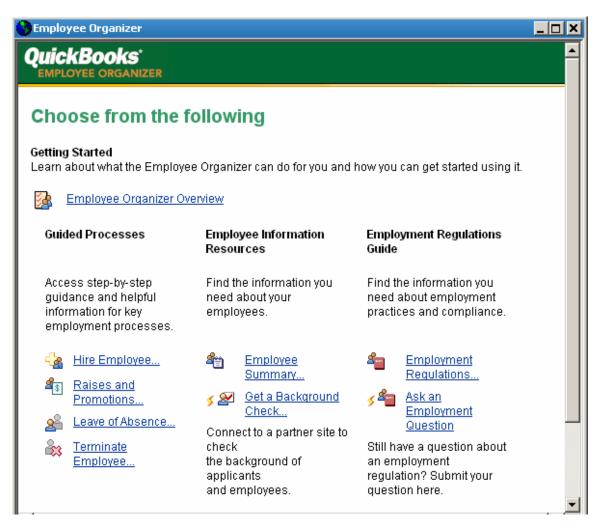
The Employee Center works in the same fashion as the Customer and Vendor Centers to put important employee details in one simple screen. Click on an employee's name to view their contact information, payroll<sup>3</sup> and non-payroll transaction history.

🎦 <u>N</u> ew Employee 🎁 Related :	Activities 🔹 🚢 Print Transaction Li	st 🝈 Enter <u>T</u> ime 🔹				
Employees Transactions		Date This Year	✓ 01/0	1/2007 - 12/31/2007		
	Name Date		Num	Memo	Account	Amount
	National Medical In 12/15/20	11/30/2007	10768		Company Checking	
Paychecks	State Compensatio 12/15/20	007 11/30/2007	10769		Company Checking	999
Liability Checks	National Medical In 11/17/20	10/31/2007	10766		Company Checking	200
Liability Adjustments	State Compensatio 11/17/20	10/31/2007	10767		Company Checking	1,032
Year-To-Date Adjustments	National Medical In 10/15/20	09/30/2007	10764		Company Checking	. 300
	State Compensatio 10/15/20	09/30/2007	10765		Company Checking	1,562
	National Medical In 09/15/20	08/31/2007	10760		Company Checking	200
	Employment Devel 09/15/20	007 08/31/2007	10761	123-12345	Company Checking	7,50
	State Compensatio 09/15/20	007 08/31/2007	10762		Company Checking	91
	First National Bank 09/15/20	007 08/31/2007	10763	94-4555555	Company Checking	37,64
	National Medical In 08/15/20	07/31/2007	10758		Company Checking	20
	State Compensatio 08/15/20	07/31/2007	10759		Company Checking	91
	National Medical In 07/15/20	06/30/2007	10770		Company Checking	15
	State Compensatio 07/15/20	06/30/2007	10771		Company Checking	1,04
	National Medical In 06/16/20	05/31/2007	10756		Company Checking	20
	State Compensatio 06/16/20	05/31/2007	10757		Company Checking	1,05
	National Medical In 05/15/20	007 04/30/2007	10751		Company Checking	20
	Employment Devel 05/15/20	04/30/2007	10752	123-12345	Company Checking	49
	Internal Revenue S 05/15/20	04/30/2007	10753	94-4555555	Company Checking	
	State Compensatio 05/15/20	04/30/2007	10754		Company Checking	1,07
	First National Bank 05/15/20	07 04/30/2007	10755	94-4555555	Company Checking	3,20
	National Medical In 04/15/20	03/31/2007	10749		Company Checking	30
	State Compensatio 04/15/20	03/31/2007	10750		Company Checking	1,43
	National Medical In 03/17/20	02/28/2007	10744		Company Checking	20
	Employment Devel 03/17/20	02/28/2007	10745	123-12345	Company Checking	47

<sup>&</sup>lt;sup>3</sup> Add-on services require subscription, EIN and Internet access for certain features, including tax table updates and direct deposit

# **Employee Organizer**

The QuickBooks Employee Organizer puts employee information, compliance guidance, and critical reports right at your fingertips.



The Employee Organizer provides:

• Centralized Employee Information - including personal data, employment information, emergency contacts, current and historical compensation and payroll information.

- Compliance Guidance<sup>4</sup> for critical processes including recruitment, hiring, compensation, benefits, employee relations, and employment termination.
- Management Reports that give you a clear view of employee-related information.
- Employment Forms, Letters and Templates including selected state and federal government forms, templates for letters and other documents, employee management forms, tips on interviewing and evaluation reviews, and more, all available at your fingertips!

#### **Inventory Management**

# Sales Order Fulfillment

Order fulfillment worksheet makes it easier for users to pick, pack, and ship open orders using accurate inventory information, eliminating manual trial and error and guesswork. By combining several steps of a complex workflow into a single screen, this feature enables users to see all open orders that are partially or completely fulfillable based upon existing inventory levels so they can quickly identify what orders they can ship. They can filter which orders they see based upon their fulfillment preferences and they can sort orders by fulfillment status, order date. They can select which orders they want to fulfill and then batch print pick lists and packing slips. Users can maximize cash flow and decrease the probability of partially completed orders getting lost and creating customer unrest. Once shipments are received users can immediately see which orders can now be fulfilled as a result of the new inventory.

1	Fulfillable	Entere	Promised	Nu	Customer:Job	Open Amoun	t To Fulfill A	Partially Fulfille	н		
<u>,</u>			08/14/2005		C. U. Five & Dime	308.2			<u> </u>	A 1	
	Ō		08/02/2005		Bruce Lev	11.4					
	- Ö		08/10/2005		Eric Dunn	62.0					
	•		08/13/2005	1004	Blackford Gallery & Supply	89.8					
		08/11/2005	08/11/2005	1005	Celso Reyes	372.1					
	- 😜 -		08/12/2005	1006	Baker Studios	26.9					
			08/13/2005	1007	Brad Lamb	68.5				1.1	
	- 🗶 -		08/13/2005	1008	Gustin Craft Supply	1,329.8					
	- × -		08/13/2005	1009	Gordon Johnson Abe's Supply	75.4					
	- ¥ -		08/19/2005	1010	Dover Cliffs Emporium	167.3					
	- <b>Z</b> -		08/14/2005	1013	Jenny Morgenthaler	50.5					
	- <b>Z</b> -		08/14/2005	1013	Jump-Right-In Craft Supply	244.0					
		100/11/2000	08/15/2005	1015	Carriage House Antiques	53.0					
levi	100 C	adjust T	noose For Me	uantiti	ies for each line item				THE FUIL ON		T. T. 1011 Accessed
levi		adjust T	noose For Me	• Iuantiti Descripti	ies for each line item	Ordered 1	nvoiced Op	en Available	To Fulfill Qty	Rate	To Fulfill Amount
levi	iew and	adjust T Item Acrylic	hoose For Me o Fulfill Q Medium F	uantiti Descripti Pint bottl	ies for each line item ion e of Acrylic Medium	Ordered 1	nvoiced Op	en Available 12	4	6.95	27.80
levi	iew and	adjust T Item Acrylic Acrylic	o Fulfill Q Medium F	Descripti Pint bottl	i <b>es for each line item</b> ion e of Acrylic Medium e of Acrylic Medium	Ordered 1	nvoiced Op	en Available	1	6.95 6.95	27.80 20.85
levi	iew and	adjust T Item Acrylic Acrylic	o Fulfill Q Medium F	Descripti Pint bottl	ies for each line item ion e of Acrylic Medium	Ordered 1	nvoiced Op	en Available 12	4	6.95	27.80
levi	iew and	adjust T Item Acrylic Colored	o Fulfill Q Medium F Medium F J Pencil P F	Descripti Pint bottl Pint bottl Professio	i <b>es for each line item</b> ion e of Acrylic Medium e of Acrylic Medium	Ordered 1 6 2 6 3	nvoiced Op 4 3	en Available 12 24	4 3	6.95 6.95	27.80 20.85
levi	iew and	adjust T Item Acrylic Acrylic Colorec Kolour	o Fulfill Q Medium F Medium F Medium F J Pencil P F Charcoal S	Uantiti Descript Pint bottl Pint bottl Professio Set of 12	ies for each line item ion e of Acrylic Medium e of Acrylic Medium nal Colored Pencil S colored charcoal st	Ordered 1 6 2 6 3	nvoiced Op 4 3 6 6	en Available 12 24 0	4 3 0	6.95 6.95 22.99 14.49	27.80 20.85 0.00 86.94
levi	iew and	adjust T Item Acrylic Acrylic Colored Kolour Pencil S	o Fulfill Q Medium F Medium F J Pencil P F Charcoal S Et	Descript     Pint bottl     Professio     Set of 12     Beginner*	ies for each line item ion e of Acrylic Medium e of Acrylic Medium nal Colored Pencil S colored charcoal st s set of 6 different	Ordered         1           6         2           6         3           6         0           6         0           6         0           6         0	nvoiced Op 4 3 6 6 6	en Available 12 24 0 6 0	4 3 0 6 0	6.95 6.95 22.99 14.49 2.79	27.80 20.85 0.00 86.94 0.00
levi	iew and	adjust T Item Acrylic Acrylic Colored Kolour Pencil S	o Fulfill Q Medium F Medium F J Pencil P F Charcoal S Et	Descript     Pint bottl     Professio     Set of 12     Beginner*	ies for each line item ion e of Acrylic Medium e of Acrylic Medium nal Colored Pencil S colored charcoal st	Ordered 1 6 2 6 3 6 0 6 0 6 0	nvoiced Op 4 3 6 6	en Available 12 24 0 6	4 3 0 6	6.95 6.95 22.99 14.49	27.80 20.85 0.00 86.94
levi	iew and	adjust T Item Acrylic Acrylic Colored Kolour Pencil S	o Fulfill Q Medium F Medium F J Pencil P F Charcoal S Et	Descript     Pint bottl     Professio     Set of 12     Beginner*	ies for each line item ion e of Acrylic Medium e of Acrylic Medium nal Colored Pencil S colored charcoal st s set of 6 different	Ordered         1           6         2           6         3           6         0           6         0           6         0           6         0	nvoiced Op 4 3 6 6 6	en Available 12 24 0 6 0	4 3 0 6 0	6.95 6.95 22.99 14.49 2.79	27.80 20.85 0.00 86.94 0.00
levi	iew and	adjust T Item Acrylic Acrylic Colored Kolour Pencil S	o Fulfill Q Medium F Medium F J Pencil P F Charcoal S Et	Descript     Pint bottl     Professio     Set of 12     Beginner*	ies for each line item ion e of Acrylic Medium e of Acrylic Medium nal Colored Pencil S colored charcoal st s set of 6 different	Ordered         1           6         2           6         3           6         0           6         0           6         0           6         0	nvoiced Op 4 3 6 6 6	en Available 12 24 0 6 0	4 3 0 6 0	6.95 6.95 22.99 14.49 2.79	27.80 20.85 0.00 86.94 0.00

<sup>&</sup>lt;sup>4</sup>Internet connection required to activate and receive updates to the Employment Regulations Update Services.

# **Unit of Measure Conversion<sup>5</sup>**

You may buy the same item in one unit of measure, stock it in another, and sell it in yet another. Enterprise Solutions can automate the conversion from one unit of measure to another as the item moves through your business, helping you avoid costly mistakes. With a click, you can instantly convert from cases to pallets, or whatever units of measure you define. The correct units are then printed on invoices, purchase orders, sales orders, pick lists, and packing slips to help streamline your workflows and enable you to easily buy and sell products in precisely the way your vendors and customers prefer.

# Available to Promise

This feature enables users to manage items in inventory by displaying information on items on hand, items on order. Users can see on each line of a sales order how many items are on-hand (available to sell), committed (sold on other open sales orders), on a pending build (on an assembly), and on-order (on open purchase orders). By showing details the user can see when items are due in (promised date), due to be assembled (pending builds). With this information displayed in one place, users can more easily manage large orders, incomplete shipments / fulfillment, and rare / difficult to make or buy parts. This feature can also enable a telesales force to sell items without having to know everything about what is going on in manufacturing or production. For items that are not currently available (out-of-stock), the user (or sales rep) will be able to give a reasonable promised fulfillment date.

<sup>&</sup>lt;sup>5</sup> Unit of Measure feature not included in Enterprise Solutions: Retail Edition.

Current Av	vailability				
Item Name Description	CODR Cordless Drill	<b>~</b>			
🕝 Quantity Availa	ble		Incoming		
Quantity on Ha Quantity on Sal Quantity Reser Quantity Ava	es Orders ved for Assembiles	8 4 0 4	Quantity on Purchase ( Quantity on Pending Bu		2
Hide <u>D</u> etails << Show Details for	Sales Orders		•		
Date	S.O. Number		Customer Name	Quantity	
12/14/2007 12/14/2007 12/14/2007 12/14/2007 12/14/2007 12/14/2007 12/14/2007 12/15/2007 12/15/2007 12/15/2007			Pete Harbin Contractor:98 Pete Harbin Contractor:98 Pete Harbin Contractor:98 Pete Harbin Contractor:98 Pete Harbin Contractor:98 Pete Harbin Contractor:98 Pete Harbin Contractor:98 Dunning's Pool Depot, Inc. Dunning's Pool Depot, Inc.	·	-1,875.00 -17.00 -255.00 -255.00 -303.45 -42.50 -25.50 -2.00 -1,200.00 -15,000.00
					Clo <u>s</u> e

# **Bill of Materials Cost Tracking**

Users can track consumed labor, and accurately plan labor based on production or assembly forecasts. Users can manage COGS (by including the cost of labor in the cost of assemblies), set prices to reflect true costs, and manage their flexible manufacturing resources (people and machines). This feature also allows the user to add Non-Inventory Parts and Other Charges types of items to the Bill of Materials' Assembly Item. By understanding how the cost of labor impacts the cost of goods sold, users can have a more accurate measurement of costs (COGS), increased capability for scheduling labor, and better understanding of profitability for produced, assembled, or manufactured items.

#### QuickBooks Enterprise Solutions 8.0 White Paper

Item	Description	Туре	Cost	Qty	Total
lardware:Doorknobs	Standard Doorknobs	Inv Part	27.00	1	27.00 🔺
Vood Door:Interior	Interior wood door	Inv Part	60.00	1	60.00
lardware:Brass hinges	Standard Interior Brass Hinge	Inv Part	3.00	3	9.00
oor Frame	Standard Interior Door Frame	Inv Part	12.00	1	12.00
abor	Door Assembly Labor	Service	5.00	2	10.00
ihipping	Shipping Charges	Other Charge	5.00	1	5.00
-					
a a a a			Total Bill of Mater	iala Cashi	123.00

# **Backorder Functionality on Sales Orders and Invoices**

Back order functionality makes it easier for users to understand if an order has been completely fulfilled or not so that they can better manage incomplete orders, sales orders and invoices. When an order cannot be completely fulfilled, the sales order automatically keeps track of how many items were fulfilled by earlier partial shipments. A Backordered column on the sales order indicates fulfilled and still open quantities and line items.

🥫 Create Sales O	ders									
🔁 Previous  🕼 N	ext 🧉 Prin <u>t</u> 👻	🖂 E-mail 📼	된 Find	📝 Spel	ling 60 H	įstory	📃 Journ	nal 🚞	Create Invo	oice 👻
Customer: <u>J</u> ob									Template	Customize
Balak, Mike Custom Sales Order										
Sales Ord Name / Address Mike Balak 8753 S. Mountain	Sales Order     Date     S.O. No.       Name / Address     Ship To     Image: Constraint of the second									
Item	Description		Ord	Rate	Amount	Tax	Backorde	red	Invoiced	Clsd
Cabinets	Cabinets		50	100.00	5,000.00		50			
Cabinets:Cabin	Cabinet Pulls		50	10.00	500.00		0		50	
Wood Door:Ext	Exterior wood do	or	10	120.00	1,200.00	Tak	7		3	
Hardware:Door	Standard Doorkn	obs	10	30.00	300.00	Tak	0		10	1
Wood Door:Ext	Exterior wood do	or	10	120.00	1,200.00	Tax	7		3	
										-
Customer Message		▼ Tax San T	omas 🔻	(7.75%)	635.50	1				
		]	Т	otal	8,835.50					
✓ To be printed Memo	🗖 To be e-mailed	d Customer Ta	a <u>x</u> Code	Tax 🔻			k Close	<u>5</u> av	e & New	Revert

In addition, the user can create pick lists for the shop floor or packing lists for shipment directly from the sales order. Users can easily create all documentation necessary to support and complete partial shipments.

🥫 Create Sales Orde	rs							
🔁 Previous 🛛 🖻 Next	🎯 Prinț_ 🔻 🖓 E-mail 🔹 💐 Fir	id 👿 Sj	pelling Pg	ı History	📃 Jou	rnal 📃 Create	e Invoice 🕞	
Customer: <u>J</u> ob Balak, Mike	Preview Print Print Batch					· · ·	·	Customize
Sales Orde Name / Address Mike Balak 8753 5. Mountain View Bayshore, CA 94326	Print Packing Slip Print Pick List Print Shipping Label					D 12/15/2 Ship		5.0. No. 8
	Order Forms & Envelopes							P.O. No.
	Description	Ord	Rate	Amount	Tax	Backordered	Invoiced	Clsd
Cabinets Ca	abinets	50	100.00	5,000.00	Tax	50	0	<b></b>
Cabinets:Cabine Ca	abinet Pulls	50	10.00	500.00	Tax	0	50	

The Backordered column on Invoices reflects quantity shipped and quantity remaining open by line item, and by quantity.

Create Invoice	5										
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ustomer: <u>J</u> ob										Template	Customize
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8753 S. Mountain ' Bayshore, CA 943 Item Cabinets Cabinets:Cabin	Description Cabinets Cabinet Pulls	door				50 50	0	8 Invoiced	Rate 100.00	Net 3 Amount 0.00 500.00	30 Tax Tax Tax
	Description Cabinets Cabinet Pulls Exterior wood				!	50 50 10	0 0	8 Jrivoiced 0 50	Rate 100.00 10.00	Net 3 Amount 0.00 500.00	30 Tax Tax Tax Tax

# **Backorder Functionality on Purchase Orders**

Partial shipments from vendors display in the Backordered column on the Purchase Order. Purchase orders show the amount back ordered, and purchase orders with both backordered and received amounts can be printed. Better backorder functionality enables users to see exactly what remains on an open purchase order from vendors. Purchase orders will indicate quantities required to fulfill outstanding sales orders (further detail below in the Available To Promise section).

🛢 Create Purchase Orders	Type a help question Ask	- How Do I? 📃 🗖 🔀
🔁 Previous 🕼 Next 🗳 Print 🔹 🔯 E-n	ail 🝷 💐 Find 📝 Spelling 🤷	history
Vendor	Ship To	Template Customize
Patton Hardware Supplies 🗸 🗸	×	Custom Purchase O 💙
Purchase Order Vendor Patton Hardware Supplies 4872 County Rd Bayshore CA 94326		DATE P.O. NO. 12/15/2007 I 41 SHIP TO Rock Castle Construction 1735 County Road Bayshore, CA 94326 Expected FOB
		12/15/2007 🔳
ITEM DESCRIPTION QT		
Hardware:Door Doorknobs Part # DK 50 3704	27.00 Burney, Tony 1,350.0	25 25
Vendor Message	Total 1,350.0	00
✓ To be printed To be e-mailed Memo Sales Order 3:	Closed S <u>a</u> ve & Close	Save & New Revert

#### Multiple Sales Orders to a Single Invoice

Users can batch process sales orders into a single invoice, eliminating duplicate work. Users can see all of the sales orders for a specific customer and select any number of them to be combined into a single invoice. Users can select one or more items from each Sales Order to be included in the invoice.

🖴 Create Invoices						_	
Previous 🕼 Next	<b>\$</b> .	• 🖾 • 🖾 •	🛛 🔁 📝 Spellin	g 💁 History 🥭	Time/Costs	<b>⊿</b> •	
Customer: <u>J</u> ob		Clas:	s .			Template Custom	iize
Lamb, Brad	-		·			Invoice	<b>_</b>
Invoice					Date 12/15/200	CONTRACTOR OF THE OWNER OWNER OF THE OWNER OWN	*
Bill To	Avai	lable Sales Or	ders			×	-
Brad Lamb 1921 Appleseed Lane Bayshore CA 94326		omer: <u>]</u> ob  Lamb ct one or more sa	, Brad ales orders to invo	▼ ice		ОК	
	1	Date	S.O. No.	Customer:Job	Amount	Cancel	
5.0. No. P.O. Nu		12/15/2007 12/15/2007	2002-6418 2002-6419	Lamb, Brad Lamb, Brad	3,133.84 124.49	Help	
Item Code Deso		jelect All					
To be printed To be e-mailed	<u> </u>	Custom	er Ta <u>x</u> Code  Tax no	× 💌 Apply Cre	dits Payments A Balance Due	5/d	00 00
Let QuickBooks help you	get pa	aid online by crea	<u>dit card.</u>	Save & C	Close Save 8	<b>x New</b> Clear	

# **Advanced Pricing Controls**

Users can set up to 100 different prices for different groups of customers to reflect pricing for corporate, loyal, and high-volume, purchasers. For example, a 10% price discount could be created for "loyal customers." When the "loyal customers" price level is attached to a customer, pricing is automatically reduced by 10%.

#### Pricing – Print Price Lists

Select Price Le	vel 📃
Price Level	<b>•</b>
	< Add New >
ОК	Builder - 15% Discount Wholesale - 25% Discount Wholesale - 30% Discount Retail (homeowner)

Users can easily discover, select, and print price lists from the Reports menu.

#### Sales Price Rounding Options for Items

Users have the flexibility to set and manage prices. Change Item Prices includes advanced pricing and rounding models by enabling users to choose from a variety of default and customizable rounding options based on Current Price and/or Unit Cost. For instance, a default option rounds up to the nearest 1.00 minus .01.

Users can use the default rounding options or create a user defined rounding scheme for a Per Item Price Level. This Retail (homeowner) Price Level rounds the Custom Price up to the nearest .10 and subtracts .01. This makes all prices end in .X9.

👧 Edit Price Level			
		to set custom prices different customers c	
Item	Cost	Standard Price	Custom Price
✓ Installation Labor		400.99	400.99
🗸 Installation Repair		35.99	35.99
Upfront Deposit		0.99	
✓ AN-12×1	0.45	1.35	1.39
✓ ANAD	10.00	30.00	29.99
🖌 ANBA-BL	75.00	225.00	224.99
✓ ANPI-BL	25.00	75.00	74.99
🖌 ANSP	0.50	1.50	1.49 🖵
Mark All         Adjust price of marked items to be       0.0%         Round up to nearest       .10 minus .01	▼ than its	standard price	▼ <u>Adjust</u>
How do I print a report?		ок са	ancel Help

Alternatively, users can create their own rounding scheme to match their needs.

ଇ Edit Price Level	
Price Level <u>N</u> ame Industrial	Price Level is inactive
Price Level Type Fixed %	Use this type of price level to apply a fixed percentage increase or decrease to all your standard sales prices when setting up prices for different customers or jobs.
This price level will decrease 💌 iten	n prices by 15.0%
Rounding user defined  Up to nearest	\$ 1.00 • Plus • Minus
	OK Cancel Help

#### Store Manufacturer's Part Numbers on Items

Users can store manufacturer part numbers (MPN) on items. MPN enables users to enter manufacturers' part numbers as part of the main item definition, which makes it easier to cross-reference their inventory with vendors' & manufacturers' parts. Using the same parts numbers to identify inventory items enables more accurate communication, ordering and precise inventory tracking.

🔒 Edit Item	Type a help question Ask	🔻 How Do I? 📃 🗖 🗙
Type Inventory Part Use for goods you p	urchase, track as inventory, and resell.	OK Cancel
Item Name/Number Subitem of	Manufacturer's Part Number	Custom Fields
Item Name/Number Subitem of 150 GB Hard Drive	3434-xxef-233	- Spelling
Purchase Information Description on Purchase Transactions	Sales Information Description on Sales Transactions	Item is inactive
Hard Drive - 150 GB	Hard Drive - 150 GB	
Cost 65.00	Sales Price 64.95	
COGS Account Cost of Goods Sold	Ta <u>x</u> Code Tax 💌	
Preferred Vendor Lucchini Computers	Income Account Sales:Merchandise	
Inventory Information Asset Account Inventory Asset Inventory Asset	On Hand Avg. Cost On P.O. On Sales 8 65.00 0 4	: Order

# **Cost Management and Sales Management**

Users have the option to accurately update the cost of an inventory or service item when creating a new purchase transaction. The ability to change item costs directly from forms saves time by eliminating the need to open each item record and manually update the cost. This feature provides enhanced flexibility in managing item costs, and should help with profitability analysis and pricing decisions. For instance, you can base Change Item Prices on Unit Cost.

This feature enables users to manage cost increases/decreases in items more accurately. When the cost of an item changes, users can choose to update the item cost in the item record. If the item is a component in an assembly, the Bill of Materials average cost will also change when the assembly is built. Users can see the impact of cost increases (and decreases) on the profitability (and potential selling price) of purchased items and assembled goods.

The one time message displays when a user modifies the default item cost on any of the following forms: checks, credit card charges, bills, purchase orders, and item receipts. For example, the user changed the cost of "Monitor-15" on the purchase order. The user can choose "Yes" to automatically update the item cost record with the new purchase order cost.

Create Purchase Orders											
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Vendor     Class     Ship To     Template     Customize       Graham Monitors, Cables											
Vendor       You have changed the cost for: "Monitor-15".         Graham Monitors, Ca       You have changed the cost for: "Monitor-15".         Graham Monitors, Ca       Do you want to update the item with the new cost?         Harris Cost Changed       Yendor         You have changed the cost for: "Monitor-15".       Do you want to update the item with the new cost?         Yendor       Yes											
Item	Description	Qty	Rate	Customer	Class	Amount	Clsd				
Monitor-15 💌	15 inch Monitor	10	150.00		Baysho 💌	1,500.00					
Monitor-17	17 Inch Monitor	10	199.00		Bayshore	1,990.00	-				
Vendor Message Total 6,580.00											
Memo Monitors	To be e-r	nailed	Closed	ive & Close	<u>5</u> ave & N	lew	Revert				

When the user chooses not to see the message any longer, whatever he elects to do at that time will become the default behavior. So, if the user chooses to update the item's cost, from that time forward, whenever he modifies a cost on a form, the item's cost will be updated in the item record. If the user chooses not to, the item's cost will not be updated in the future. The user's decision can be reversed by selecting the "bring back all one time messages" option in the general preferences dialog.

# **Multiple Shipping Addresses per Customer**

This feature simplifies customer shipping address management by making it easier to find and use the correct customer shipping address when creating a Sales Order, Estimate, Purchase Order, Invoice, Sales Receipt, and Credit Memo. Users can store an unlimited number of shipping addresses per customer. Addresses are selectable from a dropdown list where shipping addresses are entered.

🛚 Edit Customer		Type a help question Ask	V How Do I	? 🗙
Custo <u>m</u> er Name Pete Har	rbin Contractor		ок	
Current Balance : 9,435.00	How do I adjust the cu	urrent balance?	Cancel	
Address Info Addition	al Info <u>P</u> ayment Info	Job Info	No <u>t</u> es	
Company	Contact	Glenn Lew	Help	
Name Pete Harbin	Phone	650-555-4569	Customer is inactive	
Mr./Ms./	Alt. Ph.			
Last Name	E-mail			
Addresses		·		
Bill To	Ship To	o Ship To Address 1 💌		
Pete Harbin 36521 East Thornberry St	. Pete F			
Bayshore, CA 94566	>> Copy >> Baysh		Contin	
		Utah Location Zack's store in VA	Credit Check	
Edit Details	Edit	Details Delete Add New		
	🔽 Ma	ke this the default shipping address		
			]	

#### Large Bill of Materials Management – View, Print, Report

Users can create, edit, view, and print large Bills of Materials (BOM), making it easier to track inventories comprised of parts, assemblies, and sub-assemblies. An expanded onscreen view lists consumed parts to indicate all pieces of a BOM, and indicates sub-assemblies (consumed BOMs). Users can set the Sales Price by seeing each item cost and the total cost of the Bill of Materials.

🚑 Edit Item			Type a help	question	Ask 🛛 💌	How Do I? 💶 🗖 🗙
Type Inventory Assen	items and then	sell.				OK Cancel
Item Name/Number	_	erence betwe	<u>en an Inventor</u> Manufactur	15	l <u>y and a Group?</u> Jumber	Custom Fields
Computer-Power		-	43545-xdg	j-2434		Spelling
✓ I purchase this a Cost <u>What is this c</u> 1,403.00	assembly item from a ve ost? COGS Accour Cost of Goo	nt				Print
	iter system - Includes k , Exta RAM, Large Mon 'e Ta <u>x Code</u> Tax <b>v</b>	itor, Hi-end gr Incom				
Bill of Materials		80 				
Item	Description	Туре	Cost	Qty	Total	Edit Item
Motherboard Computer Case		Inv Part Inv Part	119.00	-	119.00 <b>▲</b> 89.00	Full View
Power Supply CPU-8.0ghz	Computer Power 8.0 Gigahertz pr	Inv Part Inv Part	29.00 189.00	2.0	29.00 189.00 👻	1
Inventory Inform Asset Account Inventory Asset	ation Build Poir		Bill of Materials nd Avg. Cost 1,402.918	On P.O.	1,403.00 On Sales Order 0	

#### Flexibility to Work the Way You Want

Enterprise Solutions comes with QuickBooks' well-known flexibility. For instance, the 120+ built-in reports and all forms such as invoices and estimates can be modified to meet your needs. You can also retrieve QuickBooks data with ODBC compliant applications such as Microsoft® Excel or Access to see data just the way you want – you can even build custom reports and tools or link your other business applications.

• Over 120 built-in reports can be easily tailored to your needs. Customize these

standard reports to your needs, then save these changes and the report is memorized for future use.

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ates This Fiscal Year-to-date	e From 10/		12/15/2007 📕 So	Weater the second	•		
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o Type o	1odify Report: Profit (	k Loss Detail	Type a	help question Ask	V How Do I?	× dit ♦	Balance 🗠
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Invoice	Company Name	Rock Castle Cons	truction	Alignment		1,960.00	1,960.00
Sales Receipt	Report Title	Profit & Loss Deta		Standard	-	437.50	2,397.50
Invoice	IV Report Litle	Profit & Loss Deta	31			960.00	3,377.50
Invoice	Subtitle	October 1 throug	h Decemb	Time Company		440.00	3,817.50
Invoice	Date Prepared	12/31/01		Date Title Basis		1,680.00	5,497.50
Invoice		112/01/01		Subtitle		490.00	5,987.50
Invoice	Time Prepared			Ordinaralanaar	H.q. 1935	165.00	6,152.50
Invoice	Report Basis			Consulting ton Distilants		420.00	6,572.50
Invoice			2.5	Annes Other-Disidende Talal-Disidende		720.00	7,292.50
Sales Receipt	Print header on p	ages after first pag	e	Dease - PCSFlar Citita Resoland Islemal Escand		227.50	7,520.00
Sales Receipt	10 M 10 10 000 1	Q3		Realbanne	133	140.00	7,660.00
Invoice	Show Footer Informa	tion		Provide Schooling Others School School Table School School	L.00 L.00 L.00 L.00 L.00 L.00 L.00 L.00	1,760.00	9,420.00 9,980.00
Invoice Sales Receipt	Page Number	Page 1		Extra Line	Page	166.25	10,146.25
Invoice	re rage nginber	Inage I		CAUR LINE		1,320.00	11,466.25
Invoice	✓ Extra Footer Line					1,470.00	12,936.25
Invoice	Print footer on fir	st name			Deven	1	13,216.25
Invoice	re minergoter of the	se pago			Reven	1,260.00	14,476.25
Invoice						1.072.50	15,548.75
Invoice				ОК	Cancel He		16,458.75
Invoice							16,458.75
	1/25/2007 57 (	Cook, Brian:Kitchen	Framing labor	Accounts R	e 0.00		16,458.75

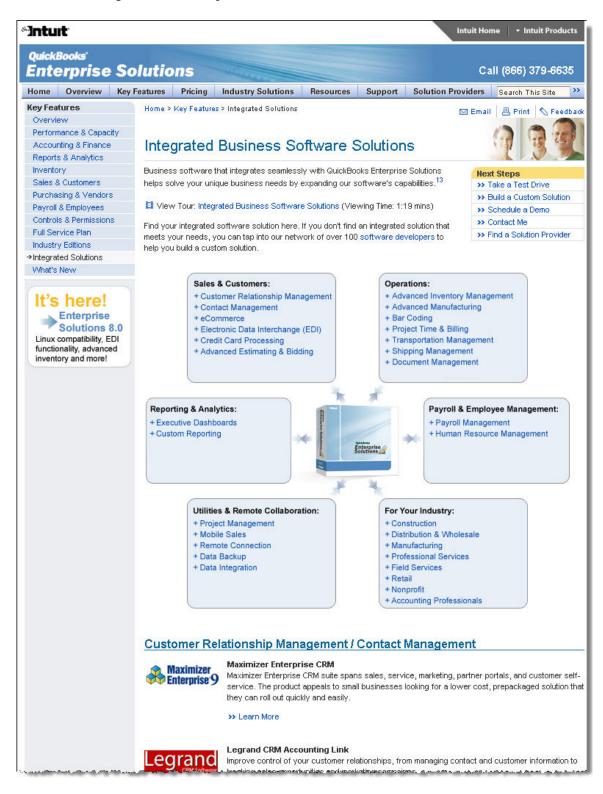
• All forms can also be easily tailored – add logos, delete or add new form fields, or customize existing fields. Designate fields to appear only on the screen or in the print out as well – so you always look professional to your customers.

stomize Invoice								
nplate Name 🛛 🛛 🦳	ock Cas	tle Invoi	e		_			OK
Header Fields	÷∫⊆	olumns	Prog Cols	Foote <u>r</u>	Company	For <u>m</u> at	Printer	Cancel
	öcreen	Print	Title					 Default
Message		◄	Customer Me	ssage				Help
5ubtotal	Γ	◄	Subtotal					
5ales Tax	$\overline{\checkmark}$	◄	Sales Tax					Layout Designer
Total	$\checkmark$	◄	Total					
Payments/Credits	Г	◄	Payments/Cr	edits				
Balance Due	$\mathbf{\nabla}$	$\checkmark$	Balance Due					
Customer Total Balance	Γ		Customer To	tal Balance				
Job Total Balance			Job Total Bal	ance				Template is
Long text (disclaimer)	Γ							
			I					· · · ·

• Retrieve your QuickBooks data with ODBC compliant applications such as Microsoft Excel or Access to see data just the way you want – build custom reports, link your various business applications and build custom queries or tools.

#### Expandable to Meet Your Specialized Needs

We know that Enterprise Solutions can't meet every unique need of every business, so we provide the ability to add what you need. That's why Enterprise Solutions easily integrates with a wide array of tested and proven third-party software applications that enable you to meet almost any business or accounting need, such as customer relationship management, job costing or shop floor management. Visit the Integrated Solutions page on www.quickbooksenterprise.com to find a solution that will provide the specialized capabilities you need to run and grow your business without moving to a big, complicated system. Or, you can tap into our network of over 100 software developers in the QuickBooks Developer Network to help you build a custom solution that integrates with Enterprise Solutions.<sup>6</sup>



<sup>&</sup>lt;sup>6</sup> Business software applications sold separately. For a complete list of software that works with QuickBooks, visit the Solutions Marketplace at http://marketplace.quickbooks.com.

#### Fraction of the Cost of Other Systems

The best part about QuickBooks Enterprise Solutions is the cost – which can potentially save you thousands of dollars in upfront and maintenance costs over competitive multi-user systems. QuickBooks Enterprise Solutions starts a just \$3,000 for a 5-user license and a one-year membership to the Full Service Plan, which includes training, a support engineer dedicated to your company, 24x7 product support, automatic upgrades, reporting services, online backup and more – compare that to competitive multi-user systems costing \$14,000 - \$60,000.<sup>11</sup>

	Enterprise Solutions 8.0	Comparable Systems
Software License	\$3,000-\$9,000	\$7,000-\$20,000+
Implementation	Optional	\$7,000-\$40,000+
Training	Included	Additional costs
Technical Support <sup>1</sup>	Included	Additional costs
Access to Expert on First Call	1	No
Upgrades <sup>2</sup>	1	No
Initial Ownership Costs	\$3,000-\$9,000	\$14,000-\$60,000+

# Full Service Plan Offers Unlimited Support When You Need It

QuickBooks Enterprise Solutions includes the Full Service Plan<sup>8</sup> for one year. As a Full Service Plan member, businesses receive the highest levels of service Intuit offers, including a dedicated Support Engineer and other benefits exclusively available to Plan members, such as:

• Latest Product Upgrades: We are constantly researching customer needs and responding with new features, improvements in ease of use, and fixes to current features. You don't need to do anything to receive these upgrades. As long as you're a Full Service Plan member, we automatically send you every new software version when it is released.

<sup>&</sup>lt;sup>11</sup>Source: Study conducted in May, 2007. The data used to generate this pricing analysis is based on information available to the public as well as information provided by various professionals in the accounting software industry. The costs in this analysis are representative of estimates for an installation supporting 10 users and core accounting applications. In some cases the costs are best estimates based on a wide range of source data.

<sup>&</sup>lt;sup>8</sup> Full Service Plan is good for 12 months from purchase. Dedicated support team available weekdays from 5 A.M. - 5 P.M. Pacific time. Intuit reserves the right to limit each telephone contact to one hour and to one incident. Support availability subject to occasional downtime for systems and server maintenance, company events, observed U.S. holidays, and events beyond our controls. Terms, conditions, pricing, service offerings, and availability of the Full Service Plan are subject to change at any time without notice.

- **Dedicated Technical Support:** You are assigned a dedicated support team to help • you get the most out of Enterprise Solutions. Members of your support team are selected from the best, most experienced QuickBooks engineers and are thoroughly trained on Enterprise Solutions. Plan members enjoy an unlimited number of support incidents, so you can call your Dedicated Support Engineer as often as needed. Get help with installation and data conversion so you can get up and running quickly. You'll also get product support 24 hours a day, 7 days a week from our after-hours QuickBooks support team.
- **Custom Reporting Services:** Get help from your dedicated support team modifying • the built-in reports and forms templates in Enterprise Solutions to create new formats that display information tailored to your needs. Your support team can walk you through the steps over the phone, and can often create the modified report or form for you and send it to you via email with instructions on how to import it into Enterprise Solutions. Your support team can also advise you on how to use the new data access feature in Enterprise Solutions, which utilizes the ODBC standard. With this functionality you can extract the data you need from QuickBooks and build custom reports in ODBC-compliant applications such as Microsoft Excel, Access or Crystal Reports.<sup>9</sup>
- **Interactive Training Tools:** Within the first 60 days from your date of purchase, • you can receive at no additional cost Mastering QuickBooks Enterprise Solutionsan interactive training kit to help you and your employees get up to speed on Enterprise Solutions. The training kit includes 6 CDs containing comprehensive, selfpaced and interactive tutorials for both beginning and intermediate Enterprise Solutions users.
- Online Backup Service: Protect your Enterprise Solutions data and any other • business data with up to 10 GB of free online backup storage. Your data is stored in a private, secure and encrypted format at two separate locations.
- Data Protection Services: Get help from your dedicated support team in the event • you have problems with your Enterprise Solutions data file. Services include data recovery for damaged files and password removals for lost or forgotten passwords.
- Automatic Plan Renewal: To ensure that you have uninterrupted access to all the • benefits of the Full Service Plan, we will automatically renew your Plan every 12 months and bill your account on your renewal date. We'll notify you by mail that your Plan renewal date is approaching, then on your renewal date we'll automatically renew your Plan for another 12 months and debit your account in the amount of the then-current renewal fee. You can cancel the automatic renewal service at any time.<sup>10</sup>

# **NEW AND IMPROVED IN VERSION 8.0**

Advanced Inventory Management from Velocity Inventory

<sup>&</sup>lt;sup>9</sup> Applications sold separately. Support Engineers can advise you on how to use the ODBC feature to extract data from QuickBooks so you can build your own custom reports.<sup>10</sup> Businesses will be notified prior to renewal and can cancel at any time prior to the renewal date.

- Included EDI Integration with TrueCommerce
- Run your Database Server on Linux
- Improved Start-up Time
- Run Key Financial Reports Faster
- Improved Outlook Integration
- Easier Data Import into Enterprise Solutions

#### Advanced Inventory Management from Velocity Inventory – New in 8.0

QuickBooks Enterprise Solutions has partnered with Velocity Software to develop an advanced inventory solution that integrates seamlessly with Enterprise Solutions to give businesses the ability to do serial/lot tracking and manage multi-location inventory.<sup>11</sup>

#### Included EDI Integration with TrueCommerce – New in 8.0

TrueCommerce EDI Transaction Manager software is included with Enterprise Solutions at no additional cost - a \$795 value. TrueCommerce EDI Transaction Manager gives you the ability to easily setup and process EDI transactions right from within Enterprise Solutions.<sup>12</sup>

#### Run your Database Server on Linux – New in 8.0

The QuickBooks Database Server is supported on Linux. You can store your QuickBooks data on a Linux server and use QuickBooks Enterprise Solutions running on your Windows desktop client to access that data1Now you can utilize the server operating system of your choice to meet the needs of your business environment.<sup>13</sup>

#### Improved Start-up Time – Improved in 8.0

Platform improvements to QuickBooks Enterprise Solutions have reduced startup time so you can start using your data faster.

#### Run Key Financial Reports Faster – Improved in 8.0

Improved performance on key financial reports, including profit & loss, balance sheet, and statement of cash flows.

#### Improved Outlook Integration – Improved in 8.0

Easily send customers invoices, sales receipts and other forms using Outlook and Outlook Express. Plus, send emails directly from QuickBooks Enterprise Solutions using Outlook or Outlook Express.<sup>14</sup>

# Easier Data Import into Enterprise Solutions – Improved in 8.0

Excel templates make it easy for you to import your existing customers, vendors, or product information into QuickBooks Enterprise Solutions. You can also assign each column in your existing Excel spreadsheet to a corresponding Enterprise Solutions column. Save these settings to

<sup>&</sup>lt;sup>11</sup> Additional fees apply.

<sup>&</sup>lt;sup>12</sup> Monthly service fees apply.

<sup>&</sup>lt;sup>13</sup> QuickBooks Enterprise Solutions can only be installed on a Windows client.

<sup>&</sup>lt;sup>14</sup> Requires Microsoft Word 2000, 2002, 2003 or 2007. Excel integration requires Excel 2000, 2002, 2003 or 2007. Outlook integration requires Outlook or Outlook Express 2000, 2002, 2003 or 2007. Outlook synchronization requires QuickBooks Contact Sync for Outlook tool, available for free at www.quickbooks.com/contact\_sync/, and Outlook 2000, 2002, 2003 or 2007. Business software applications sold separately.

use again the next time you want to pull in data. You can even preview your data before you transfer it.<sup>15</sup>

Or, Let our dedicated team of experts assist you in migrating business data to Enterprise Solutions from a number of mid-market applications.<sup>16</sup>

#### INDUSTRY-SPECIFIC EDITIONS

QuickBooks Enterprise Solutions is available in industry-specific editions with specialized reports and workflows designed for manufacturers, wholesalers, retailers, contractors, professional services firms, nonprofits, and accountants.

#### **Contractor Edition**

QuickBooks Enterprise Solutions: Contractor Edition has the same core features included with the standard edition of Enterprise Solutions, plus specialized workflows, reports, chart of accounts and expert tips to better serve contractors. It's made to meet the needs of:

- Construction
- Carpenters
- Electricians
- Painters
- Plumbers
- Remodeling

Specialized features include:

# The Job Costing Center

A single screen summarizes key information on all jobs.

# **Advanced Job Costing Tools**

Users can see which jobs are making money and which are not.

# **Change Order Functionality**

Accurate and complete estimates including Change Orders help to eliminate surprises for your clients and their customers. Users will be able to track and highlight changes to existing estimates, showing all change orders and the resulting cost impact, every time.

# **Flexible Billing Rates**

Flexible billing rates allow users to assign different rates to different employees so they'll always have an accurate assessment of their total job's cost.

# **18 Additional Reports for Contractors**

Track your job costs automatically as you pay bills, employees and subcontractors. Enterprise Solutions lets you see how you're doing at every phase of the job with 18 additional reports that

<sup>&</sup>lt;sup>15</sup> Requires Microsoft Word 2000, 2002, 2003 or 2007. Excel integration requires Excel 2000, 2002, 2003 or 2007. Outlook integration requires Outlook or Outlook Express 2000, 2002, 2003 or 2007. Outlook synchronization requires QuickBooks Contact Sync for Outlook tool, available for free at www.quickbooks.com/contact\_sync/, and Outlook 2000, 2002, 2003 or 2007. Business software applications sold separately.

<sup>&</sup>lt;sup>16</sup> Additional fees may apply.

help contractors make more money from jobs. Reports include:

- Job Status
- Job Costs by Vendor
- Job Costs by Job
- Cost-to-Complete
- Unpaid Bills by Job
- Unpaid Job Bills by Vendor
- Expenses Not Assigned to Jobs
- Billed/Unbilled Hours by Person & Job
- Open Purchase Orders by Vendor

#### **Contractor Chart of Accounts**

You may not have the time or accounting expertise to set up your chart of accounts to reflect your specific business. The Contractor Edition of Enterprise Solutions provides you with a preset chart of accounts that have been developed by industry accounting professionals.

# **Built-In Help & Tips from Industry Experts**

Get the most out of Enterprise Solutions with tips designed specifically for contractors. Help Topics explain how to set up and use job costing and understand job costing reports. Plus, get tips on creating estimates, change orders and invoices.

#### Manufacturing & Wholesale Edition

QuickBooks Enterprise Solutions: Manufacturing & Wholesale Edition has the same core features included with the standard edition of Enterprise Solutions, plus specialized workflows, reports, chart of accounts and expert tips to better serve manufacturers. It's ideal for:

- Apparel Manufacturers
- Automotive Parts
- Food Manufacturers
- Furniture Manufacturers
- Hardware Manufacturers
- Gifts & Novelty Items

# **Bill of Materials Cost Tracking**

Users can track costs accurately. Assemble items and track their Bill of Materials costs, including labor and overhead costs.

# Available to Promise

The Product Availability feature puts all the important inventory data on one simple screen. It allows users to easily drill-down to see details on which customers have ordered the product, or view open purchase orders placed with vendors.

#### Sales Order Fulfillment Feature

This feature shows all open sales orders on one simple screen. Users can:

- Sort open sales orders by date, by shippable dollar amount, or by customer with 1 click
- Customize whether you want to allow partial shipment, or only complete orders
- Select the orders they want to ship, then instantly batch print pick lists, packing slips, or

invoices

# Create Sales Orders to easily track the status of the order

Using sales orders, you can:

- Quickly see whether an order's been shipped, or not.
- View reports of all open sales orders by customer, or by item.
- Instantly turn sales orders into work orders, purchase orders, pick lists, or packing slips.
- Create invoices from full or partial sales orders—you choose which items to invoice

# Backorder tracking on Sales Orders, Purchase Orders and Invoices

Backorder Tracking columns on sales orders, invoices, and other sales forms show exactly what still needs to be shipped. Backorder column on purchase orders shows what's still expected from vendors.

# Customize price levels to keep your prices competitive

This feature enables users to define different prices for different types of customers, such as high-volume, retail, or preferred customers. Users can also create up to 100 customized price levels for each item using a fixed % or dollar amount.

# **Multiple Shipping Addresses per Customer**

This feature simplifies customer shipping address management by making it easier to find and use the correct customer shipping address when creating a Sales Order, Estimate, Purchase Order, Invoice, Sales Receipt, and Credit Memo. Clients can store an unlimited number of shipping addresses per customer. Addresses are selectable from a dropdown list where shipping addresses are entered.

# **10 Additional Reports for Manufacturers & Wholesalers**

See which products, customers, and jobs are profitable...and which aren't.

- See how your sales reps are performing
- Track open sales orders by customer or by item
- Track open purchase orders
- Track customer returns with the Return Materials Authorization (RMA) form
- Monitor defective materials with the Damaged Goods Log
- Document information on materials that don't meet specifications with the Nonconforming Material Report
- Use the Physical Inventory Worksheet to check your physical inventory against your QuickBooks records

# Manufacturing & Wholesale Chart of Accounts

Track the right information, right from the start. The Manufacturing & Wholesale Chart of Accounts was developed by industry financial experts to organize your financial information the way you need to see it. The accounts work with manufacturing and wholesale-specific reports to give you better insight into your business and easier tax preparation.

# **Built-In Help & Tips from Industry Experts**

Get tips from experts in the manufacturing field which show you how to better understand, customize, and optimize Enterprise Solutions for your business. You also get sample files containing three years of fictional data. Refer to these files to see how to handle special situations

and to try out Enterprise Solutions features without altering your actual financial data. You can also use the files to train new employees without worrying about your financial data.

#### **Nonprofit Edition**

QuickBooks Enterprise Solutions: Nonprofit Edition has the same core features included with the standard edition of Enterprise Solutions, plus specialized workflows, reports, chart of accounts and expert tips to better serve nonprofit organizations. It's perfect for:

- Charities & Foundations
- Religious Groups
- Human Services
- Arts
- Academia & Education
- Any other tax exempt entity

Specialized features include:

# **Customized for Nonprofit Accounting**

Preconfigured for nonprofits with memorized reports, chart of accounts, and templates so you can quickly track and manage your organization's finances.

# Streamline Fundraising Tasks

Integration with Microsoft® Word<sup>17</sup> enables seamless transfer of donor information directly from QuickBooks. No retyping required.

# Flexible customization options

Users can format reports and donor forms the way they like. Add your logo or mission statement so that it is professional and customized for their organization.

# The Donor Center

Manage donors. A single screen provides summary information for all donors. Click on a donor's name and clients can see that donor's contact information and every donation they've pledged.

# 8 Additional Reports for Nonprofits

See the information you need to manage your organization effectively and satisfy IRS requirements. No need to spend hours adapting standard business reports or writing spreadsheet formulas. Enterprise Solutions' Nonprofit Edition includes 9 reports created specifically to provide the information nonprofits need. And you can see any of them, anytime, with one click of your mouse. Reports include:

- Budget by Programs Instantly see a snapshot of funding for each of your programs. See how allocated funds and actual expenses compare with budgeted amounts.
- Statement of Financial Income & Expense Summarize your income, expenses and net income in a report that uses terminology relevant to your organization. Keep your Board and the IRS up-to-date effortlessly.

<sup>&</sup>lt;sup>17</sup> Business software applications, including Microsoft products, sold separately. Microsoft® Word and Excel integration requires Word and Excel 2000, 2002 or 2003.

- Statement of Functional Expenses-990 Summarize figures from appropriate accounts into expense categories that match IRS Form 990 line for line. Just transfer the totals, in order, to the form.
- Donors & Grants Create an instant summary of all your donors and grantors, including contact information, contributions and expenses incurred against each donation or grant.
- Biggest Donors Streamline fundraising campaigns by creating a contact list of donors, sorted from largest contributor to smallest over any time period you choose.
- Statement of Financial Position Check your organization's finances, and take action to keep small problems from becoming big ones. Provide your Board with a financial snapshot in terms relevant to nonprofit organizations.
- Track Employee Hours Track employee hours by program for an accurate accounting of program expenses. Enterprise Solutions tracks program costs automatically as you pay related bills and employees. Enter employee hours by day or week. QuickBooks sends totals directly to paychecks and nonprofit reports to help you make better decisions.

# **Nonprofit Chart of Accounts**

Categorize your transactions as you enter them for faster, easier IRS reporting and more insight into your finances. The Nonprofit Edition of Enterprise Solutions incorporates the Unified Chart of Accounts (UCOA), a set of accounts developed specifically for nonprofits by nonprofit specialists. With each transaction assigned to an account in the UCOA, you can run nonprofit-specific reports that give you the information you need, exactly the way you need it. Save hours filling out government forms — just transfer the totals from your Enterprise Solutions reports.

# **Built-In Help & Tips from Industry Experts**

As a nonprofit organization, you face financial tracking challenges unknown to other types of businesses. You need more than one-size-fits-all advice — and you'll find it in Nonprofit Help. Written by nonprofit accounting professionals, these custom help topics cover everything from tracking volunteers to releasing restricted assets. You'll find information on creating reports for your Board of Directors, tracking donations and more.

# **Professional Services Edition**

Professional service firms are different from other businesses because they bill for time/services vs. sell goods. Key financial activities include creating estimates, tracking time and project costs, and billing clients. QuickBooks Enterprise Solutions: Professional Services Edition helps you manage all these tasks with minimal effort.

QuickBooks Enterprise Solutions: Professional Services Edition has the same core features included with the standard edition of Enterprise Solutions, plus special workflows, reports, chart of accounts and expert tips to better serve professional services providers.

Enterprise Solutions is made to be easier to use for professional services firms, such as:

- Consulting Firms
- Engineering Firms
- Architecture Firms
- Law Practices
- Physicians & Dental Practices
- Graphic Design Firms
- PR Agencies

Ad Agencies

Specialized features include:

# Seamless Integration with Microsoft® Word<sup>18</sup>

Create letters and envelopes by transferring customer information directly from QuickBooks into Microsoft Word.

# **Flexible Billing Rates**

Different billing rates can be assigned to different employees.

# **17 Additional Reports for Professional Services Providers**

Make informed business decisions with 17 Professional Services reports, including 6 new reports on job costing. QuickBooks tracks costs automatically as you write checks and pay employees. Reports include:

- Project Costs by Vendor
- Job Costs by:
  - Vendor and Job Summary
  - Vendor and Job Description
  - Job and Vendor Summary
  - Job and Vendor Detail
- Project Cost Detail
- Unbilled Expenses by Project
- Expenses Not Assigned to Projects

- Billed Versus Proposal by Project
- Billed/Unbilled Hours by Person
- Billed/Unbilled Hours by Person & Project
- Billed/Unbilled Hours by Person & Activity
- Open Balances by Customer/Project
- A/R Aging Detail by Class
- Project Status
- Project Contact List, and more!

# **Professional Services Chart of Accounts**

You may not have the time or accounting expertise to set up your chart of accounts to reflect your specific business. The Professional Services Edition of Enterprise Solutions provides you with a preset chart of accounts that have been developed by industry accounting professionals.

# **Built-In Help & Tips from Industry Experts**

What's the best way to set up projects in QuickBooks? How should you track credit card charges for billable expenses? What's the best way for attorneys to manage client trust accounts? Find the answers to these and more than 60 other industry-specific issues in Professional Services Industry Expert Tips.

#### **Retail Edition**

QuickBooks Enterprise Solutions: Retail Edition has the same core features included with the standard edition of Enterprise Solutions,<sup>19</sup> plus special workflows, reports, chart of accounts and expert tips to better serve retailers. Use it alone, or pair it with QuickBooks Point of Sale<sup>20</sup> software (sold separately) to transfer sales, inventory and customer information to your books in one quick step. It's perfect for:

<sup>&</sup>lt;sup>18</sup> Business software applications, including Microsoft products, sold separately. Microsoft® Word and Excel integration requires Word and Excel 2000, 2002 or 2003

<sup>&</sup>lt;sup>19</sup> Unit of Measure feature not included in Enterprise Solutions: Retail Edition.

<sup>&</sup>lt;sup>20</sup> Additional fees may apply.

- Bakeries & Donut Shops
- Food Chains & Franchises
- Candy Shops
- Boutiques & Clothing Stores
- Furniture Stores
- Toy Stores

Specialized features include:

# Sales Summary Form

Users can track their sales results in one convenient place with the Sales Summary form – enter sales for the day, week, or any time period they choose. Calculate sales tax liability automatically, and quickly identify over/under amounts.

# **Custom Price Levels Feature**

Price products competitively—the Price Levels feature lets users create up to 100 price levels for any item, or create customer price levels.

# **10 Additional Reports for Retailers**

Retail Edition helps retailers track the right information easily. Track sales results accurately with the Sales Summary Form. Enter total payments and taxable/non-taxable sales for the day, week — or any time period you choose. Or transfer the information in one quick step from <u>QuickBooks</u> <u>Point of Sale</u> software and you never have to enter it at all! Retail Edition calculates your sales tax liability automatically, and you can easily spot cash drawer over/under discrepancies. Retail Edition also comes with 10 built-in retail-specific reports that help see where you stand in every area of your business. With just one click, you can run reports that allow you to:

- Summarize sales by type of payment and spot sales trends
- Calculate sales tax liability automatically
- Prioritize bills for payment
- Keep tabs on your vendor purchases and vendor returns
- Understand where your profits (or losses) are coming from

# **Retail Chart of Accounts**

Set up QuickBooks for your business right from the start. Choose from predefined company files for a variety of retail business types. They'll give you the accounts and settings you need, which you can customize at any time.

The Retail Chart of Accounts included only in Retail Edition was developed by retail industry financial experts to organize your information the way you need to see it. The accounts work with retail-specific reports to give you better insight into your business and easier tax preparation.

# **Built-In Help & Tips from Industry Experts**

Learn how to set up and use QuickBooks effectively for your retail business. Built-in Retail Help Topics offer tips from retail industry experts. You'll find timesaving, error-saving tips on reconciliation, handling returns, managing credit card payments and integrating Retail Edition seamlessly with QuickBooks Point of Sale or working with other point of sale systems.

#### **Accountant Edition**

QuickBooks Enterprise Solutions: Accountant Edition 8.0 is a single-user license version of Enterprise Solutions that enables accounting professionals to manage their clients' QuickBooks Enterprise Solutions 8.0 data files. QuickBooks Enterprise Solutions: Accountant Edition 8.0 is the only application accounting professionals need to open and modify the data files of their Enterprise Solutions 8.0 clients, regardless of which Enterprise Solutions 6.0 Industry Edition they use.

QuickBooks Enterprise Solutions: Accountant Edition (an \$849 value) is included, at no additional charge, with the QuickBooks ProAdvisor Program Membership. Learn more about the QuickBooks ProAdvisor Program at <a href="http://accountant.intuit.com/member\_programs/qb\_advisor/">http://accountant.intuit.com/member\_programs/qb\_advisor/</a>

QuickBooks Enterprise Solutions: Accountant Edition 8.0 is fully compatible with all Enterprise Solutions 8.0 files. It can also open other QuickBooks files (Basic, Pro, Premier), but once opened and converted to the Enterprise Solutions 8.0 format, the file cannot be used again in QuickBooks Basic, Pro, or Premier, nor can it be used in prior versions of Enterprise Solutions. In other words, Enterprise Solutions: Accountant Edition is *not* "backwards compatible" with Basic, Pro, Premier, or prior versions of Enterprise Solutions. QuickBooks Premier: Accountant Edition 2007 is recommended to fully support clients' QuickBooks 2007 financial files. Accountants that support business clients using both QuickBooks and QuickBooks Enterprise Solutions typically have both the Premier: Accountant Edition and Enterprise Solutions: Accountant Edition programs to manage their respective clients' data files.

# SYSTEM REQUIREMENTS

#### **Recommended System Requirements**

- At least 2.0 GHz processor for a client
- At least 2.8 GHz processor for a server
- At least 512MB of RAM for a client
- At least 1 GB of RAM for a server
- 1 GB or more disk space strongly recommended for a client or server (additional space required for data files)

#### **Disk Space Requirements for Additional Software**

- 50MB for Microsoft .NET 2.0 Runtime, provided on the QuickBooks CD
- Google Desktop Search (in-product search) space requirements are determined by the size of the company file and the nature of usage. It is not unusual for indices to be as large a 1 GB

#### **Additional Hardware and Software Requirements**

- Operating Systems supported:
  - Windows XP (SP2 or later recommended), all editions
  - Windows 2003 Server
  - Windows Vista, all editions
  - Windows Server 2008
- 4x CD-ROM drive

• Optimized for 1024x768 screen resolution, supports 800x600 using "Small fonts" setting in your Windows control panel display settings

#### **Database Server Requirements**

- Microsoft<sup>®</sup> Windows XP, Windows 2003 Server, Windows Vista, or Windows Server 2008 operating systems
- Linux is supported for Enterprise Solutions only (Suse 10.2, fedora 6)

#### **File Server Requirements**

• Novell Netware server or Linux/Samba file servers can be used with advanced configuration; performance will be impacted on networks running less than 100Mbps

#### **Integration / Compatibility Requirements**

QuickBooks is capable of integrating with hundreds of 3rd party applications (see <a href="http://marketplace.intuit.com">http://marketplace.intuit.com</a> for the most up-to-date list) in addition to the following standard integrations provided with QuickBooks, additional RAM will enhance the use of these features:

- Preparing letters requires Microsoft® Word 2000, 2002, 2003 or 2007
- Exporting reports requires Microsoft® Excel 2000, 2002, 2003 or 2007
- Contact Synchronization with Microsoft<sup>®</sup> Outlook requires Outlook 2000, 2002, 2003 or 2007
- Synchronization with Outlook requires QuickBooks Contact Sync for Outlook (downloadable for free here: <u>http://www.quickbooks.com/contact\_sync</u>)
- Compatible with QuickBooks Customer Manager V2.0 and QuickBooks Client Manager v2.0
- Compatible with QuickBooks Point of Sale v4.0 or later
- Business Planner functionality requires Adobe Acrobat Reader 5.0 or later
- Payroll and other online features and services require internet access with at least a 56Kbps connection speed (DSL or Cable modem recommended)